

Instructions for Attestor

1. Verify the identity and identity documents of the individual and ensure that the documents are:

- original (not copies) and are legible and show the name of the person whose identity is being verified, the number of the document, the name of the issuing authority, and the date of issue
- a primary government photo ID (e.g. passport, driver's licence)
- a secondary ID (e.g. bank/credit card, birth certificate)
- NOT expired, unless they are of the type, and meet the criteria, in the table at the bottom of this page.
- Please refer to the ICBC ID webpage for more examples: <https://www.icbc.com/driver-licensing/visit-dl-office/Pages/Accepted-ID.aspx>.

2. If the attestor is with Service BC, please refer to the relevant Service BC Job Aid.

3. Photocopy the identity documents being used to verify identity, **unless** the identifying document submitted as a secondary piece of ID is a **credit card**.

If **photocopying**, please either:

- Photocopy the ID directly onto the attestation form provided below (using the printed form as paper stock)
- Print the attestation page (from the electronic file**) onto the photocopies of the ID.

If a **credit card**, please ensure you check the applicaiton box on the Secondary ID page of the attestation form below.

4. Complete the fields of the attestation

**An electronic version of the attestation is available at: <https://www2.gov.bc.ca/assets/download/8331FC905FF24E6BBC8AA757EAA973BA>

Criteria	Identity Documents
No expiration date	Canadian Birth Certificate Canadian citizenship card/certificate
Not accepted if expired	Passport (Canadian or Foreign) Canadian immigration identification record Canadian permanent resident card Secure certificate of Indian Status (Canada)
Expired up to 1 year after expiration date	Secondary ID may be expired up to one year EXCEPT passports
Expired up to 3 years after expiration date	B.C. driver's licence B.C. Services Card (with a photograph) Combination B.C. driver's licence and B.C. Services Card B.C. identification card (must have a printed expiration date)

Copy of ID - Primary:**Attestation**

I, the Attestor named below, hereby certify to the Government of British Columbia that I met with (individual's name) _____ on (date) _____ and verified this person's identity by examining the original of this person's identity document, of which a photocopy is contained on this page. The photograph in the identity document is a true likeness of the said person, and to the best of my knowledge and belief the identity document that I examined is valid and meets the appropriate expiration criteria.

Attested to by me at (city) _____, on (date) _____, 20 _____

Signature of Attestor: _____

Printer Name of Attestor: _____

Title of Profession of Attestor: _____

Address of Attestor for Service: _____

Telephone Number of Attestor: _____

Email Address of Attestor: _____

Copy of ID - Secondary:**Attestation**

I, the Attestor named below, hereby certify to the Government of British Columbia that I met with (individual's name) _____ on (date) _____ and verified this person's identity by examining the original of this person's identity document. To the best of my knowledge and belief the identity document that I examined is valid and meets the appropriate expiration criteria.

IF NOT A CREDIT CARD (*check box if applicable*):

A photocopy of the attested secondary ID is contained on this page.

IF A CREDIT CARD (*check box if applicable*):

I examined and attest to the validity of the credit card and its relationship to the primary identity document and document holder. I DID NOT scan the credit card.

Attested to by me at (city) _____, on (date) _____, 20 _____

Signature of Attestor: _____

Printer Name of Attestor: _____

Title of Profession of Attestor: _____

Address of Attestor for Service: _____

Telephone Number of Attestor: _____

Email Address of Attestor: _____