School District Financial Reporting Timelines

Legend:	Submission deadlines & key dates for School Districts
	Ministry of Education and Child Care delivery of information dates

	Dates	Category	Explanation
2026	January 1	Financial Statements	2023/24 & 2024/25 Financial Statements must be posted on School District website
	Mid January	First Nation Student Rates	2025/26 First Nation Student Rates
	January 16	Event-Driven Report	2025/26 - Districts are to report costs and savings in the current School Year for the period ended June 30.
	February 27	Budget	2025/26 Amended Annual Budget
	March 15	Budget	2026/27 Preliminary Operating Grant Information
	March 15	Budget	2026/27 Annual Budget Request/Instructions
	Mid March	Revenue & Expenditure Tables	Amended Budgeted 2025/26 Revenue & Expenditure Tables
	April 4	Budget	Decision on referendum, to meet legislative requirement of at least 2 weeks prior to referendum
	April 5 - 18	Budget	Referendum particulars must be advertised once each week for 2 weeks
	April 10	GRE	March Quarterly Report
	April 17	Event-Driven Report	2025/26 - Districts are to report costs and savings in the current School Year for the period ended June 30.
	April 18	Budget	Referendum vote (if applicable)
	April 27	Budget	School Referendum Tax Rate Bylaw passed (if applicable) and submitted to the municipal council and the Surveyor of Taxes
	Late April	Actuarial Tool	2025/26 Actuarial Calculation Tool and Actuarial results
	Late May	Financial Statements	2025/26 Financial Statement Instructions
	June 30	Budget	2026/27 Annual Budget and Bylaw
	June 30	Financial Statements	2025/26 Fiscal Year End
	June 30	Actuarial Study	Collection date for Retiree Experience Data
	July 15	Actuarial Tool	2025/26 Actuarial Calculation Tool is Due
	July 15	GRE	June Quarterly Report
	July 17	CEF	2025/26 Preliminary year-end Classroom Enhancement Fund report
	July 17	Event-Driven Report	2025/26 - Districts are to report costs and savings in the current School Year for the period ended June 30.
	Mid July	Financial Statements	2025/26 Grant Confirmations
	Mid July	Revenue & Expenditure Tables	Budgeted 2026/27 Revenue & Expenditure Tables
	September 29	Budget	2026/27 Enrolment Counts (1701)
	September 29	CEF	2025/26 Final year-end Classroom Enhancement Fund report
	October 1	Financial Statements	2025/26 Audited Annual Financial Statements
	October 1	Budget	Multi-year Financial Plans (those created as part of the original/Spring budget development process are acceptable)
	October 1	LEA Account Receivable	2025/26 Local Education Agreement (LEA) Accounts Receivable Form
	October 1	Financial Statements	2025/26 Financial Statement Discussion and Analysis Report
	October 1	Financial Statements	2025/26 School District Business Company Financial Statement (Audited)
	October 1	Financial Statements	Request to Underspend Indigenous Education Target and Targeted Funding Financial Report
	October 7	GRE	September Quarterly Report
	October 9	Joint Verification Process (JVP)	2026/27 Joint Verification Process (JVP) between the Nominal Roll and the 1701
	Mid October	Revenue & Expenditure Tables	Actuals 2025/26 Revenue & Expenditure Tables
	Mid October	Budget	2026/27 Enrolment and Other Data
	October 16	CEF	2026/27 Initial Classroom Enhancement Fund report - Staffing and LIF
	October 16	Event-Driven Report	2026/27 - Districts are to report costs and savings in the current School Year for the period ended June 30.
	November 13	CEF	2026/27 Initial Classroom Enhancement Fund report - Remedies
	December	Budget	2026/27 Autumn Recalculated Operating Grant Information
	December	Budget	2026/27 Amended Annual Budget Request/Instructions
	December 9	GRE	December Quarterly Report
	December 31	SOFI	2025/26 Annual Report
2027	January 1	Financial Statements	2024/25 & 2025/26 Financial Statements must be posted on School District website
	Mid January	First Nation Student Rates	2026/27 First Nation Student Rates
	January 15	Event-Driven Report	2026/27 - Districts are to report costs and savings in the current School Year for the period ended June 30.
	February 26	Budget	2026/27 Amended Annual Budget
	March 15	Budget	2027/28 Preliminary Operating Grant Information
	March 15	Budget	2027/28 Annual Budget Request/Instructions
	Mid March	Revenue & Expenditure Tables	Amended Budgeted 2026/27 Revenue & Expenditure Tables
	April 3	Budget	Decision on referendum, to meet legislative requirement of at least 2 weeks prior to referendum
	April 4 - 17	Budget	Referendum particulars must be advertised once each week for 2 weeks
	April 9	GRE	March Quarterly Report
	April 16	Event-Driven Report	2026/27 - Districts are to report costs and savings in the current School Year for the period ended June 30.
	April 17	Budget	Referendum vote (if applicable)
	April 27	Budget	School Referendum Tax Rate Bylaw passed (if applicable) and submitted to the municipal council and the Surveyor of Taxes
	April TBD	Actuarial Study	Confirmation of Vested and Non-Vested benefits plans - Appendix II
	Late April	Actuarial Tool	2026/27 Actuarial Calculation Tool and Actuarial results
	Late May	Financial Statements	2026/27 Financial Statement Instructions
	June 30	Budget	2027/28 Annual Budget and Bylaw
	June 30	Financial Statements	2026/27 Fiscal Year End
	June 30	Actuarial Study	Collection date for Retiree Experience Data
	July 14	Actuarial Tool	2026/27 Actuarial Calculation Tool is Due
	July 14	GRE	June Quarterly Report
	July 16	CEF	2026/27 Preliminary year-end Classroom Enhancement Fund report
	July 16	Event-Driven Report	2026/27 - Districts are to report costs and savings in the current School Year for the period ended June 30.
	Mid July	Financial Statements	2026/27 Grant Confirmations
	Mid July	Revenue & Expenditure Tables	Budgeted 2027/28 Revenue & Expenditure Tables