

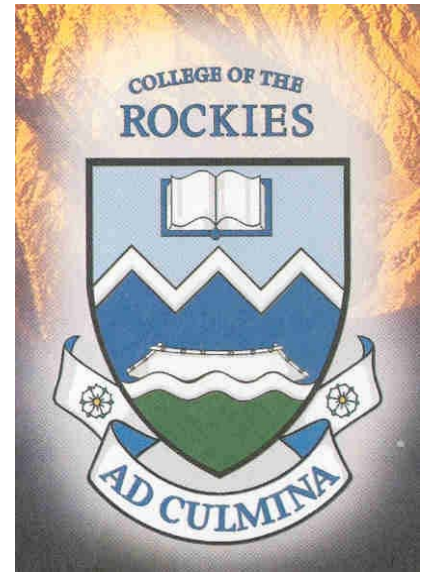
College of the Rockies - 2009 Carbon Neutral Action Report

Executive Summary

The College of the Rockies plans to pursue various avenues such as: integration of environmental issues into some of our curriculum; campus signs to be solar powered; increase of video conferencing and program deliveries.

All of the items identified in this report, although they may look like small things, are major/large steps for our organization in this regional area/concept. They will serve to assist in the reduction of greenhouse gas emissions.

Overviews



Actions Taken to Reduce Greenhouse Gas Emissions in 2009

- Golden Campus Lighting Retrofit.
- Designed & installed solar power sign at Gold Creek Campus.
- Fernie Campus has recently replaced the Hot Water Tank (which was 25 years old) with an energy efficient tank.
- All College staff are encouraged to use Sharepoint on College website. Forms and other documentation are online.
- Electronic paystubs.
- In 2009 the College educated staff on the environmental issues, asked/recommended double-sided copying/printing and set specifications for future paper orders. The College also purchased the "scan to email" function for many copiers which in itself will reduce the paper consumption considerably.
- Fernie Campus - Partner with Fernie Eco-Garden and Wildsight to present various organic gardening and environmental workshops for the public in Fernie.

Operational Changes in 2009

- Kimberley Campus relocated to a 374.2 sq ft leased location from a smaller leased location.
- Kootenay South Expansion (Main Entrance) Cranbrook Campus construction project has resulted in an increase in greenhouse gas emissions during the duration of this project.

Plans to Continue Reducing Greenhouse Gas Emissions 2010 – 2012

- When it comes time to replace a College owned vehicle the College will consider the most fuel efficient/size efficient model.
- Survey to be carried out for Natural Gas & Electrical meters to be installed at other facilities.
- Kootenay South Expansion (Main Entrance) Cranbrook Campus has been LEED designed. Anticipate completion December 2010.
- Install solar powered signs at other campuses as funding permits.

- Upgrade copier/printer/fax equipment to new standards when replacements are needed.
- The IT department will be changing their current water-based air conditioner to an air-based unit in 2010. This will save over 500,000 gallons of water each year.
- Investigate cost of 30% and 100% recyclable paper along with testing qualities and functionality on our equipment.
- 3 classrooms in the new Kootenay South Entrance Expansion will have video-conferencing equipment. The College is in the process of mounting a video conferencing unit in one meeting room.
- Move to e-marketing as opposed to print marketing.
- Study of parking fees to promote car pooling or public transit.
- Next custodial contract require that a certain percentage of environmentally friendly products be standard. (Cranbrook Campus contract expires 2011).

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Actions Towards Carbon Neutrality

The actions listed below contribute to a reduction in greenhouse gas emissions from sources for which public sector organizations are responsible under the carbon neutral government regulation of the *Greenhouse Gas Reduction Targets Act*.

