Domestic Well Registration Form

This form is intended for registering groundwater wells that are used for domestic water use purpose only. Domestic use of groundwater is exempt from the requirement for obtaining a water license or use approval and paying provincial fees and rentals. Registering your well creates a record of the location of your well and your water use. It helps to ensure that your use is considered by decision makers when dealing with other licence applications.

Domestic purpose is defined in Section 2 of the Water Sustainability Act as water used for the occupants of a private residence for household uses (e.g., not a multi-family apartment building, hotel, strata or cooperative building) including: drinking water, food preparation, sanitation, fire prevention, water for animals kept for household use or as pets, or irrigation of a garden not exceeding 1000m².

If unsure whether your use is considered to be domestic purpose, or to start your licence application if the well is used for any other purpose, please visit www.groundwater.gov.bc.ca.

Well Owner Name:_____________________________________________________________________________
Mailing Address: ________________________Town______________________Prov._____ Postal Code________
Email Address:_________________________________________ or Phone No.:___________________________

If the address of the well location is the same as above, please check □
If not, at least one of the three following property descriptors must be provided

1) Address:________________________________________Town______________________________________
2) Legal description (available from the property tax assessment notice):
   Lot: _____________________
   Plan: ____________________
   District Lot: ______________
   Block: ____________________
   Section: __________________
   Township: ______________
   Range: ____________________
   Land District: ______________
3) PID: ______________________

Description of well location on the property _______________________________________________________
____________________________________________________________________________________________

Well location map. Attach with the well registration form a sketch or diagram (e.g., property assessment drawing) showing where the well is located on the property relative to the property boundaries, a road or any other structures on the land.

Example Sketch

GPS Coordinates of the Well

Coordinates for the well can be determined by using a GPS unit, a cell phone app, or by using a mapping application such as iMapBC or Google Earth.

Latitude (e.g., 49.20184°):_______________________  Longitude (e.g., 122.58376°):______________________

OR

UTM Zone (NAD83):________ UTM Easting:_____________________ UTM Northing:____________________

Source of coordinates (check one): GPS □ Google Earth □ Other (please specify) [ ____________ ]
Before Submitting:

- Ensure your well is used for domestic purposes only.
- Complete all required information.
- Attach a sketch or map depicting where the well is located on the property.
- Provide any supporting documentation (e.g., well construction report) if available.
- Sign the well registration form.

If the well construction report is available, please attach to this form. Attached ☐ Not Available ☐

If no well construction report is available, complete the following information:

Well Identification Plate Number (steel plate attached to some wells): ______________

Date well drilled (YYYY/MM/DD): ______________

If the date the well was drilled is unknown, provide the date you took possession of the property (YYY/MM/DD): ______________

Drilling Company: ______________

Method of Drilling: ☐ Drilled ☐ Excavated or Dug

Well depth (ft): ___________  Well Diameter (in): ___________

Disclaimer

Red lettering indicates information that must be provided for the well and the domestic use to be registered.

The information provided on this form, including personal information, will be added to the Provincial Groundwater Wells and Aquifers (GWELLS) application, which is accessible to the public at https://apps.nrs.gov.bc.ca/gwells/.

Information relating to the well and well owner submitted to the Deputy Comptroller in this form shall be considered part of the Provincial Government records and subject to Section 26(c) of the Freedom of Information and Protection of Privacy Act.

For more information related to the Water Sustainability Act or Groundwater Protection Regulation, please visit http://gov.bc.ca/water.

Consent and Signature of Declaration

I have read and understand the above and declare that the information provided on this form is true to the best of my knowledge. I consent the information may be collected, stored and disclosed for the purpose of groundwater data collection and groundwater resource management:

☐ I understand that my name/mailing address will be collected/stored/disclosed to the Ministry of Environment and Climate Change Strategy’s GWELLS application

☐ I understand that my phone/email will be collected/stored and will be disclosed internally to the Ministry of Environment and Climate Change Strategy’s GWELLS application unless specified otherwise under the Groundwater Protection Regulation

To update personal information contact the Groundwater Data Specialist at GroundWater@gov.bc.ca.

Digital signatures are acceptable.

Signed: ________________  Date (YYYY/MM/DD): ________________

Send Completed Forms To

Mailing Address:
Regional Groundwater Contacts: https://www2.gov.bc.ca/gov/content/environment/air-land-water/water/groundwater-wells-aquifers/groundwater-wells/regional-groundwater-contacts

Email: GroundWater@gov.bc.ca