



Telephone: 1 877 526-1526 www.bcregistryservices.gov.bc.ca

Mailing Address: PO Box 9431 Stn Prov Govt Victoria BC V8W 9V3

Location: 200 - 940 Blanshard Street Victoria BC V8W 3E6

Please see instructions on reverse.

1 SEARCH CRITERIA

A SERIAL NO. SEARCH(ES) - includes motor vehicles, boats, outboard motors, trailers, non-registered manufactured homes and aircraft not registered in Canada.

SERIAL NO. / DEPT. OF TRANSPORT NO. [input fields]

YEAR MAKE AND MODEL [input fields]

B AIRCRAFT SEARCH(ES) - only for aircraft registered in Canada.

DEPT. OF TRANSPORT NO. [input field]

C MANUFACTURED HOME REGISTRATION NO. SEARCH(ES)

MANUFACTURED HOME REGISTRATION NO. [input field]

MANUFACTURED HOME REGISTRATION NO. [input field]

D INDIVIDUAL DEBTOR NAME SEARCH(ES)

INDIVIDUAL DEBTOR LAST NAME FULL FIRST NAME SECOND NAME [input fields]

INDIVIDUAL DEBTOR LAST NAME FULL FIRST NAME SECOND NAME [input fields]

E BUSINESS DEBTOR NAME SEARCH(ES)

BUSINESS DEBTOR NAME [input field]

BUSINESS DEBTOR NAME [input field]

2 PERSON REQUESTING SEARCH

NAME [input field]

BILLING NO. (If applicable) [input field]

ADDRESS [input field]

CITY [input field]

PROV. [input field]

POSTAL CODE [input field]

PHONE NO. ( ) [input field]

THIS SPACE IS RESERVED FOR OFFICE USE ONLY

# SEARCH REQUEST GENERAL INSTRUCTIONS

## 1. SEARCH CRITERIA

### A. SERIAL NO. SEARCH(ES)

(motor vehicles, boats, outboard motors, trailers, non-registered manufactured homes, aircraft not registered in Canada.

**Serial No./ Dept. of Transport No.:** Enter the appropriate serial number of the vehicle.

**Year:** List the last two digits of the model year.

**Make/Model:** Describe the make and model of the vehicle. Where there is no make, enter the manufacturer and model of the vehicle.

### B. AIRCRAFT SEARCH(ES)

(aircraft registered in Canada)

**Dept. of Transport No.:** Enter the registration marks (omitting the hyphen) which have been assigned to the aircraft by the Dept. of Transport (Canada).

### C. MANUFACTURED HOME REGISTRATION NO. SEARCH(ES)

Enter the manufactured home registration number that has been assigned by the Manufactured Home Registry **Not** the registration number of a document.

**Note :** Aircraft engines and propellers were required to be described by serial number for a limited time only. Therefore, a search of these serial numbers will only reveal registrations processed during that period.

### D. INDIVIDUAL DEBTOR NAME SEARCH(ES)

Enter the Individual Last Name, Full First Name and Second Name for the individual being searched on the appropriate line(s) on the search request form.

### E. BUSINESS DEBTOR NAME SEARCH(ES)

Enter the complete business debtor name to be searched.

## 2. PERSON REQUESTING SEARCH

Enter the name, address and phone number of the party requesting the search in the lines provided.

Enter billing number, if applicable.

**Freedom of Information and Protection of Privacy Act (FOIPPA)** – Personal information provided on this form is collected, used and disclosed under the authority of the *FOIPPA* and the *Personal Property Security Act* for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Executive Coordinator of the BC Registry Services at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.