

Re: Water Tariff Rate Application/Review Process

Enclosed is a copy of a sample water tariff for this utility. It is partially completed from information taken from the Utility's file. The sample tariff incorporates charges that have been given prior approval by the Comptroller. You will need to complete the blank areas and change any of the other information that is incorrect or not applicable. A copy is then to be submitted to this office with supporting information for approval.

In completing the tariff booklet the following comments should be noted:

1. Connection Charges, Schedule "A", (a), should be set "At Cost" as it is meant to recover actual costs incurred due to the varying circumstances with each new customer. If the service line to the customer's property was pre-installed, there should be no charge under this section of the schedule. The "Cost" includes any administrative overhead.
2. Connection Charges "A", (b), is usually \$50 to \$100 as it is set to recover only the cost and/or supervision of a hook-up of a new connection at the curb stop.
3. An administration charge of up to \$25 to set up an account for a new customer is applicable and a \$50 turn-on fee is usually acceptable.
4. Aid to future Construction Charge, Schedule "B", is set to provide for future expansion of the water system's supply works as a result of additional lots being added to the authorized service area of the utility.
5. In support of the proposed monthly rates, two years of projected Income statements at the proposed rates will be required.

Upon receipt of your application a cursory review will be made. If it appears in order, you will be advised to notify your customers of the proposed changes to give them an opportunity to submit any comment or concerns they may have on this matter.

If you have any questions please contact Rick Couroux at 387-6355.

Yours truly,

Rick Couroux
Secretary to the Comptroller

Enclosure