



BC Excellence Scholarships recognize well-rounded BC graduates. Winners have demonstrated service and leadership, both at school and in their communities, and shown aptitude for and commitment to their chosen career paths. They receive a \$5000 scholarship voucher, which can be redeemed when registered and attending a designated post-secondary institution (i.e. approved for Canada Student Loans by BC) or an authorized trades training provider in BC, within 5 years of graduation and before the expiry date on the voucher.

Nomination and Application

- 1) You must be nominated by your secondary school in order to apply for this scholarship. Only one student from each school may be nominated. Please inquire at your school if you would like to be considered for nomination. Applicants must confirm their nomination by having their school principal sign and date the verification section of the application form.
- 2) The **application package** for selected nominees includes a written statement, worth 60% overall, and the resume, worth 40% overall. It must be completed online in the format provided, printed, signed and submitted by mail. **Scoring guides** are available for reference. Incomplete applications will not be accepted.
- 3) Completed applications must be sent to the Ministry no later than **February 15, 2018**, to:

Provincial Scholarships Program
Ministry of Education
PO Box 9886 Stn Prov Govt
Victoria BC V8W 9T6

Selection of winners will be finalized after August 31, 2018.

Eligibility

Nominees must meet **basic eligibility requirements** and:

- Be in their graduation year with graduation to occur by August 31, of the school year in which they are nominated
- Be eligible for a BC Certificate of Graduation (Dogwood Diploma) by August 31 of the school year in which they are nominated
- Have at least a:
 - "B" (73% or above) in their Language Arts 11 final mark
 - "B" average in final course marks that fulfill graduation requirements of Science 11 or 12, Math 11 and Social Studies 11 or 12, with no more than one "C+" (67% or above) final course mark, (marks lower than "C+" are not accepted)
- Maintain a "B" or better average in Grades 11 and 12 final course marks required for graduation
- Write and pass a Language Arts 12 provincial examination

You cannot win both a BC Excellence Scholarship and a Pathway to Teacher Education Scholarship.

Nominees must provide:

- Resume in the mandatory format;
- Two reference letters, one from your community and one from your school;
- Written statement, maximum 500 words, which must describe:
 - What led you to your most relevant community service, volunteer activity, and/or leadership role
 - What you learned from this experience
 - How this experience will benefit you in your chosen career path.

SECTION 1 - APPLICANT INFORMATION

Last name:

First and middle names:

Date of birth (dd/mm/yyyy):

Personal Education Number:

Mailing address:

City/town:

Postal code:

Email address:

Phone:

Please check the boxes below to confirm that you meet the following requirements:

- I am a Canadian citizen or permanent resident (landed immigrant)
- I am a resident of British Columbia
- I am enrolled in or have graduated from the 2004 Graduation Program and will be eligible for a BC Certificate of Graduation (Dogwood Diploma)
- I will be graduating by August 31 of the year in which I am applying for this scholarship

SECTION 2 - SCHOOL CONTACT INFORMATION AND VERIFICATION

Name of Secondary School:

Mailing address:

City/town:

Postal code:

Principal Email:

Phone:

Principal Name:

Please have your principal complete the section below.

Nomination Verification:

- I confirm that the applicant in Section 1 is the nominee selected to apply for the BC Excellence Scholarship for our secondary school.

Principal Signature: _____

SECTION 3 - RESUME

Please only include experience, activities, and recognition from **Grades 10-12**, starting with the most recent experience in each section. If you need to list more resume items, please attach a separate page using the same format. **Only resumes submitted in this format will be accepted.**

CAREER GOAL:

(20 words max.)

SCHOOL-BASED VOLUNTEER EXPERIENCE

Activity 1 (15 words max.):	Responsibilities (50 words max.):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		
Activity 2 (15 words max.):	Responsibilities (50 words max.):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		
Activity 3 (15 words max.):	Responsibilities (50 words max.):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		
Activity 4 (15 words max.):	Responsibilities (50 words max.):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		

Activity 5 (max 15 words):	Responsibilities (50 words max.):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		

COMMUNITY-BASED VOLUNTEER EXPERIENCE

Organization 1 (15 words max.):	Responsibilities (50 words max.):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		

Organization 2 (15 words max.):	Responsibilities (50 words max.):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		

Organization 3 (15 words max.):	Responsibilities (50 words max.):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		

