



Telephone: 1 877 526-1526
www.bcreg.ca

Mailing Address: PO Box 9431 Stn Prov Govt
Victoria BC V8W 9V3

Courier Address: 200 - 940 Blanshard Street
Victoria BC V8W 3E6

INSTRUCTIONS

- Secured/Registering party code changes must be made by BC Registries. Please complete and email to bcregistries@gov.bc.ca or mail the form to the address above.
There is no filing fee to issue a new code.
A filing fee of \$100.00 applies to a change request. For emailed requests please provide BC Online payment information. For mailed requests you may pay by cheque, money order or provide BC Online payment information. A change request is filed to change a name and/or address and to update any prior registrations where the code was used.

Freedom of Information and Protection of Privacy Act (FOIPPA): Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Personal Property Security Act for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Manager of the BC Registry Services at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

1. CHANGE REQUEST

SECURED PARTY CODE

NAME OF SECURED PARTY

Please change the name / address of the secured party in relation to the secured party code and update any prior registration in which the code was used to reflect the change.

PREVIOUS NAME / ADDRESS

NAME

ADDRESS

CITY PROVINCE POSTAL CODE COUNTRY

NEW NAME / ADDRESS

NAME

ADDRESS

CITY PROVINCE POSTAL CODE COUNTRY

2. AUTHORIZATION

I am authorized to make this application as the secured party or an authorized representative of the secured party.

NAME

ADDRESS

CITY PROVINCE POSTAL CODE COUNTRY

E-MAIL ADDRESS