



# SPECIAL WINE STORE AUCTION BIDDING REGISTRATION FORM

Liquor Control and Licensing Form LCLB313

**Instructions:**

Use this form to register with the Liquor Control and Licensing Branch (LCLB) as a bidder in the Special Wine Store Licence (SWSL) auction.

**Part 1: Contact Information**

The person named below will be the primary contact for the registered bidding company during the auction process.

Name:  Phone:  Email:

**Part 2: Registration Information**

The company registering to bid must be the same company that will apply to hold the SWSL if the bid is successful. The company must be the owner of the business to be licensed and the owner or lessee of the establishment where the business is located.

Bidding Company:

You must register with BC Auction and pay a \$25,000 deposit for each licence you intend to secure. Each location you propose to licence must meet the following eligibility criteria:

- be primarily engaged in the retailing of a general line of food, including canned, dry and frozen food, fresh fruits and vegetables, fresh and prepared meats, fish and poultry, dairy products, baked products, snack foods, juices, carbonated beverages and flavoured beverages.
- have an area of at least 10,000 square feet, including storage.

List the grocery store locations you propose to licence, to a maximum of six. Attach a separate sheet if more than 3 locations.

1. Name:   
 Street Address:  City:

2. Name:   
 Street Address:  City:

3. Name:   
 Street Address:  City:

**Note:** Only one SWSL, Wine Store, Licensee Retail Store, or BC Liquor Store may be located within a grocery store.

**Part 3: No Claim Against the Province**

The successful bidder has no claim against the government arising from changes to law or government operations or policies that may affect the value of a grocery store in which a special wine store is located, a special wine store, or a special wine store licence, including but not limited to granting additional liquor licences.

**Part 4: Declaration**

Section 57(1)(c) of the Liquor Control and Licensing Act states: "A person commits an offence if the person (c) provides false or misleading information in the following circumstances: (i) when making an application referred to in section 12; (ii) when making a report or when required and as specified by the general manager under section 59".

As the registrant or authorized signatory of the registrant, I understand and affirm that all of the information provided is true.

Signature: \_\_\_\_\_  
Authorized signatory of the registrant

Name:  Position:  Date:   
( last / first / middle ) (if not an individual) (Day/Month/Year)

Note: An agent or lawyer may not sign the declaration on behalf of the registrant.

This form should be signed by an individual with the authority to bind the registrant. The Branch relies on the registrant to ensure that the individual who signs this form is authorized to do so. Typically, an appropriate individual will be as follows:

- If the registrant is an individual or sole proprietor, the individual himself/herself
- If the registrant is a corporation, a duly authorized signatory who will usually be an officer or, in some cases, a director
- If the registrant is a general partnership, one of the partners
- If the registrant is a limited partnership, the general partner of the partnership
- If the registrant is a society, then a director or a senior manager (as defined in the *Societies Act*)

### Part 5: Paying Your Deposit(s) & Application Submission

Submit your completed application form, including deposit payment of \$25,000 for each location you propose to licence, in one package to the LCLB. The deadline for submitting your registration, with deposits, is 4:30pm Pacific Time, November 24, 2016. Late registrations will not be accepted. Submit your registration package by mail, courier, or in person to:

**Liquor Control and Licensing Branch**  
**Physical Address: 4th Floor, 3350 Douglas Street, Victoria BC V8Z 3L1**  
**Mailing Address: PO Box 9292, Stn Prov Govt, Victoria BC V8W 9J8**

**Note:** your deposit payment must be in the form of certified cheque, business cheque or money order made payable to the Minister of Finance.

If your registration is not approved your deposit will be refunded. If you are an unsuccessful bidder, and do not wish to remain on the record of unsuccessful bidders, you may request a refund of your deposit from LCLB. All remaining deposits from unsuccessful bidders will be refunded by LCLB once the 6 SWS licences have been issued. Note that refunds will be issued to the company you have registered to bid, as named in Part 2 of this form.

### Part 6: What Happens Next?

1. LCLB will review your completed registration form to ensure all required information has been provided, that the proposed stores meet the eligibility criteria, and that the appropriate deposits have been provided.

2. LCLB will contact the person named in Part 1, by email, with instructions to contact BC Auction to activate your account for bidding.
3. BC Auction will conduct the auctions beginning in December 2016. You will be informed of the dates by BC Auction.
4. When the auctions have concluded, successful bidders will be invited to apply for a SWSL. An application package will be provided by email to the contact person named in Part 1.
5. Once you receive your application package you will have 60 days to provide a complete application, including all required documents and fees. The specific date for providing your application will be noted in your application package. If your complete application is not received by this date you will no longer be eligible to apply for a SWSL. Late applications will not be accepted. You are encouraged to submit your application early to allow time for LCLB staff to review it for completeness prior to your deadline. Applications that are incomplete after the 60 day deadline will be terminated as required by LCLB Regulations. No exceptions are permitted.

\*Please see the documents "Special Wine Store Licence Auction and Licence Application Process Information for Interested Parties" and "BC Auction Terms and Conditions of Use" for additional and more detailed information regarding the SWLSL auction and licensing process.

### Part 7: For Office Use Only

This confirms that \_\_\_\_\_ is authorized to participate in SWSL auctions until they have been the successful bidder \_\_\_\_ times.

LCLB Staff Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The information requested on this form is collected by the Liquor Control and Licensing Branch under Section 26 (a) and (c) of the *Freedom of Information and Protection of Privacy Act* and will be used for the purpose of liquor licensing and compliance and enforcement matters in accordance with the *Liquor Control and Licensing Act*. Should you have any questions about the collection, use, or disclosure of personal information, please contact the Freedom of Information Officer at PO Box 9292 STN PROV GVT, Victoria, BC, V8W 9J8 or by phone toll free at 1-866-209-2111.