Organization 4 (max 15 words):	Responsibilities (max 50 words):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		
Organization 5 (max 15 words):	Responsibilities (max 50 words):	Dates: (mm/yyyy – mm/yyyy) Total hours:
<input type="checkbox"/> Leadership Role <input type="checkbox"/> Participant / Member		

PAID WORK EXPERIENCE		
Organization 1/ Job Title max 15 words:	Duties (max 50 words):	Dates: (mm/yyyy – mm/yyyy) Average hours/week:
Organization 2/ Job Title (max 15 words):	Duties (max 50 words):	Dates: (mm/yyyy – mm/yyyy) Average hours/week:
Organization 3/ Job Title (max 15 words):	Duties (max 50 words):	Dates: (mm/yyyy – mm/yyyy) Average hours/week,

SCHOOL AND COMMUNITY RECOGNITION

Describe your special achievements and/ or recognition from your school/community, including awards, honours or certifications.

Organization / Name of Award 1 (max 15 words):	Why did you receive it? (max 25 words)	Date Received: (mm/yyyy)
Organization / Name of Award 2 (max 15 words):	Why did you receive it? (max 25 words)	Date Received: (mm/yyyy)
Organization / Name of Award 3 (max 15 words):	Why did you receive it? (max 25 words)	Date Received: (mm/yyyy)
Organization / Name of Award 4 (max 15 words):	Why did you receive it? (max 25 words)	Date Received: (mm/yyyy)
Organization / Name of Award 5 (max 15 words):	Why did you receive it? (max 25 words)	Date Received: (mm/yyyy)

PERSONAL INTERESTS AND OTHER ACCOMPLISHMENTS

Describe any other relevant personal interests, accomplishments, or activities not listed above. (max 200 words)

SECTION 4 - REFERENCES

Please provide two reference letters, one from your school and one from your community. Your school reference can be a teacher, counsellor, school principal or vice-principal. Your community reference can be a community leader, coach, instructor, volunteer supervisor, or employer. Your references should know you well, but cannot be an immediate family member or another student.

Letters should be sent to the Ministry with this completed application package.

Instructions for references:

References are required as part of the application package for the BC Excellence Scholarship. For more information about the scholarship, please visit www.gov.bc.ca/scholarshipsprogram.

- 1) You have been asked to write a reference letter on behalf of the applicant. Your reference will be confidential and is intended for use only by the ministry selection committee.
- 2) Please provide a signed letter on your organization's letterhead, identifying your role within the organization, relationship with the applicant, and contact information.
- 3) Please describe the applicant's:
 - role in serving your community or school group, and
 - demonstrated leadership abilities or service, and
 - aptitude for and commitment to their chosen career path.

SECTION 5 - WRITTEN STATEMENT

In a written statement of maximum 500 words, describe your most relevant community service, volunteer activity, and/or leadership role. Please ensure that the following questions are addressed in your statement: (max 500 words).

- What led you to your most relevant community service, volunteer activity, and/or leadership role
- What you learned from this experience
- How this experience will benefit you in your chosen career path.

SECTION 6 - DECLARATION

I understand that by signing below it means:

- I wish to be considered for the BC Excellence Scholarship. My signature means that all of the information provided in this application is complete, correct, and accurate in every detail.
- The written statement is an original essay written solely by me.
- That withholding relevant data or providing false or misleading data in this application or otherwise in support of this application shall be grounds for the Government of British Columbia to revoke my eligibility for this scholarship.
- That all information provided in this application is subject to verification.
- That application material will not be returned.
- That the Ministry of Education may access my student records to verify school, transcript and graduation information.

Signature: _____ **Date:** _____

Please remember to sign and date the above line.

Please answer the following questions. Your responses will not affect your eligibility for receiving a scholarship.

1) If you are a successful candidate, would you be willing to be contacted for the purposes of reporting or research?

Yes No

2) I agree to allow my name to be released publicly if I receive a scholarship.

Yes No

Signature: _____ **Date:** _____

Please remember to sign and date the above line.

Collection of Personal Information

For the purpose of processing BC Excellence Scholarships, students' personal information will be collected under the authority of the Freedom of Information and Protection of Privacy Act, Section 26(c). Students' personal information is used for the purpose of verifying eligibility, selecting successful candidates, and processing the scholarship payment.

Questions regarding the collection of personal information can be directed to the Ministry of Education contact listed below:

Nicole Couture, Director
Education Program Delivery
PO Box 9886 Stn Prov Govt
Victoria BC V8W 9T6
scholarships@gov.bc.ca