



# NOMINATION FORM

## BC Excellence Scholarship Application (2024/25)

Students must be nominated by their secondary school to apply for the BC Excellence scholarship. Each school may nominate only one student.

Students who have been nominated by their school must attach a digital copy of this form (4 MB max), signed by their principal or school head, to their online application.

Applications are due on February 17, 2025.

NOMINATING SCHOOL	
Full name of school:	
School code (find it at <a href="https://bcschoolcontacts.gov.bc.ca">https://bcschoolcontacts.gov.bc.ca</a> )	
School address:	
City/town:	Postal code:
School phone:	Principal/head email:
Full name of applicant (as it would appear on the high school transcript):	
Preferred name of applicant:	
Verification of nomination: I nominate the above-named student for the 2024/25 BC Excellence scholarship.  I understand our secondary school may nominate only one student.  I confirm the above-named student is on track to meet scholarship requirements, including graduation, by August 31, 2025, and is recorded as a Canadian citizen or Permanent Resident in the school's Student Information System.	
Principal/head name:	
Principal/head signature:	

Find details about the BC Excellence scholarship, including requirements, online:  
[www.gov.bc.ca/bcexcellencescholarship](http://www.gov.bc.ca/bcexcellencescholarship)



## WRITTEN STATEMENT INSTRUCTIONS

### BC Excellence Scholarship Application (2024/25)

#### Instructions for students

Within Section 4 of the online BC Excellence scholarship application, you will be asked to submit a written statement.

- Consider the statement question below.
- Prepare your written response.
  - Write a well-developed, multi-paragraph response.
  - Use plain text formatting (e.g., no bold or underline).
  - Do not exceed 500 words.
- Save your work.
- Copy/paste your prepared response into the online application where prompted.

Find details about the core (and sub) competencies: [www.curriculum.gov.bc.ca/competencies](http://www.curriculum.gov.bc.ca/competencies).

- Communication (Communicating and Collaborating)
- Thinking (Creative Thinking and Critical and Reflective Thinking)
- Personal and Social (Positive Personal and Cultural Identity; Personal Awareness and Responsibility; Social Awareness and Responsibility)

Information about the BC Excellence scholarship is available online:

[www.gov.bc.ca/bcexcellencescholarship](http://www.gov.bc.ca/bcexcellencescholarship).

Questions? Please contact the Provincial Scholarships Program Team: [scholarships@gov.bc.ca](mailto:scholarships@gov.bc.ca).

**Statement question:** Describe one experience that helped you decide on your intended career or area of post-secondary study.

In addition to explicitly answering the statement question, you must also describe in your answer how you have demonstrated one or more of the Core Competencies (or sub-competencies) from the B.C. Curriculum through this experience.



## RESUME INSTRUCTIONS

# BC Excellence Scholarship Application (2024/25)

### Instructions for students

Within Section 3 of the online BC Excellence scholarship application, you will be asked to submit the information below.

- Prepare your information offline: then, copy/paste into the online BC Excellence scholarship application where prompted.
- Start with your most relevant experience.
  - Consider experiences that have provided you with transferrable skills or that relate directly to your intended career or area of post-secondary study.
  - Consider that life experiences can range from minding younger siblings to helping the family business to participating in cultural activities; volunteer and work experiences may be similarly broad in scope.
- Submit experiences from grades 10–12 only. (Note: if an experience started before Grade 10 and/or will continue past Grade 12, report only the grades 10–12 portion.)
- Note that there are character limits to the open textboxes; you may use point form in your responses.

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1. Write a brief, overarching statement describing what career or area of post-secondary study you are pursuing (300 characters max).
2. Prepare the following details about life and/or volunteer and/or work experiences you believe are relevant to your intended career path or area of post-secondary study. **You can report up to seven different experiences within the online application; however, you are not required to provide that many.**

- |  |   |
|--|---|
| ✓ Start and end dates  | ✓ Your responsibilities/duties and how you demonstrated service and leadership (500 characters max)                       |
| ✓ Total hours  | ✓ How you demonstrated <a href="#">Core Competencies (or sub-competencies)</a> during the experience (500 characters max) |
| ✓ Which grades you were in during the experience (submit examples from grades 10–12 only)    | ✓ How the experience will prepare you for your intended career or area of post-secondary study (500 characters max)       |
| ✓ Where you gained the experience, such as the name of the organization (200 characters max) |   |
| ✓ Your role and/or job title (200 characters max)  |   |

3. OPTIONAL: report anything else from grades 10–12 that you think is relevant to this scholarship (e.g., other accomplishments or experiences) (1,500 characters max). Do not link to external content; it will not be reviewed.



## REFERENCE LETTER INSTRUCTIONS

### BC Excellence Scholarship Application (2024/25)

#### Instructions for students

You must submit two letters of reference as part of your application for the 2025 BC Excellence scholarship. The marking team does not mark the reference letters but does consider them when scoring resumes.

1. School reference: please provide one reference letter from a school staff member, such as a teacher, counsellor, school principal, or vice-principal.
2. Community reference: please provide one reference letter from a community member, such as a community leader, coach, instructor, volunteer supervisor, or employer.

The individuals who write your reference letters should know you well, but they cannot be an immediate family member or another student.

- Share the instructions on the following page with your two referees.
- **Have them return signed letters to you *before* the application deadline.** You must secure these letters in time to submit them with your application by the deadline of 3:00 pm PST on Monday, February 17, 2025.
- Save digital copies.
- When you are ready to submit your BC Excellence application online, upload your two letters into the online application form where prompted.
- Some referees prefer to submit a letter directly to the Ministry; in this case, in place of the reference letter, you must upload to the online application where prompted a brief note (PDF) stating that your referee will email their reference letter directly to the ministry by the deadline: [scholarships@gov.bc.ca](mailto:scholarships@gov.bc.ca).



## REFERENCE LETTER INSTRUCTIONS

### BC Excellence Scholarship Application (2024/25)

#### Instructions for referees

**Deadline: due to the student *before* Monday, February 17, 2025**

You have been asked to write a reference letter on behalf of a student applying for the 2025 BC Excellence scholarship. Students must submit reference letters as part of their application. Reference letters are reviewed by the Ministry of Education scholarships committee for the purpose of assessing submissions and determining recipients.

Please prepare your letter on your organization's letterhead and describe the following about the applicant:

- their role in serving your community or school group;
- their demonstrated leadership abilities or service; and,
- their aptitude for and commitment to their chosen career path or area of post-secondary study.

Please also provide the following information about yourself:

- your role (e.g., within the organization);
- your relationship with the applicant; and,
- your contact information.

Please send the student a signed copy of your letter *before* February 17, 2025 (4 MB maximum file size).

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Questions? Please contact the Provincial Scholarships Program team: [scholarships@gov.bc.ca](mailto:scholarships@gov.bc.ca).