Action	Status (as of 12/31/09)	Performance to Date (as of 12/31/09)		Steps Taken in 2009	Steps Planned for 2010 -2012	Start Year	End Year
Mobile Fuel Combustion (Fleet and other mobile equipment)							
Vehicle fuel efficiency							
Replace vehicles with more fuel-efficient models	In Development			Note: With a class of 25 students and 4 guides the 15-passenger vans we operate in Fernie are the most fuel-efficient means for transporting groups of 30 people to out-trips as opposed to running 10 or more smaller vehicles. The vans average 12,000 km per year.	When it comes time to replace a College owned vehicle we will consider the most fuel efficient model.		No End Date (Continuous)
Replace larger vehicles with smaller models according to fleet "right-sizing" principles	In Development				When it comes time to replace a College owned vehicle we will consider the most size efficient model.		No End Date (Continuous)
Perform regular fleet maintenance to improve fuel-efficiency	Ongoing/In Progress	100	% of vehicles are subject to regular maintenance for fuel efficiency	All College staff who use College vehicles must complete a pre and post trip inspection of any College vehicle they use. Pre & Post trip inspections identify service problems with vehicles early to keep them running efficiently.	The same steps taken as in 2009.		No End Date (Continuous)
Replace small maintenance vehicles with more fuel-efficient models	In Development				When we have to replace a College owned vehicle we will consider the most fuel efficient model.		No End Date (Continuous)
Behaviour change program							
Provide fleet driver training to reduce fuel use	Ongoing/In Progress	100	% of current drivers are trained	All College staff who use College vehicles must comply with policy implemented which restricts speeds to 90 km/hr on clear/dry roads; 80 km/hr on winter roads to save on fuel consumption.	The same steps taken as in 2009. Initial follow-up training sessions yearly.	2008	No End Date (Continuous)
Introduce anti-idling policy and/or raise anti-idling awareness for fleet drivers (e.g., signs, stickers, messages)	Ongoing/In Progress			No Tolerance Policy being enforced by College. Posted "Turn Off Engine" signs in wait zones. All students at Fernie Campus have been to a presentation on no-idling.	The same steps taken as in 2009. Initial follow-up training sessions yearly.		No End Date (Continuous)
Encourage carpooling in fleet vehicles	Ongoing/In Progress			All departments encouraged to use College van, as well as to carpool. Carpooling for a student/staff activities that require vehicles, otherwise one bus is provided.	The same steps taken as in 2009. Rental car policy to be initiated by all College departments (the use of small more fuel efficient cars are mandatory).	2008	No End Date (Continuous)
Promote alternatives to fleet vehicle travel where possible (e.g., bicycles, public transit, walking)	Ongoing/In Progress			College of the Rockies Student Association has implemented Upass Program which is mandatory for all full-time Cranbrook Campus students and provides unlimited public transit usage. Campuses have bicycle racks on site.	Blocking off adequate space for bicycles, motorcycles & scooters - Flat secure area. Provide a designated area for small cars only - they can be narrower. Paid parking in the long-term will encourage alternatives to driving alone.		No End Date (Continuous)
Other Mobile Fuel Combustion Actions							
Each Department is responsible to pay for their own fuel usage	Ongoing/In Progress			All College departments 100% comply. Each College department has to pay for and keep track of their own fuel usage when using College vehicles.	Same steps taken as in 2009		No End Date (Continuous)
Stationary Fuel Combustion, Electricity and Fugitive Emissions (Buildings)							
Planning/management							

