

French Education Bursary Criteria

Last updated in August 2024

Are you a:

☐ Student

- Taking **post-secondary courses** at an accredited Canadian post-secondary institution,
- In a **full-time** certificate, diploma, bachelor's, or graduate studies,
- Taking **55%+ of classes** in French.

You may be eligible for the [Bursary for Students – Post-secondary Education in French](#).

Are you an:

☐ Educator

- With a B.C. teaching certificate or Letter of Permission, or a certified ECE/ECEA,
- Completing a training program or attending conference in French language and/or French teaching methods offered in Canada.

You may be eligible for the [Bursary for Educators – Professional Development in French](#).

☐ Educator

- Currently employed by a B.C. school district or independent school,
- Taking for credit course(s) taught predominantly in French at an accredited Canadian post-secondary institution.

You may be eligible for the [Bursary for Educators – University Courses in French](#).

Additional information for all bursaries

- Bursaries are awarded on a first-come, first-served basis.
- Bursaries are open to Canadian citizens and permanent residents living in B.C.
- Bursaries can be combined with other sources of funding, including student teacher credits, provided that the amount of the bursary does not exceed the total costs incurred.
- All bursaries are taxable income. Recipients will be issued a T4A slip.
- Please [register for Direct Deposit](#) when you submit your application form if you have not previously received a bursary by Electronic Funds Transfer (EFT).

Bursary for Students - Post-secondary Education in French

| Who is eligible? | Conditions | Amount | Additional details |
|--|---|--|---|
| <p>Full-time* post-secondary students (certificate, diploma, bachelor's, and graduate studies) at any accredited Canadian post-secondary institution.</p> <p>Open to Canadian citizens and permanent residents living in B.C. for 12 consecutive months when classes begin (excluding post-secondary studies outside of B.C.).</p> | <p>55%+ of courses taught in French each semester, or on average over both semesters.</p> <p>Courses are offered in-person or online at any accredited Canadian post-secondary institution.</p> | <p>\$625 per semester. \$1250 per bursary year.</p> <p>Up to \$5000 total per student.</p> | <p>All SFU students (including students in the Teacher Education Program) must apply directly to the Office of Francophone and Francophile Affairs (OFFA).</p> <p>Students in other B.C. Teacher Education Programs must contact:</p> <ul style="list-style-type: none"> • UBC Vancouver - Teacher Education Office • UBC - Okanagan Campus • UVIC Curriculum and Instruction |

*Full-time students are taking at least 3 courses per semester at the undergraduate level, or 2 courses per semester (or equivalent) at the graduate level.

Bursary for Educators - Professional Development in French

| Who is eligible? | Conditions | Amount | Additional details |
|---|---|--|--|
| <p>Educators with a B.C. Teaching Certificate or Letter of Permission*, Early Childhood Educators and Early Childhood Education Assistants.</p> <p>Open to Canadian citizens and permanent residents living in B.C. at the time of application.</p> | <p>Training programs:</p> <ul style="list-style-type: none"> • 15+ hours of instruction in French or on French teaching methods. • In-person within Canada, and/or online by a Canadian provider. <p>Conferences (list not exhaustive): ACELF, ACPI, APPIPC, BCATML, BAFF-SFU J'enseigne en français, BCLCA**, CASTL/ACPLS.</p> | <p>Registration fees of up to \$1500 for one training program per year and up to \$300 for one conference per year</p> <p>+ travel, disability and child care subsidies (see details below).</p> | <p>Current employment with a B.C. school district not required.</p> <p>Please apply directly to the organization for:</p> <ul style="list-style-type: none"> • BCLCA Annual Conference • UBC French Summer Institutes • Institut de français, UBC à Québec • UVIC La Maison Française |

*Non-certified teachers from independent schools classified under Group 3 may provide a letter from the school administration confirming their employment.

**Please [apply directly to BCLCA](#).

Subsidies: Bursary for Educators - Professional Development in French

Travel and Accommodation Subsidy

Educators who **must travel more than 100km each way** can receive up to \$800 in additional funding for travel and accommodation for each training program or conference. Where a private vehicle is used, mileage will be reimbursed at \$0.61/km. Where private lodging (stay with family or friends) is used in lieu of commercial accommodation, reimbursement of \$35 per night may be claimed. Daily expenses during the trip (i.e., food, taxi, gas, car rental) are not covered. Applicants must request the Travel and Accommodation subsidy when applying for the bursary.

