



Telephone: 1 877 526-1526 www.gov.bc.ca/societies Mailing Address: PO Box 9431 Stn Prov Govt Victoria BC V8W 9V3 Courier Address: 200 - 940 Blanshard Street Victoria BC V8W 3E6

DO NOT MAIL THIS FORM unless otherwise instructed to do so by registry staff. BC Registries and Online Services requires that this filing be completed online at www.gov.bc.ca/SocietiesOnline

Filing Fee: \$100.00

If you are instructed by registry staff to mail this form, please include a cheque/money order (payable to the Minister of Finance) or provide a BC OnLine account number.

Freedom of Information and Protection of Privacy Act (FOIPPA): Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Societies Act for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Manager of Registries Operations at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3

Each society requires a constitution and bylaws, and statement of directors and registered office address. Please review the requirements to incorporate a society by referring to the Incorporation of a British Columbia Society information on our website prior to filing your incorporation application.

A NAME OF SOCIETY - You must have an approved name reservation number before incorporating.

NAME RESERVED FOR SOCIETY NAME RESERVATION NUMBER

B APPLICANT NAME(S) AND MAILING ADDRESS(ES)

- Enter applicant name(s). If applicant is a corporation or business, enter the full name of the corporation or business. If applicant is an individual, enter the individual's full name. Attach additional sheet if more space is required.

CORPORATION / BUSINESS NAME OR INDIVIDUAL CORPORATION / BUSINESS NUMBER FIRST NAME MIDDLE NAME LAST NAME MAILING ADDRESS CITY PROV/STATE COUNTRY POSTAL CODE/ZIP CODE

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C CONSTITUTION

Attach additional sheet if more space is required.

The purposes of the society are:

Does your society qualify and want to become a Member-Funded Society? Yes No

If yes, the following provision will be added to the society's constitution:

This society is a member-funded society. It is funded primarily by its members to carry on activities for the benefit of its members. On its liquidation or dissolution, this society may distribute its money and other property to its members.

**D BYLAWS**

Select one of the following:

We will create our own bylaws and will upload the file.

Note: Your bylaws, once uploaded, will be converted to a PDF. Retain the original plain text version to refer to when making future alterations.

Adopt the Model Bylaws without change.

**E REGISTERED OFFICE ADDRESS**

DELIVERY ADDRESS (PO Box alone is not accepted. Postal Code required.)	CITY	Prov. POSTAL CODE
		BC
MAILING ADDRESS (If different from delivery address.)	CITY	Prov. POSTAL CODE
		BC
SOCIETY'S PRIMARY EMAIL ADDRESS	ALTERNATE EMAIL ADDRESS	

**F DIRECTORS**

- A society must have a minimum of three directors (individuals) and at least one must be ordinarily resident in BC.
- A member-funded society must have at least one director who is not required to reside in BC.
- A director's full address must be a physical address. A post office box alone is not accepted. A director's address may be their residential address or an address at which the director may be served with records between the hours of 9:00am and 4:00pm, local time, Monday to Friday.
- Full names of directors are required, Initials only are not accepted.

FIRST NAME	MIDDLE NAME	LAST NAME
ADDRESS	CITY	PROV/STATE COUNTRY POSTAL CODE
FIRST NAME	MIDDLE NAME	LAST NAME
ADDRESS	CITY	PROV/STATE COUNTRY POSTAL CODE
FIRST NAME	MIDDLE NAME	LAST NAME
ADDRESS	CITY	PROV/STATE COUNTRY POSTAL CODE
FIRST NAME	MIDDLE NAME	LAST NAME
ADDRESS	CITY	PROV/STATE COUNTRY POSTAL CODE

**G CERTIFICATION - I certify that I have relevant knowledge of the society, and that I am authorized to make this filing.**

Note: It is an offence to make a false or misleading statement in respect of a material fact in a record submitted to the Corporate Registry for filing. See section 223 of the Societies Act.

NAME	SIGNATURE	DATE SIGNED (YYY MM DD)
	X	

**H DELIVERY METHOD - Choose one delivery method for receipt of the society's certified documents.**

Society Email	Other Email Address
Pickup (Victoria only)	Contact Person Telephone
By Mail to Registered Office Mailing Address	
By Mail to another address. Please specify.	
MAILING ADDRESS	CITY PROV/STATE COUNTRY POSTAL CODE/ZIP CODE