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Action	Status (as of 12/31/09)	Performance to Date (as of 12/31/09)		Steps Taken in 2009	Steps Planned for 2010 -2012	Start Year	End Year
Reduce office space (square meters) per employee	In Development			Review of GOSS.2001	Looking at degree of workload and at having staff share desks/space for those not on campus.	2010	No End Date (Continuous)
Install a real time metering system (e.g. Pulse, Reliable Controls, Houle Controls)	Ongoing/In Progress			Natural Gas (Terasen) meter has been installed at Kootenay Centre at Cranbrook Campus	Survey to be carried out for Natural Gas & Electrical meters to be installed at other facilities	2011	No End Date (Continuous)
Owned buildings							
Achieve LEED NC Gold certification at a minimum for new construction or major renovations	Ongoing/In Progress	0	% of owned buildings are certified LEED NC Gold or LEED NC Platinum	Kootenay South Expansion (Main Entrance) Cranbrook Campus ongoing.	Kootenay South Expansion (Main Entrance) Cranbrook Campus has been LEED designed. Anticipate completion December 2010.	2009	2010
Complete energy retrofits on existing, owned buildings	In Development				Planned study of facilities.	2010	2012
Retrofitting owned buildings							
Upgrade mechanical systems (heating, cooling, ventilation) during retrofits	Ongoing/In Progress	3	% of retrofits (captured above) had heating, cooling, and ventilation systems upgrades	Back third of Fernie Campus building had an upgrade for mechanical/heating/ ventilation when retrofitted in 2003 over the original (30-year-old systems in place).	Kootenay South Expansion (Main Entrance) Cranbrook Campus in progress. Upgrade of boilers and chiller in Kootenay Centre.	2009	2011
Upgrade lighting systems during retrofits	Ongoing/In Progress			Lighting system in back third of Fernie Campus building when retrofitted. Retrofit of Kootenay Centre (Cranbrook Campus) was carried out in last 4 years. Golden Campus retrofit completed in 2009.			No End Date (Continuous)
Install an on-site renewable energy demonstration project	Ongoing/In Progress			Designed & installed solar powered sign at Gold Creek Campus.	Install solar powered signs at other campuses as funding permits.	2010	No End Date (Continuous)
IT power management							
Install power management software which shuts down computers outside of regular business hours	Ongoing/In Progress			Evaluating 3rd party software.	Test roll out of 3rd party software.	2008	No End Date (Continuous)
Implement server virtualization	Ongoing/In Progress	97	% of servers have been virtualized since start year indicated	Continued to virtualize any new servers	Same steps taken as in as 2009.	2004	No End Date (Continuous)
Apply auto-sleep settings on computer monitors and CPUs	Ongoing/In Progress	100	% of computers have auto-sleep settings applied	Computers are set to "sleep" and/or go to screen saver mode when not in use	Same steps taken as in as 2009.	2001	No End Date (Continuous)
Remove stand-alone printers, copiers, and/or fax machines and install multi-function devices	Ongoing/In Progress	99	% reduction in printers, copiers, and/or fax machines since start year indicated	College uses single unit printer/fax/photocopiers. Stand-alone units used only where necessary.	We have replaced 99% of fax machines with multi-function devices- Anticipate end date to be 2013.	2008	No End Date (Continuous)
Apply auto-sleep settings on printers, copiers, fax machines, and/or multi-function devices	Ongoing/In Progress	100	% of devices have auto-sleep settings applied	Multi-function devices are set to "sleep" when not in use	Already in place on 100% of machines		2009
Replace computers with ENERGY STAR models during regular computer upgrades	Ongoing/In Progress			College has replaced computers with Energy Star models during regular computer upgrades	Upgrade equipment to new standard when replacements are needed.		No End Date (Continuous)
Appliances and electronic devices							
Replace refrigerators with ENERGY STAR models or source ENERGY STAR models for future purchases	Ongoing/In Progress				Upgrade equipment to new standard when replacements are needed.	2008	No End Date (Continuous)

