

TEACHER EXCHANGE AND MOBILITY AWARD APPLICATION

Award Information

The Teacher Exchange and Mobility Award was created in 2015 to encourage and support B.C. teachers to promote partnerships with schools and teachers in specified countries to develop intercultural knowledge and understanding in support of the B.C. K-12 education curriculum. Increasing the intercultural competence of B.C. teachers also fosters a more welcoming environment for international and domestic students, and builds upon the reputation of B.C. as a global leader in International Education.

In support of Memoranda of Understanding (MOU) agreements with partner governments, activities must involve travel to: China, France, Italy or Japan.

Applicants must have the support of their independent/public school. Each independent/public school may only support one application for the Teacher Exchange and Mobility Award.

Award Value – \$5,000
Deadline: November 25, 2016

Eligibility Criteria

All of the following criteria must be met to be eligible to apply for the Teacher Exchange and Mobility Award. The applicant must:

- be a B.C.-certified teacher;
- be travelling to China, France, Italy or Japan;
- have a position and continuing contract (or equivalent) at a B.C. public or independent school;
- have the support of the school's principal; and,
- propose a program with a relationship-building component (i.e., strengthening relationships with a foreign education partner for the purpose of facilitating or enhancing future student and cultural exchange) OR a clearly-articulated professional development aim for building intercultural skills, with a post-travel plan for knowledge dissemination.

NOTE: travel may already have occurred at the time of application as funds can be applied to eligible expenses incurred by the teacher at any time between August 15, 2016 and July 31, 2017.

Application Instructions

1. Applicants must complete Part I (Award Application) and ensure that all additional materials are included with the application as outlined in the Checklist in Part I.
2. Part II (Statement of Support) should be completed by the school's principal.
3. Applications must be submitted to the British Columbia Council for International Education (BCCIE) at bccie@bccie.bc.ca with a subject line reading "2016-17 Teacher Mobility Award Application" in a **single electronic PDF** (i.e., please scan all documents together into a single file) by **November 25, 2016**.
 - **For applicants from an independent school**, the school's principal or teacher applicant must submit the application (Parts I and II and all supporting documentation) directly to BCCIE.
 - **For applicants from a public school**, the school's principal or teacher applicant must forward the entire application (Parts I and II and all supporting documentation) to the school district head of international. The school district head of international must then submit the application package directly to BCCIE on your behalf.

NOTE: Late or incomplete submission packages will not be considered.

Award Evaluation and Notification

- Successful applicants will be chosen by a lottery, taking regional considerations into account.
- Priority will be given to those with partnership building components.
- Preference may be given to teachers who are going to MOU-partner locations (Zhejiang, China; Jiangsu, China; Beijing, China; Heilongjiang, China; Guangdong, China; France; Italy; Tokyo Board of Education, Japan) for relationship building.
- Applications that are incomplete or inconsistent with the goals and criteria of the program will be disqualified.
- Successful applicants and school administrators will be notified by email.
- Before the end of January 2017, a cheque for the full Award value will be sent to the school for distribution to the award recipient.
- Successful applicants may be contacted for testimonials and images at a later point to be used for promotional purposes, with their consent.

Responsibilities of Award Recipient

- Award recipients must submit a post-travel report detailing pre-, during and post-travel activities, as well as details of how funding was utilized.

NOTE: Eligible activities toward which this funding may be applied include the applicant's travel, accommodation, and learning exchange and partnership development activities with a foreign educational institution.

Personal Information

The collection of the personal information on this form is authorized as per Section 26(c) of the *Freedom of Information and Protection of Privacy Act*, for public schools, or section 8(1) or 12(1)(f)(i) of the Personal Information Protection Act, for independent schools. The purpose of the collection is to determine the applicant's eligibility for the scholarship. The personal information will be shared with the Ministry of Education and the British Columbia Council for International Education which will make the final award decision. Questions regarding the collection or disclosure of the personal information can be directed to the applicant's school officials or:

Lead – International Education

International Education Branch
British Columbia Ministry of Education
PO Box 9153 STN PROV GOV
Victoria, B.C.
V8W 9H1
International.Education@gov.bc.ca
250-387-8037

Questions regarding the application can be addressed to bccie@bccie.bc.ca



PART I – AWARD APPLICATION - TO BE COMPLETED BY THE APPLICANT

A. APPLICANT INFORMATION

Full Name (First Name, Last Name):

Telephone Number:

Email Address:

School Name:

School District or Independent School Authority:

Region (please refer to the [map](#) on the ministry website):

Teaching Experience (in years):

School Principal Information

In order to apply for this award, you are required to have the support of your school principal.

Name of School Principal (First Name, Last Name):

Email Address:

Telephone Number:

Trip Details

Trip Name (E.g., Teaching Exchange Activity):

Destination:

Start Date (mm/dd/yy):

End Date (mm/dd/yy):

Name of Foreign Partner Institution(s) if applicable:

City(s) and/or Province(s):

Country:

B. APPLICATION CHECKLIST

Award Application (Part I)

Statement of Purpose (2 pages maximum) for travel outlining goals for the trip, and including pre-departure learning and post-travel knowledge dissemination plan

Itinerary for trip

Detailed budget of projected costs

Statement of Support (Part II) from the school principal

C. I HAVE READ AND UNDERSTAND THE INSTRUCTIONS, AND DECLARE THAT:

- i. All information provided is true and complete, and I understand it is subject to audit;
- ii. I have a position and continuing contract (or equivalent) at a B.C. public or independent school; and,
- iii. I will immediately notify the British Columbia Council for International Education in writing if I withdraw from my position at that school or if the itinerary or program changes.

Signature of Applicant

Today's Date

PART II - STATEMENT OF SUPPORT - TO BE COMPLETED BY THE SCHOOL PRINCIPAL

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The purpose of this section is to ensure that the applicant has the support of the school's principal.

School Principal Information

Full Name (First Name, Last Name):

Trip Name (please use the same name as that provided by the Applicant in Part I of the Application):

As the school's principal, I support this application.

I am aware that each school may only put forward one application for the Teacher Exchange and Mobility Award.

Signature of School Principal

Today's Date

Submission Instructions

Independent School

The school's principal or teacher applicant must submit the entire application package (Parts I and II) and all supporting documentation directly to the British Columbia Council for International Education (BCCIE) at bccie@bccie.bc.ca with a subject line reading "2016-17 Teacher Mobility Award Application" in a **single electronic PDF** (i.e., please scan all documents together into a single file).

Public School

- 1) The school's principal or teacher applicant must forward the entire application package (Parts I & II) and all supporting documentation directly to the school district head of international.
- 2) The school district head of international must then submit the entire application package on your behalf to the British Columbia Council for International Education (BCCIE) at bccie@bccie.bc.ca with a subject line reading "2016-17 Teacher Mobility Award Application" in a **single electronic PDF** (i.e., please scan all documents together into a single file).

NOTE: Late or incomplete submission packages will not be considered.

Application Deadline: November 25, 2016