



# Application for RENEWAL of Security Business Licence — No Changes

Before completing this form, read, understand and be able to comply with all requirements as set out under the Security Services Act and Regulations, and as outlined on the Security Industry and Licensing website [www.pssg.gov.bc.ca/securityindustry](http://www.pssg.gov.bc.ca/securityindustry)

Use this **SHORT** renewal form if you are applying for a renewal of your security business licence and there are NO changes or updates to report to the Registrar. If you need to provide updated information or make changes at this time, you must complete the longer form, *Application for Renewal of Security Business Licence - With Changes (#SPD0506)*. To download other forms and the guide that will assist you with completing this form, "Getting and Keeping your Security Business Licence", go to our website.

**PAYMENT MADE BY:**  credit balance  bank-issued certified cheque or money order made payable to the Minister of Finance  credit card (using Authorized Credit Card Usage Form SPD0509)

**DO NOT SEND CASH. PERSONAL CHEQUES ARE NOT ACCEPTED.**

**TERM OF LICENCE & RENEWAL FEE:**

One Year (\$275)  Two Year (\$550)  Three Year (\$825)

**TOTAL ENCLOSED: \$ \_\_\_\_\_**

**CURRENT LICENCE:** Security Business Licence # \_\_\_\_\_ Expiry date \_\_\_\_\_ (year/month/day)

**BUSINESS's LEGAL NAME:** \_\_\_\_\_

**Legal Name:**  I confirm that the legal name of the business named above is the same name that appears on the current licence.

**Contact Info:**  I confirm there is no change to the contact information since previously reported to the Registrar.

**Insurance:**  I confirm I am **attaching documents** to show the business has current, general liability insurance of not less than \$1 million.

**Address:**  I confirm there has been no change to the business physical or mail address as currently on record with the Registrar.

**Business Manager:**  I confirm there has been no change of business manager as currently on record with the Registrar.

**Control of Business Entity:**  I confirm there have been no changes to, nor the addition of, any controlling members other than those previously identified to the Registrar.

**Valid, Licensed Security Worker:**  I confirm the business still employs security worker(s) with a valid, current security worker licence that supports the security business's licence type — as currently on record with the Registrar. The supporting security worker licence(s) are:

# \_\_\_\_\_ expiry date \_\_\_\_\_ (year/month/day) # \_\_\_\_\_ expiry date \_\_\_\_\_ (year/month/day)

# \_\_\_\_\_ expiry date \_\_\_\_\_ (year/month/day) # \_\_\_\_\_ expiry date \_\_\_\_\_ (year/month/day)

**Branch Offices:**  I confirm there have been no branch offices added to the list as currently on record with the Registrar.

**Charges / Convictions:**  I confirm that there have been no new charges or convictions against any of the business's controlling members.

**Use of Dogs:**  I confirm that whether there is or there is not a condition on the current security business licence with respect to the use dogs, that it remains the same.

I am authorized to sign this application on behalf of the business. I HEREBY CERTIFY THAT I have read and understand all portions of this application form and the information set out by me in this application is true and correct to the best of my knowledge and belief. I have read and understood the Security Services Act, Security Services Regulation and I am aware of and understand the conditions of this business licence.

**Authorized Signator**

**Print Name:** \_\_\_\_\_ **Position with business:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_ (year/month/day)

**DISCLOSURE**

All information regarding this application is collected under the Security Services Act and its Regulations and will be used for that purpose. The use of this information will comply with the Freedom of Information and Privacy Act and the Federal Privacy Act. If you have any questions regarding the collection or use of this information, please contact 250 356-1501.