

# CARBON NEUTRAL ACTION REPORT 2012 "SHORT FORM" v 2.

This form is for the use of BC Public Sector Organizations that had total GHG emissions of less than 100 Tonnes CO2E in the 2011 reporting year.

**Organization Name**

Legal Services Society

**Contact name:**

Craig Martin  
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**2012 Total Emissions**

34 Tonnes

**2012 Total Emissions for Offsets**

34 Tonnes

**Changes to previous years emissions (if applicable)**

**Over or Underpayments held by PCT (if applicable)**

**Total Offsets Purchased for 2012**

34 Tonnes at a total of \$850.00

List the top three actions taken by your organization in 2012 to reduce GHG emissions and/or improve sustainability

Action	Start date	End date
1. LSS is in the development stage to create a new core business system called ISIS. It will include functions for electronic document management with the end result being less paper usage.	2012	Ongoing
2. LSS participates in a building wide composting program put in place by our landlord	2012	Ongoing
3. LSS has installed occupancy sensors in two of our main boardrooms as well as a storage room	2012	Ongoing

**Describe Plans your organization has for continuing to minimize your GHG emissions**

The Legal Services Society's plan will be to continue with the actions we are currently taking which include;

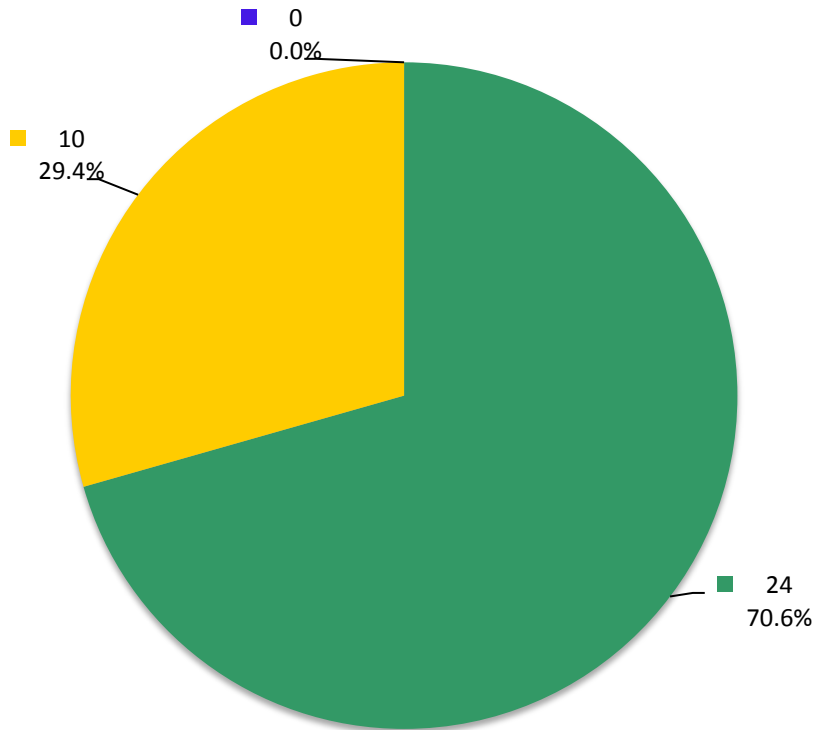
1. Reducing waste by re-using products, when possible and recycling
2. Include environmental considerations in purchasing decisions
3. Include environmental considerations in meeting planning and business travel decisions
4. Encourage and support employee engagement in and awareness of favourable environmental practices

**Executive Sign-off**

Name (print): Doug Wong Date: Apr. 26/13

**X** Doug Wong  
Doug Wong  
Director, Finance & Corporate Services

**Legal Services Society  
Greenhouse Gas Emissions by Source  
for the 2012 Calendar Year (tCO<sub>2</sub>e\*)**



**Total Emissions: 34**

- Stationary Fuel Combustion (Building Heating and Generators) and Electricity
- Supplies (Paper)
- Fugitive Sources

**Offsets Applied to Become Carbon Neutral in 2012 (Generated May 27, 2013 12:13 PM)**

Total offsets required: **34**. Total offset investment: **\$850**. Emissions which do not require offsets: **0** \*\*

\*Tonnes of carbon dioxide equivalent (tCO<sub>2</sub>e) is a standard unit of measure in which all types of greenhouse gases are expressed based on their global warming potential relative to carbon dioxide.

\*\* Under the *Carbon Neutral Government Regulation of the Greenhouse Gas Reduction Targets Act*, all emissions from the sources listed above must be reported. As outlined in the regulation, some emissions do not require offsets.