



Record of Sale Form – FOR BUSINESSES
BC Pill Press and Related Equipment Control Act (PPRECA)

To the Registered Seller: Please use this form to record a sale of Controlled Equipment to a Business under the Pill Press and Related Equipment Control Act (PPRECA) and related Regulations. You are required to complete this form in full, and give a copy to the purchaser. Please complete a separate form for each piece of Controlled Equipment sold to the purchaser.

Only Registered Sellers can sell Controlled Equipment in BC. If you don't have a Registered Seller Registration and wish to sell Controlled Equipment, you must apply to be a Registered Seller at www.gov.bc.ca/pill-press.

SELLER INFORMATION

Seller's Registration Number: Seller's Business Name:

DESCRIPTION OF THE CONTROLLED EQUIPMENT SOLD

Equipment Type: Pill Press Encapsulator Pharmaceutical Mixer Blender Die, mould or punch
Equipment Registry Number: Equipment Manufacturer:
Serial Number: Make: Model:

The term "sell" under the Act includes: offer for sale, expose for sale, have in possession for sale, distribute, give, transfer, lend, send, rent, or otherwise dispose of, whether or not for consideration (i.e. money) and whether by wholesale, retail, or private sale.

DETAILS OF SALE

Date of the sale (mm/dd/yy):
Type of disposition for this piece of Controlled Equipment: Sale Rent Lease Gift Loan Other (please specify)
Method of Payment: Debit Credit Cheque Other (please specify)
Location where the sold Controlled Equipment will reside: BC Outside of BC
Address where purchaser will ordinarily store the Controlled Equipment: (unit #) (street #) (street name) (city) (prov.) (postal code) Address unknown
Please indicate whether the Controlled Equipment will be stored in a dwelling house (i.e. a place where someone lives): Yes No Unknown

PURCHASER INFORMATION

Business Legal Name: If purchaser holds a site or drug establishment licence or both, write the name for each as shown on licence(s)

Corporate (or other) Registry Number and Jurisdiction:

Business - Doing Business As (DBA) Name:

Civic address at which the purchaser ordinarily carries on business:

(unit #) (street #) (street name) (city) (prov.) (postal code)

Information about the person responsible for making the purchase on behalf of the purchaser

Contact Person Legal Name:

Contact Person's Business Phone Number:

Contact Person's Business Email Address:

i The Act prohibits a Registered Seller from selling Controlled Equipment to any person in British Columbia other than to an Authorized Owner. Different factors may apply in assessing whether an intended purchaser is a "person in British Columbia" including without limitation, the intended purchaser's jurisdiction of incorporation or registration, extra-provincial registration(s), if any, location of business operations, location of warehouse(s), place(s) of business, or office(s) (including registered office and records office), if any. For more information, review the [Registered Seller guidelines](#).

PURCHASER AUTHORIZATION

Is the purchaser a "person in British Columbia"?

Yes. Please enter purchaser authorization below

No

How is the purchaser authorized to own, use, or possess Controlled Equipment? Please select all the options that apply

Authorized Owner (i.e. drug establishment and/or site licence issued by Health Canada; information must be recorded for both, as applicable)

Site licence holder

Licence number _____

Expiry Date _____

Drug establishment licence

Licence number _____

Expiry Date _____

Waiver holder

Waiver number _____

Registered Seller

Seller's Registration number _____

Purchaser outside BC

The PPRECA regulates the ownership, use, possession and sale of controlled equipment within BC. Sales are subject to the following requirements:

- Only a person who holds a Registration and is acting in accordance with the limits and conditions, if any, of the Registration can sell, rent or lease or otherwise dispose of Controlled Equipment.
- The purchaser must be an "Authorized Owner" i.e. holder of a site licence or a drug establishment licence issued by Health Canada or hold a Waiver or Seller Registration under the PPRECA.
- Both the Registered Seller and purchaser must notify the Registrar of the sale within 10 days. The purchaser is exempt from this requirement in respect of dies, moulds, and punches.
- Both the Registered Seller and purchaser are required to keep a record of sale form for a minimum period of two years.

RELATED DEFINITIONS:

Authorized Owner: An owner category under PPRECA that currently only includes businesses authorized under an enactment of BC or Canada to manufacture a drug or natural health product, such as holders of valid Drug Establishment or Site Licences issued by Health Canada

Equipment Registry Number: A unique system-generated number assigned by the Pill Press Online Registry to a piece of Controlled Equipment for the remainder of its lifecycle.

Registered Seller: Refers to a business that has been approved by the Pill Press Registrar to sell Controlled Equipment.

Registered Seller's Registration Number: A unique system-assigned number issued by the Pill Press Online Registry when the application for a Registered Seller Registration is approved.

Waiver Holder: A Waiver holder is a term used to describe a business that has applied to the Registrar and was granted a Waiver under PPRECA.

Waiver Number: A unique system-assigned number issued by the Pill Press Online Registry when the application for a Waiver is approved.