



Name of certificate holder being reported:
Name of school and district or independent school authority:

It is **mandatory** that an authorized person – a Certificate Holder or a holder of a Letter of Permission – reports the following under section 38 of the Teachers Act:

38(1) & (2)	<p>(1) An authorized person must promptly provide to the commissioner a written and signed report if the authorized person has reason to believe that another authorized person has engaged in conduct that involves any of the following:</p> <ul style="list-style-type: none"> (a) physical harm to a student; (b) sexual abuse or sexual exploitation of a student; (c) significant emotional harm to a student. <p>(2) Subsection (1) applies even if the information on which the belief is based</p> <ul style="list-style-type: none"> (a) is privileged, except as a result of a solicitor-client relationship, or (b) is confidential and its disclosure is prohibited under another Act. [emphasis added]
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Please note the following conditions under section 38 of the Teachers Act:

38(3)	(3) An authorized person who knowingly reports false information under subsection (1) commits an offence.
38(4)	(4) No action for damages lies or may be brought against an authorized person for reporting information under this section unless the authorized person knowingly reported false information.

Pursuant to section 38 of the Teachers Act, as a Certificate Holder and authorized person, I am reporting the above-noted Certificate Holder because:

	I believe the Certificate Holder has harmed a student physically.
	I believe the Certificate Holder has abused or exploited a student sexually.
	I believe the Certificate Holder has significantly harmed a student emotionally.

I have attached a full explanation of the conduct being reported, including my observations. I have also attached documents or other items that I believe provide evidence of this harm, abuse or exploitation. **I understand that the Certificate Holder will receive a copy of this report and any attachments and will be provided with my name.**

Printed Name

Certificate Number

Signature

Date