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Action	Status (as of 12/31/09)	Performance to Date (as of 12/31/09)		Steps Taken in 2009	Steps Planned for 2010 -2012	Start Year	End Year
Replace other appliances or electronic devices with ENERGY STAR models or source ENERGY STAR models for future purchases	Ongoing/In Progress			Fernie Campus has recently replaced the Hot Water Tank (which was 25 years old) with an energy efficient tank.	Upgrade equipment to new standard when replacements are needed.		No End Date (Continuous)
Behaviour change program							
Ask staff to unplug electrical equipment or switch off power bars when not in use	Ongoing/In Progress				All Management to encourage and implement. Establish Environmental Committee campaign.	2008	2010
Ask staff to close blinds at end of work day to reduce heating/cooling demands	Ongoing/In Progress				All Management to encourage and implement. Establish Environmental Committee campaign. Checklist by door - Lights off, blinds closed, computer off (powerbar).		No End Date (Continuous)
Provide tips to staff on saving energy in the office while working outside of regular business hours	Ongoing/In Progress				Establish Environmental Committee campaign.		No End Date (Continuous)
Encourage use of stairs instead of elevators	In Development				Establish Wellness Committee campaign.		No End Date (Continuous)
Provide reminders for turning off lights (e.g., signs, stickers, messages)	Ongoing/In Progress			Stickers have been posted in classrooms and offices.	Environmental Committee to implement/endorse procedures		No End Date (Continuous)
Promote hot water conservation	Ongoing/In Progress			Washrooms - Turn down hot water, sensor taps.	Same steps taken as in 2009.		No End Date (Continuous)
Other Stationary Fuel Combustion and Electricity Actions							
Shared Drives	Ongoing/In Progress			The College uses a shared drive to transfer that can be used to share certain documents between staff/departments. Some departments also share specific drives so that documents can be accessed.	Sharepoint training to be expanded	1999	No End Date (Continuous)
Supplies (Paper)							
Paper Type							
Purchase 30% post-consumer recycled paper	Ongoing/In Progress			At this time all our copy paper is Business quality "virgin" paper. Fewer chemicals in the pulping and bleaching process for this paper and it is lighter weight. We insist on a guarantee on paper to run in all types of equipment and this is what was recommended.	Investigate cost of 30% recyclable paper along with testing qualities and functionality on our equipment. In 2010-2012 time period we will attempt to draft and implement a policy which will take into consideration the entire paper cycle from purchase, to use, to disposal.	2010	2012
Purchase 100% post-consumer recycled paper	Ongoing/In Progress	0	% of total paper purchased contains 100% recycled content	At this time all our copy paper is Business quality "virgin" paper. Fewer chemicals in the pulping and bleaching process for this paper and it is lighter weight. We insist on a guarantee on paper to run in all types of equipment and this is what was recommended.	Investigate cost of 100% recyclable paper along with testing qualities and functionality on our equipment. In 2010-2012 time period we will attempt to draft and implement a policy which will take into consideration the entire paper cycle from purchase, to use, to disposal.	2010	2012
Printer/document settings							
Switch networked printers and photocopiers to automatic double-sided	Ongoing/In Progress	0	% of network printers or photocopiers are set to automatic double-sided	In 2009 we educated staff on the environmental issues, asked/recommended double sided copying/printing and set specifications for future paper orders. We also purchased the "scan to email" function for many copiers which in itself will reduce the paper consumption considerably.	To be actioned. Set equipment programming to double sided printing as default.	2010	No End Date (Continuous)

