



Telephone: 1 877 526-1526
www.gov.bc.ca/Societies

Mailing Address: PO Box 9431 Stn Prov Govt
Victoria BC V8W 9V3

Courier Address: 200 - 940 Blanshard Street
Victoria BC V8W 3E6

INSTRUCTIONS:

A record keeper who has custody or control of the dissolved society's records must file with the registrar a notice of change promptly after any of the following occurs:

- There is a change in one or both of the record keeper's delivery address and mailing address
The court makes an order under section 148.1 to replace the record keeper
The court makes an order under section 152.1 (1) (a) to shorten the period for which the record keeper must retain custody or control of the records.

If the court has made an order to replace the record keeper, or an order to shorten the retention period, please attach a copy of the entered court order to this form.

Freedom of Information and Protection of Privacy Act (FOIPPA):

Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Societies Act for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Manager of Registries Operations at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3

Filing Fee: \$15.00

Please complete and mail this form to BC Registries and Online Services for filing with payment by cheque or money order made payable to the Minister of Finance, or provide the registry with authorization to debit the fee from your BC OnLine Deposit Account. Please pay in Canadian dollars or in the equivalent amount of U.S. funds.

OFFICE USE ONLY - DO NOT WRITE IN THIS AREA

A INCORPORATION NUMBER OR BUSINESS NUMBER OF SOCIETY

B NAME OF SOCIETY

C RECORD KEEPER INFORMATION

FIRST NAME MIDDLE NAME LAST NAME

BUSINESS NAME (IF RECORD KEEPER IS A B.C. COMPANY OR BUSINESS)

RECORD KEEPER'S EMAIL ADDRESS

The court has made an order under section 148.1 to replace the record keeper, and a copy of the entered court order is attached

D RECORD KEEPER ADDRESS

DELIVERY ADDRESS (PO BOX ALONE IS NOT ACCEPTED. POSTAL CODE REQUIRED.) CITY PROV. POSTAL CODE
MAILING ADDRESS (IF DIFFERENT FROM DELIVERY ADDRESS.) CITY PROV. POSTAL CODE

E SHORTEN RETENTION PERIOD OF RECORDS - Details regarding the shortened retention period:

The court has made an order under section 152.1 (1) (a) to shorten the period for which the record keeper must retain custody or control of the records, and a copy of the entered court order is attached.

F RECORD KEEPER CERTIFICATION

NOTE: It is an offence to make a false or misleading statement in respect of a material fact in a record submitted to the Registry for filing. See section 223 of the Societies Act.

I certify that I have relevant knowledge of the society, and that I am authorized to make this filing.

NAME SIGNATURE DATE SIGNED (YYYY/MM/DD)



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G DELIVERY METHOD - Choose one delivery method for receipt of the society's certified documents.

Record Keeper's Email Other Email Address

By Mail to Record Keeper's Mailing Address

By Mail to another address. Please specify.

Table with 5 columns: MAILING ADDRESS, CITY, PROV/STATE, COUNTRY, POSTAL CODE/ZIP CODE