CONTAMINATED SITES SERVICES
APPLICATION FORM

Part A - Applicant Information

First name

Last name

Organization (if applicable)

Address

City

Province/State

Postal code

Telephone

Fax

E-mail

Part B - Billing Contact

Same as applicant

HST exempt?

Yes

No

First name

Last name

Organization (if applicable)

Address

City

Province/State

Postal code

Telephone

Fax

E-mail

Part C - Application Information

Select one or more of the listed services

Services Requested as listed in Contaminated Sites Regulation Schedule 3 Table 2 and Table 3

Report Reviews

- Preliminary site investigation
- Detailed site investigation
- Remediation plan without risk assessment
- Remediation plan with risk assessment
- Risk assessment not in a remediation plan
- Confirmation of remediation
- Background substance concentrations
- Site-specific numerical standards
- Summary of Site Condition
- Determination of Contaminated Site
- Approval in Principle
- Certificate of Compliance
- Voluntary Remediation Agreement
- Wide area site designation
- Minor contributor determination
- Contaminated Soil Relocation Agreement

Other services

- Monitoring report
- Transfer agreement
- Indemnification
- Covenant
- Additional services / functions
- Allocation panel

Process

Ministry review

External review

Roster submission

Resubmission?

Yes

No

Part D - Site Information

Please attach additional pages, if necessary

Site ID (if applicable)

Civic Address

Legal Address

Parcel Identifier (PID/PIN)

Latitude

Longitude

Is applicant the property owner?

Yes

No

If no, provide owner name

Site Risk Classification

High Risk

Non-high Risk

Risk Managed High Risk

All contaminated sites reports submitted after April 1, 1997 are considered routinely releasable under the Freedom of Information and Protection of Privacy Act.

For additional information please contact the Client Information Officer at csp_cio@Victoria1.gov.bc.ca
### Part E - Key Information Requirements

A satisfactorily completed Summary of Site Condition (SoSC) must be submitted to the ministry with each service application. Such applications must also be accompanied with site investigation reports, remediation plans and confirmation of remediation and risk assessment reports as applicable to the application. The checklist below must be completed for submissions for detailed review by ministry staff.

<table>
<thead>
<tr>
<th>Type of Report</th>
<th>Ministry References*</th>
<th>Key Report Deliverables</th>
<th>Included in Report(s)</th>
<th>Report References**</th>
</tr>
</thead>
<tbody>
<tr>
<td>All types</td>
<td>CSR 63</td>
<td>Clear report conclusions. Assessment of the adequacy of previous investigation and remediation documentation and the extent to which it was, or was not, relied upon. Detailed descriptions of field and laboratory methods (including QA/QC). Fully supported explanations shall be provided for any deviations from ministry guidance, other documentation etc. Professional statements. Report authors must ensure that report waiver or liability clauses do not preclude ministry reliance on the information presented.</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Preliminary Site Investigation</td>
<td>CSR 58 and 12; Technical Guidance 10</td>
<td>Copy of up to date land title record and legal sketch plan or engineering drawing. Evidence of area-based Site Registry search. Figure showing onsite and offsite areas of potential environmental concern (APEC) and contaminants of potential concern associated with each APEC. Clearly supported specification of land and water uses, and site-specific factors applicable to the site.</td>
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</tr>
<tr>
<td>Stage 1</td>
<td>CSR 58 and 12; Technical Guidance 1, 3, 6, 10</td>
<td>Figures (plan and section), with contours, showing the specific lateral and vertical distribution of each COC in onsite and offsite soil and water. Sections must be longitudinal and transverse with respect to groundwater flow and include physical conditions (e.g. stratigraphy, water table etc.). Sample locations with corresponding analytical results shall be shown on each figure and in tabular form with reference to applicable standards.</td>
<td>☐</td>
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</tr>
<tr>
<td>Stage 2</td>
<td>CSR 59 and 1 (definition of remediation plan, item (a)); Technical Guidance 1, 2, 3, 6, 11, 12</td>
<td>Plan shall address each applicable item in CSR 1 definition of remediation plan i.e. (a) through (j). Signed/sealed plans and statement of assurance for any remediation system design included in the remediation plan. Legal sketch plan or engineering drawing showing showing boundaries of any offsite contamination.</td>
<td>☐</td>
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</tr>
<tr>
<td>Detailed Site Investigation</td>
<td>CSR 1 (definition of remediation plan); Technical Guidance 1, 2, 3, 6, 12</td>
<td>Figure(s) showing the lateral and vertical extent of any treated or removed contamination. Confirmatory sample locations and corresponding analytical results must be shown on each figure and in tabular form with reference to applicable standards. Conclusion stating to what standards the contaminated site has been remediated and how any requirements imposed (e.g. conditions in an Approval in Principle, order requirements etc.) have been met. Legal sketch plan or engineering drawing showing showing boundaries of any offsite remediation.</td>
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</tr>
<tr>
<td>Remediation Plan</td>
<td>CSR 49(2); Technical Guidance 1, 2, 3, 6, 12</td>
<td>Site Risk Classification Report Form Exposure Pathway Questionnaire</td>
<td>☐</td>
<td></td>
</tr>
<tr>
<td>Site Risk Classification</td>
<td>EMA 64(2)(i); Protocol 11, 12, 16</td>
<td></td>
<td>☐</td>
<td></td>
</tr>
</tbody>
</table>

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** Part F - Signature**

Signed: ____________________ Print Name: ____________________ Signature: ____________________ Dated: ____________________

I am acting as agent for the applicant ☐ Yes ☐ No

Telephone: __________ Fax: __________

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* CSR stands for the Contaminated Sites Regulation; EMA stands for the Environmental Management Act.

** Note the section(s), page(s) and/or figure number(s). Use a separate sheet if necessary.