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Action	Status (as of 12/31/09)	Performance to Date (as of 12/31/09)		Steps Taken in 2009	Steps Planned for 2010 -2012	Start Year	End Year
Reduce default margin size in standard document templates (e.g., letters, briefing notes, forms, etc.)	In Development				Communicate this strategy more fully. Department Heads/Coordinators/Middle Mangement to communicate to staff.		No End Date (Continuous)
Electronic media in place of paper							
Install collaborative software for electronic editing (e.g. SharePoint, Groove, etc.)	Ongoing/In Progress	100	% of staff workstations with software installed	Sharepoint is available at College as a server based program. The College uses Shared Service Adobe Connect.	Same steps taken as in 2009. To support more fully we need more bandwidth at the regional campuses.	2009	2010
Use electronic document library for filing common documents	Ongoing/In Progress			All College staff and students are encouraged to use Sharepoint on College website. Forms and other documentation are online.	Same steps taken as in 2009	2009	No End Date (Continuous)
Post materials online that were previously printed	Ongoing/In Progress	20	About 20% of documents done - More as each department chooses to make its forms electronic.	All College staff and students are encouraged to use Sharepoint on College website. Forms and other documentation are online. As well, the College website has message board that events, announcements, and items for sale/wanted can be posted onto.	Improve access to online filable forms. Instructors have been encouraged and given support and resources to put all learning materials available to students on Moodle to decrease paper consumption.	2010	No End Date (Continuous)
Switch to an electronic payroll notification system in place of paper pay stubs	Ongoing/In Progress			Most employees receive electronic paystubs.	Same steps taken as in 2009	1995	No End Date (Continuous)
Behaviour change program							
Train staff to use collaborative software for electronic editing (e.g. SharePoint, Groove, etc.)	Ongoing/In Progress	15	% of staff currently have received collaborative software training	All College staff are encouraged to use Sharepoint on College website. Already ongoing and increasing in usage.	Installation is complete. IT is looking at a 2013 date to have majority of staff trained.		No End Date (Continuous)
Encourage staff to hold paperless meetings or presentations (i.e., no handouts)	In Development				Encourage those who have laptops to bring them to meetings. Have meetings in rooms that are "wireless" if at all possible so that main reports can be brought up electronically. Email or post main reports and discourage attendees from printing them. Have admin support the use of computers for taking notes, not paper.	2009	No End Date (Continuous)
Encourage re-use of scrap paper	Ongoing/In Progress			College staff are encouraged to re-use non-confidential scrap paper when taking notes.	Make "note pads" with 1 sided scrap paper/put scrap paper labels on all office paper recycle bins.	2007	No End Date (Continuous)
Other Paper Supplies Actions							
Fernie Campus Paper Reduction	Ongoing/In Progress			Fernie Campus - Less paper for advertising. Reduced Continuing Education Guides by 8 pages from 32 to 24 pages X 18,000 copiers = 144,000 fewer pages/ guides have also been switched to lower stock recycled paper.	Initiate this process at other campuses.	2010	No End Date (Continuous)

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Actions to Reduce Provincial Emissions and Improve Sustainability

The actions listed below contribute to a reduction in greenhouse gas emissions from sources that fall outside of the reporting requirements defined in the carbon neutral government regulation of the *Greenhouse Gas Reduction Targets Act*. Public sector organizations can optionally use this section to report on actions that will help British Columbia meet its provincial greenhouse gas reduction targets, engage the public, and improve environmental sustainability across all aspects of their organization.

Action	Status (as of 12/31/09)	Performance to Date (as of 12/31/09)	Steps Taken in 2009	Steps Planned for 2010 -2012	Start Year	End Year	
Business Travel							
Policy and budgeting							
Create a low-carbon travel policy or travel reduction goal	Ongoing/In Progress		Our policy encourages use of public transit and carpooling. The International Department strongly encourages the use of public transit in all travel. International Homestay Host families are chosen based on their proximity to public transit.	Same steps taken as in 2009	2009	No End Date (Continuous)	
Virtual meeting technology							
Install web-conferencing software (e.g., Live Meeting, Elluminate, etc.)	Ongoing/In Progress		The International Department regularly uses various technologies including Skype for meetings, interviews, training sessions. All College employees are being trained to use technological tools for meetings including Sharepoint software and teleconferencing.	Same steps taken as in 2009		No End Date (Continuous)	
Make desktop web-cameras available to staff	Ongoing/In Progress	3	% of staff have access to a desktop web-camera	5 or 6 are available for signout at the library. Almost all Regional campus managers have webcams. Note: web camera enabled laptops are not Energy Star compliant.	Same steps taken as in 2009	No End Date (Continuous)	
Install video-conferencing units in meeting rooms or provide mobile video-conferencing units	Ongoing/In Progress			Room S114 (lecture theatre) as well as a mobile unit are available. College of the Rockies has purchased video-conferencing units for international partners to facilitate virtual meetings. Almost all campuses have video-conferencing units (except Gold Creek and Kimberley). Staff at regional campuses know how to hook them up. All staff have access to help desk personnel who know how to hook them up.	3 classrooms in the new Kootenay South Entrance Expansion will have video-conferencing equipment. The College is in the process of mounting a video conferencing unit in a meeting room.	2007	2011
Behaviour change program							
Train staff in web-conferencing	Ongoing/In Progress			All managers have been trained on webtools including Sharepoint.	Professional Development Days session for all employees on web-conferencing planned for 2011.	2011	No End Date (Continuous)
Train staff in video-conferencing or provide technical support for video-conferencing set-up	Ongoing/In Progress			IT Department designated to support.			No End Date (Continuous)
Encourage staff to consider virtual attendance/presentation at events where possible	Ongoing/In Progress			The College of the Rockies has proactively sought out virtual attendance options for meetings.			No End Date (Continuous)
Encourage carpooling to meetings	Ongoing/In Progress			All departments encouraged to use College van, as well as to carpool. Carpooling for a student/staff activities that require vehicles, otherwise one bus is provided.	The same steps taken as in 2009. Rental car policy to be initiated by all College departments (the use of small more fuel efficient cars are mandatory).	2009	No End Date (Continuous)
Encourage alternative travel to meetings (e.g., bicycles, public transit, walking)	Ongoing/In Progress					2009	No End Date (Continuous)
Education, Awareness, and Engagement							
Team-building							

