



Telephone: 1 877 526-1526 www.bcreg.ca

Mailing Address: PO Box 9431 Stn Prov Govt Victoria BC V8W 9V3

Courier Address: 200 - 940 Blanshard Street Victoria BC V8W 3E6

INSTRUCTIONS:

- There is no filing fee to issue a new code.
A filing fee of \$100.00 applies to a change request.
Send this completed form to:
By Mail: Personal Property Registry
By Fax: 250 387-3055

Freedom of Information and Protection of Privacy Act (FOIPPA): Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Personal Property Security Act...

1. Application Request

Please issue a code to the following name and address: NAME

Form fields for ADDRESS, CITY, PROVINCE, and POSTAL CODE

Authorization to debit your BC OnLine account for future Personal Property Registry services: BC ONLINE DEPOSIT ACCOUNT NUMBER

2. Change Request

Form fields for SECURED/REGISTERING PARTY CODE and NAME OF CODE HOLDER

Check (✓) all applicable boxes

- Check box one to change your code, due to a name and/or address change.
Check box two if you wish to have your name and/or address changed.
Check box three if you wish to have your BC OnLine account added to the new code.
Please change our code and advise us of the new code assigned.
Please change the name/address of the secured/registering party code holder...
Authorization to link your BC OnLine Deposit Account number...

Previous Name/Address

Form fields for NAME, ADDRESS, CITY, PROVINCE, and POSTAL CODE

New Name/Address

Form fields for NAME, ADDRESS, CITY, PROVINCE, and POSTAL CODE

3. Authorization

Form fields for NAME (please type or print), OFFICIAL POSITION, SIGNATURE, and DATE SIGNED

Note: If forwarding form to Personal Property Registry by fax, please provide the Registry with your return fax number. Fax number: ( )