



Domestic Well Registration Form

This form is intended for registering groundwater wells that are used for domestic water use purpose only. Domestic use of groundwater is exempt from the requirement for obtaining a water license or use approval and paying provincial fees and rentals. Registering your well creates a record of the location of your well and your water use. It helps to ensure that your use is considered by decision makers when dealing with other licence applications.

Domestic purpose is defined in [Section 2 of the Water Sustainability Act](#) as water used for the occupants of a private residence for household uses (e.g., not a multi-family apartment building, hotel, strata or cooperative building) including: drinking water, food preparation, sanitation, fire prevention, water for animals kept for household use or as pets, or irrigation of a garden not exceeding 1000m².

If unsure whether your use is considered to be domestic purpose, or to start your licence application if the well is used for any other purpose, please visit Front Counter BC (<http://www.frontcounterbc.ca/Start/ground-water/>).

Owner Information

Well Owner Name: _____

Mailing Address: _____ Town _____ Prov. _____ Postal Code _____

Email Address: _____ or Phone No.: _____

Well Location Information

If the address of the well location is the same as above, please check

If not, at least one of the three following property descriptors must be provided

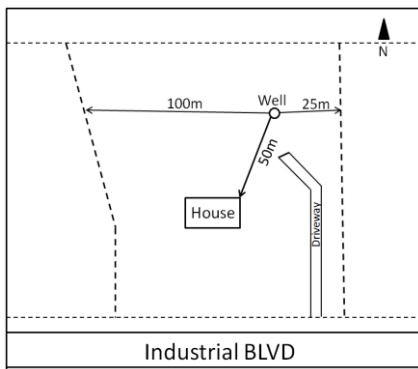
1) Address: _____ Town _____

2) Legal description (available from the property tax assessment notice):

| | | |
|---------------------|-----------------|----------------------|
| Lot: _____ | Block: _____ | Range: _____ |
| Plan: _____ | Section: _____ | Land District: _____ |
| District Lot: _____ | Township: _____ | |

3) PID: _____

Description of well location on the property _____



Well location map. Attach with the well registration form a sketch or diagram (e.g., property assessment drawing) showing where the well is located on the property relative to the property boundaries, a road or any other structures on the land.

Example Sketch

GPS Coordinates of the Well

Coordinates for the well can be determined by using a GPS unit, a cell phone app, or by using a mapping application such as iMapBC or Google Earth.

Latitude (e.g., 49.20184°): _____ Longitude (e.g., 122.58376°): _____

OR

UTM Zone (NAD83): _____ UTM Easting: _____ UTM Northing: _____

Source of coordinates (check one): GPS Google Earth Other (please specify) [_____]

Well Information

If the well construction report is available, please attach to this form. Attached Not Available

If no well construction report is available, complete the following information:

Well Identification Plate Number (steel plate attached to some wells): _____

Date well drilled (YYYY/MM/DD): _____

If the date the well was drilled is unknown, provide the date you took possession of the property (YYY/MM/DD): _____

Drilling Company: _____

Method of Drilling: Drilled Excavated or Dug

Well depth (ft): _____ **Well Diameter (in):** _____

Disclaimer

Red lettering indicates information that **must** be provided for the well and the domestic use to be registered.

The information provided on this form, including personal information, will be added to the Provincial WELLS Database, which is accessible to the public at <http://a100.gov.bc.ca/pub/wells/public/>.

Information relating to the well and well owner submitted to the Deputy Comptroller in this form shall be considered part of the Provincial Government records and subject to the *Freedom of Information and Protection of Privacy Act*.

For more information related to the [Water Sustainability Act](#) or [Groundwater Protection Regulation](#), please visit <http://gov.bc.ca/water>.

Signature of Declaration

I have read and understand the above and declare that the information provided on this form is true to the best of my knowledge. I understand and consent that the information on this form will be published and made publically available. Digital signatures are acceptable.

Signed: _____ **Date** (YYYY/MM/DD): _____

Send Completed Forms To

Before Submitting:

- Ensure your well is used for domestic purposes only.
- Complete all required information.
- Attach a sketch or map depicting where the well is located on the property.
- Provide any supporting documentation (e.g., well construction report) if available.
- Sign the well registration form.

Mailing Address:

Deputy Comptroller
Ministry of Environment
PO Box 9362 Stn Prov Govt
Victoria BC V8W 9M2

Email:

GroundWater@gov.bc.ca