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Action	Status (as of 12/31/09)	Performance to Date (as of 12/31/09)	Steps Taken in 2009	Steps Planned for 2010 -2012	Start Year	End Year
Create Green, Sustainability, Energy Conservation, or Climate Action Teams with executive endorsement	In Development			Wellness Committee, Health & Safety Committee, Environmental Committee, and Executive Committee to endorse and implement.	2010	No End Date (Continuous)
Providing behaviour change education/training to teams (e.g., community-based social marketing)	Ongoing/In Progress			Move to e-marketing as opposed to print marketing.	2010	No End Date (Continuous)
Staff Professional Development						
Support green professional development (e.g., workshops, conferences, training)	Ongoing/In Progress			Managers encouraged to inform themselves and pass the information on to their staff.		No End Date (Continuous)
Client/public awareness/education						
Provide education to clients/public about the science of climate change	Ongoing/In Progress		Fernie Campus Mountain Adventure Skills Training students co-host an environmental film festival in Fernie every February which aims to educate the public, our students and staff about the effects of climate change. Course started in 1997, film festival started in 2007.	Same steps taken as in 2009	1997	No End Date (Continuous)
Provide education to clients/public about the conservation of water, energy, and raw materials	Ongoing/In Progress		Fernie Campus Mountain Adventure Skills Training students co-host an environmental film festival in Fernie every February which aims to educate the public, our students and staff about the effects of climate change. Course started in 1997, film festival started in 2007.	Same steps taken as in 2009	1997	No End Date (Continuous)
Provide green tips on client/public website or in newsletters	Ongoing/In Progress		Fernie Campus - Partner with Fernie Eco-Garden and Wildsight to present various organic gardening and environmental workshops for the public in Fernie.	Same steps taken as in 2009	2008	No End Date (Continuous)
Other Sustainability Actions						
Water conservation						
Establish a water conservation strategy which includes a plan or policy for replacing water fixtures with efficient models	Ongoing/In Progress			Upgraded as fixtures need to be replaced.		No End Date (Continuous)
Put in place a potable water management strategy to reduce potable water demand of building-level uses such as cooling tower equipment, toilet fixtures, etc. and landscape features	Ongoing/In Progress		Creston Campus - Rain barrels and water catchment that catch water off our greenhouse drains; Irrigation system in the greenhouse and gardens to save water; Slowly changing our lawns to beautiful xeric plants and pathways to minimize water usage (this is a long process, but doing a bit a year).	Upgraded as equipment needs to be replaced.		No End Date (Continuous)
Waste reduction/diversion						
Put in place an operations policy to facilitate the reduction and diversion of building occupant waste from landfills or incineration facilities	Ongoing/In Progress		Paper and other recyclables programs. Creston Campus - We have set up compost buckets – in the staff room as well as in the student lounge (and we have the compost bins outside to actually do something with it); Collecting hand towels outside of washrooms – these are being put in the compost bins; Using all the cuttings from the lawn in our compost bins; In both the staff office and the student kitchen, we have had donations of place settings for 60 people, so we have done away with disposable plates and cutlery.	To maintain and expand.		No End Date (Continuous)
Implement a hazardous waste reduction and disposal strategy	Ongoing/In Progress		Tube Eater disposal strategy for fluorescent light bulbs.	Expand to other campuses where financially feasible. Encourage subcontractors to recycle.		No End Date (Continuous)

