



Ministry of  
Environment

## PROTOCOL 6 PREAPPROVAL APPLICATION

Land Remediation Section  
PO Box 9342 Stn Prov Govt  
Victoria B.C. V8W 9M1  
Telephone: (250) 387-4441  
Fax: (250) 387-8897  
E-mail: [site@gov.bc.ca](mailto:site@gov.bc.ca)

### Instructions

The attached Preapproval Application form must be completed, signed and sent to the Ministry of Environment when preapproval is required under section 4.6 of Protocol 6, "Eligibility of Applications for Review by Approved Professionals." Once ministry preapproval is obtained, an application for a contaminated sites service based on the preapproval and accompanied by a recommendation by an Approved Professional that the application be approved, is eligible for submission to the ministry.

Protocol 6 appears on our website at:

[http://www2.gov.bc.ca/assets/gov/environment/air-land-water/site-remediation/docs/protocols/protocol\\_6.pdf](http://www2.gov.bc.ca/assets/gov/environment/air-land-water/site-remediation/docs/protocols/protocol_6.pdf)

In Section VII of the preapproval application provide detailed rationale and information supporting your preapproval application including:

- The reasons why preapproval is being requested, for example, for legal and/or scientific reasons.
- Relevant site information at a level of detail appropriate to the requested preapproval.
- Complete rationale for the preapproval, including any additional supporting information and data interpretation.
- Scientific citations:
  - ⇒ if proposing to use standardized and recognized methodology – fully cite the source of the standardized methodology (e.g., for probabilistic risk assessment using United States Environmental Protection Agency methods cite "Risk Assessment Guidance for Superfund (RASS) Volume III – Part A: Process for Conducting Probabilistic Risk Assessment"), or
  - ⇒ If proposing new scientific methodology – provide full details of the method with scientific assessment and all relevant supporting literature.

Please attach additional information if there is not enough space in Section VII of the form.

When applying for a preapproval, a satisfactorily completed Preapproval Application form must be accompanied by a Contaminated Sites Service Application form (see: [http://www2.gov.bc.ca/assets/gov/environment/air-land-water/site-remediation/docs/forms/contaminated\\_sites\\_services\\_application\\_form.pdf](http://www2.gov.bc.ca/assets/gov/environment/air-land-water/site-remediation/docs/forms/contaminated_sites_services_application_form.pdf)). Check off the "Additional services/ functions" box in section C of the Contaminated Sites Service Application form and send them both to:

Client Information Officer  
Ministry of Environment  
PO Box 9342 Stn Prov Govt  
Victoria, B.C. V8W 9M1

Fax (250) 387-8897  
E-mail: [csp\\_cio@Victoria1.gov.bc.ca](mailto:csp_cio@Victoria1.gov.bc.ca)

The ministry response time will depend on the nature of the preapproval requested and the adequacy of the information provided with the application. For properly completed applications dealing with a simple regulatory authorization (e.g., confirmation of an existing covenant under the *Land Title Act*, or approval to use a standardized alternate methodology in risk assessment) the ministry aims to respond within two weeks. More complex applications for preapproval (e.g., risk assessment based on nonstandardized or novel risk assessment methods) would likely require a longer period for ministry review and approval and may necessitate the submission of additional information by the proponent.

*Please note that hourly fees under the Contaminated Sites Regulation will be invoiced to applicants for the time persons are engaged on behalf of the ministry in responding to any application for a preapproval under Protocol 6.*

For further information regarding preapprovals under Protocol 6, please e-mail us at [site@gov.bc.ca](mailto:site@gov.bc.ca).



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Submission of this form is required to obtain preapproval for any of the items listed in Table 2 of section 4.6 of Protocol 6, "Eligibility of Applications for Review by Approved Professionals" under the *Environmental Management Act*. If a preapproval is required under Protocol 6, it must be submitted with any Approved Professional application for the issuance of a Contaminated Sites Legal Instrument under the *Environmental Management Act*.

### Section I Ministry Use

Application number: Preapproval Application form

Associated Service Application form

### Section II Land Description

Site ID Number (if known)

PID

or PIN

Legal Description

Latitude

Degrees

Minutes

Seconds

Longitude

Degrees

Minutes

Seconds

Site Civic Address

Street

City

Postal Code

### Section III Applicant

Name

Address

Street

City

Province/State

Country

Postal /Zip Code

Phone

Fax

### Section IV Property Owner and/or Operator (if applicable)

Name

Address

Street

City

Province/State

Country

Postal /Zip Code

Phone

Fax

### Section V Billing Contact

HST Exempt?  Yes  No

Name

Address

Street

City

Province/State

Country

Postal /Zip Code

Phone

Fax