Disability and Child Care Subsidy

Additional funding of \$300 per year is available to people with disabilities needing accommodations and/or those requiring child care to attend the conference or training program. Applicants must request the Disability and Child care subsidy when applying for the bursary.

Bursary for Educators - University Courses in French

| Who is eligible? | Conditions | Amount | Additional details |
|---|---|--|--|
| <p>Educators currently employed by a B.C. school district or independent school, including Early Childhood Educators and Early Childhood Education Assistants, educators who are currently on leave, and Teachers Teaching on Call.</p> <p>Open to Canadian citizens and permanent residents living in B.C. at the time of application.</p> | <p>Courses must be for credit, taught primarily in French in-person or online at an accredited Canadian post-secondary institution.</p> | <p>50% of tuition costs.</p> <p>Up to \$5000 total (lifetime) per student.</p> | <p>Educators must apply for this bursary, rather than the Bursary for Post-secondary Education in French.</p> <p>Educators studying at Simon Fraser University (SFU) or at the University of British Columbia (UBC) must apply directly to the institution:</p> <ul style="list-style-type: none"> SFU - Office of Francophone and Francophile Affairs (OFFA) UBC Vancouver (contact: Carl Ruest) |

Step 1: Review Deadlines

| Academic Year | | | | | | | | | Summer | | |
|--------------------------|-----|-----|-----|-----|-----|----------------------|-------|-----|--------|------|-----|
| Sept | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | July | Aug |
| Application: February 28 | | | | | | Confirmation: May 31 | | | → | | |

Application Deadline: **February 28**

- For courses or conferences taking place between September and June, apply by February 28 of the same academic year.
- For summer courses and conferences, apply by February 28 of the following year.

E.g. February 28, 2025 is the deadline to apply for courses ending between June 1, 2024 and May 31, 2025.

Confirmation and Reimbursement Form Deadline: **May 31**

After you have applied for a bursary and received your selection email from the Ministry, you will be asked to submit your Confirmation or Reimbursement Form.

- For courses or conferences taking place between September and June, submit your confirmation of enrollment or reimbursement form by May 31 of the same academic year.
- For summer courses and conferences, you have until May 31 of the following year to submit your form.

E.g. May 31, 2025 is the deadline to submit your confirmation or reimbursement form for a course or conference ending between June 1, 2024 and May 31, 2025.

Step 2: Apply Online

Please apply on the [French Education Extranet](#). Please have your Social Insurance Number ready.

Step 3: Register for Direct Deposit

The Ministry **strongly encourages all bursary recipients to register for electronic funds transfer (EFT)**. Once you have signed up, all future payments will be deposited directly into your bank account.



To receive your payment by electronic funds transfer, you must complete and return an original, signed [Direct Deposit Application Form](#) by mail. Please send your Direct Deposit form, accompanied by a voided cheque or stamped by your bank, to:

Financial Services Branch
Ministry of Education and Child Care
PO Box 9178, Stn. Prov. Govt.
Victoria B.C. V8W 9H8.

We recommend submitting the Direct Deposit Application Form when you apply for your bursary to allow for processing time. Forms must be received 8 weeks before your payment is issued to be processed in time.

Recipients who do not sign up for direct deposit can expect a cheque in the mail in six to eight weeks following receipt of the payment notification email.

Step 4. Submit your Confirmation of Enrollment or Reimbursement Form

UVIC students do not need to submit a form as eligibility is confirmed directly with UVIC.

After you have been selected for a **Post-secondary Education in French** or **University Courses in French bursary**, and after the add/drop deadline of each semester has passed, please fill the appropriate form below and have it signed by a representative of your post-secondary institution. Submit your form on [our website](#).

- [Confirmation of Enrollment Form for Students – Post-secondary Education in French](#)
- [Confirmation of Enrollment Form for Educators – University Courses in French](#)

After you have been selected for a **Professional Development in French bursary** and after you have attended the training program or the conference, please fill the reimbursement form below and submit it through [our website](#), along with proof of registration (e.g. your electronic receipt for registration fees).

- [Reimbursement Form for Educators – Professional Development in French](#)