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Action	Status (as of 12/31/09)	Performance to Date (as of 12/31/09)	Steps Taken in 2009	Steps Planned for 2010 -2012	Start Year	End Year
Procurement (non-paper supplies)						
Incorporate minimum recycled content standards into procurement policy for consumable, non-paper supplies (e.g., writing instruments, binders, toner cartridges, etc.)	Ongoing/In Progress			Create sustainable campus - Environmental Committee. Attempt to draft a policy regarding all of the issues. Research the quality of the recycled goods to ensure that we are not disposing of two recycled items rather than one non-recycled item.		No End Date (Continuous)
Establish green standards for goods that are replaced infrequently and/or may require capital funds to purchase (e.g., office furniture, carpeting, etc.)	In Development			At this time we do our best to take all of this into consideration and with more time and research alternatives we can meet these objectives.		No End Date (Continuous)
Implement sustainable purchasing program for cleaning products, disposable paper products and trash bags	Ongoing/In Progress		Custodial contractor is encouraged to purchase environmentally friendly cleaning products. Creston Campus - Our janitorial staff have changed to non-chemicals whenever possible – eg – vinegar for hornet nests etc.	Next custodial contract, implement requirements that a certain percentage of environmentally friendly products must be standard. (Cranbrook Campus contract expires 2011)	2011	No End Date (Continuous)
Indoor air quality						
Enforce a scent-free policy (e.g., no strong perfumes, deodorants, etc.)	Ongoing/In Progress		Scent free environment is encouraged with signage but is not policy.		2007	No End Date (Continuous)
Commuting to and from home						
Encourage commuting by foot, bicycle, carpool or public transit	Ongoing/In Progress		The College of the Rockies Student Association has a Upass program which is mandatory for all full-time Cranbrook Campus students and provides unlimited public transit usage.			No End Date (Continuous)
Provide shower or locker facilities for staff/students who commute by foot or by bicycle	Ongoing/In Progress					No End Date (Continuous)
Provide secure bicycle storage	Ongoing/In Progress		Fernie Campus - Bike racks available, the Mountain Adventure Skills Training is a nine-month program devoted to non-motorized travel and the class is encouraged to walk/ bike etc. to school.	Same steps taken as in 2009		No End Date (Continuous)
Modify parking fees or parking availability for staff/students	Ongoing/In Progress		No parking fees.	Study of parking fees to promote car pooling or public transit.		No End Date (Continuous)
Other Sustainability Actions						
Creston Campus - Local Food Production	Ongoing/In Progress		Creston Campus - Our greenhouses are producing food locally for our community – so no packaging needed; Growing vegetables in the winter with no heat and no electricity (in our cold frames).	Same steps taken as in 2009		No End Date (Continuous)
IT Department Water-Based Air Conditioner Changeover	Ongoing/In Progress			The IT department will be changing their current waterbased air conditioner to an air based unit in 2010. This will save over 500,000 gallons of water each year.	2010	2010
Fernie Campus - Implement use of recyclable Coffee cups.	Ongoing/In Progress		Fernie Campus - Implement use of recyclable Coffee cups. Spoke with coffee vendor to switch from non-recyclable styrofoam coffee cups to recyclable coffee cups	Same steps taken as in 2009		No End Date (Continuous)