



PLEASE NOTE:

DO NOT MAIL

- The registration of a business name under the Partnership Act: does not provide any protection for that name, and does not mean that the name will be available if you decide to incorporate a company using this name. Please complete ONLY the sections applicable to the change you need to make. Read the instructions under each section carefully and remember to sign the form.

GENERAL INSTRUCTIONS

- A. Name and Contact Information of Completing Party: This may be used for correspondence regarding this registration. We will send a registration statement document to this email address. B. Submitting Party Information: Provide a phone number or fax number (or both) at which the submitting party may be contacted. C. Registered Business Name and the Firm Registry Registration Number: Enter the current business name. You can confirm the name and number at the Corporate Registry by contacting the Name Reservation/Partnership Unit at 1 877 526-1526. D. Name Request Number: Required if you are changing the business name. E. Change in Nature of Business: Provide the North American Industry Classification System code (NAICS). You can find this information on the Statistics Canada website. You must provide a 6 digit number. Please contact Statistics Canada for assistance selecting your NAICS code. Email: infostats@statcan.gc.ca Telephone:(toll free) 1-800-263-1136 (international) 1-514-283-8300 F. Change of Business Name: Enter the new business name. Please have your name reservation approved before submitting this declaration. To submit your Name Approval Request electronically go to www.bcregistry.ca/namerequest

- G. Change of Address(es): Complete the applicable box(es). a) Business address must be a complete physical address. You may include general delivery, post office box, rural route, site or comp. number as part of the address, but the Registry cannot accept this information as a complete address. You must also include a postal code. If an area does not have street names or numbers, provide a description that would readily allow a person to locate you (e.g., the 2nd house on the left side, 4 miles west on Central County Road, Creston, BC). b) Complete only if the mailing address has changed. If the address has changed and is the same address as the business address change in section G a), check the box. If different, enter new address. If the mailing address is changed, a post office box or rural route number is acceptable. c) Proprietors can indicate a change of address here. If the proprietor is an individual, the individual must use a residential address. H. Signature: Required for sections E, F or G. The proprietor signs. If a corporation, the signature of a current officer or director with signing authority for the corporation is required. State corporate or individual name in full.

If you need assistance to complete this form, please phone 1 877 526-1526.

DO NOT MAIL Complete this filing online at www.bcregistry.ca/business

FEE SCHEDULE

Table with 2 columns: Fee Item, Fee Amount. Rows include Change to Nature of Business, Change of Address(es), Change of Business Name, and Certified copy of changed Registration, all with a fee of No charge.

Freedom of Information and Protection of Privacy Act (FOIPPA):

Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Partnership Act for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Manager of Registries Operations at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.



Telephone: 1 877 526-1526 www.bcreg.ca

Mailing Address: PO Box 9431 Stn Prov Govt Victoria BC V8W 9V3

Courier Address: 200 - 940 Blanshard Street Victoria BC V8W 3E6

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A. Name and contact information of completing party

Form with fields for FIRST NAME, MIDDLE NAME, LAST NAME, STREET, CITY, PROVINCE, POSTAL CODE, and EMAIL.

Please TYPE or PRINT CLEARLY.

Instructions:

- Sections A, B, C and H must be completed.
Sections D to G: Complete only the sections where a change is required.
Please TYPE or PRINT CLEARLY.

OFFICE USE ONLY - DO NOT WRITE IN THIS AREA

NATIONAL BUSINESS NUMBER

B. Submitting Party Information - Phone and/or fax number(s). *compulsory

Phone Number: *Email:

C. Registered Business Name - Enter current name, not new name of business

Firm Registry Registration Number

D. Name Approval Number - Required if changing the name

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E. Change in Nature of Business North American Industry Classification System codes (NAICS)

F. Change of Business Name - Enter new business name (a name reservation is required prior to submitting the change)

G. Change of Address(es) Only

a) BUSINESS ADDRESS IN BRITISH COLUMBIA - Must be the physical location of the business, not just a general delivery, post office box, rural route, site, or comp. number

b) MAILING ADDRESS NEW MAILING ADDRESS

same as a) above or

c) PROPRIETOR ADDRESS - Must be a residential address if the proprietor is an individual

H. Name and Signature of Proprietor

PROPRIETOR - State corporate or individual name in full (last name, first name & middle initial)

SIGNATURE

X