



**BC-MÉTIS NATION BC RELATIONS TABLE
TERMS OF REFERENCE
MARCH 2025**

1.0 CONTEXT

- 1.1 A Letter of Intent (“LOI”) signed on October 27, 2021 by MNBC and the Province commits to advancing MNBC and the Province of British Columbia’s relationship through a “whole-of-government” approach to Métis relations.
- 1.2 The Parties will support this whole-of-government approach through a structured table process described in these terms of reference.

2.0 STRUCTURE

2.1 The following organizational structure will guide the new relationship process:

BC-MNBC Relations Table Structure		
	Members/Purpose	Meeting Schedule
Métis Summit (possible Louis Riel Day theme)	Province – Premier, MIRR Minister and other Provincial Ministers (depending on agenda topics) MNBC – President, VP, and Ministers (dependent upon agenda topics) Co-chairs: Premier and MNBC President Overview: An annual meeting with the Premier and relevant Ministers to discuss four priority issues annually, identified by MNBC and MIRR.	Annually – November, or as agreed between the Parties
Political Table	Province – MIRR Minister and other Provincial Ministers (depending on agenda topics) MNBC – President, VP, and Ministers (dependent upon agenda topics) Overview: To discuss and provide direction on strategic-level policies, programs and initiatives.	Twice per year
Senior Leadership Table	Province – MIRR DM/ADM and other BC DMs and ADMs as required (depending on agenda topics)	Quarterly

	<p>MNBC – CEO and senior staff (depending on agenda topics)</p> <p>Overview: Build and maintain awareness of Métis culture and MNBC’s interests amongst provincial ministries and departments, and drive the work of the Staff Table.</p>	
Staff Table	<p>Province – MIRR Executive Director and Métis Relations Team</p> <p>MNBC – Government & Strategic Relations</p> <p>Overview: The technical representatives who are tasked with managing the day-to-day activities of the new relationship process. Ongoing work on drafting a bilateral agreement led by MIRR.</p>	Every three weeks
Sub-Tables	<p>Province – Ministry Executive Directors and other senior staff responsible for Sub-Table focus area, MIRR Métis Relations Team</p> <p>MNBC – Government and Strategic Relations and Directors responsible for Table focus area.</p> <p>Overview: Table/topic-specific negotiations to advance in the form of sub-accords, protocol agreements, MOUs or other topic-specific arrangements as part of the bilateral agreement led by MIRR.</p>	As required

2.2 Co-Chairs

MNBC and MIRR shall each appoint Co-chairs to support the work and decisions of the Staff Table. The Co-Chairs will jointly develop agendas for the Staff Table and the Senior Leadership Table. Co-Chairs may also appoint a designate to preside over meetings in their stead. Individual members will meet as needed throughout the year to ensure continuity and progress.

2.3 Secretariat

The Secretariat, with representation from MNBC and the Province, will maintain records of the group's process, actions and decisions, and will be responsible for communications and information sharing, internally and externally. The Secretariat will distribute agendas and

coordinate meetings, including arranging logistical and information technology requirements as needed. Materials will be shared between the Secretariat members.

2.4 Métis Summit (Louis Riel Day theme)

The Métis Summit is an annual bi-lateral meeting with the Premier, MIRR Minister and other Provincial Ministers to discuss a maximum of four (4) key priority issues annually, identified by the Parties.

3.0 MEETINGS AND LOGISTICS

3.1 Frequency

Frequency of meetings will be as follows, when deemed appropriate and feasible:

- Métis Summit: Annually in November, or as agreed by the Parties
- Political Table: Bi-annually
- Senior Leadership Table: Quarterly
- Staff Table: Every three weeks
- Sub-Tables: As required

3.2 Meetings

Meetings will take place virtually or in person in either Victoria or Surrey. Costs associated with travel to and from meetings to be covered by each respective party for its members.

3.3 Agendas

Meeting agendas will be developed collaboratively by the Secretariat. Agendas will be circulated for review and approval one week in advance.

3.4 Additional participants

The Parties may invite additional MNBC or provincial agencies, such as subject matter experts, to join meetings as appropriate. Confidentiality will be maintained as appropriate and the Parties will consider whether to require non-disclosure agreements.

3.5 Reporting

High-level progress reports outlining key achievements, challenges, and recommended next steps will be developed annually by both Parties.

A Record of Actions and Decisions (ROADs) will be maintained and updated by MNBC, and reviewed by Parties at SLT meetings. The ROADs document will be distributed prior to meetings so members can review and bring forward questions, comments or concerns during meetings.