



File No: 240-50
12505-01

December 21, 2001

To: All Secretary-Treasurers

Re: 2001/02 Final Funding Allocations
and Final Operating Budget Instructions

The 2001/02 final funding allocations have been calculated based on actual September 29, 2001 enrolment and other data.

The complete package is located on our website <http://www.bced.gov.bc.ca/branches/sf.htm> and contains the following documents:

- Table 1 - Determination of the Final 2001/02 Operating Grants
- Table 2 - Determination of the Final 2001/02 Funding Allocation to School Districts
- Table 3 - Comparison of Funded 2001/02 FTE enrolments (Preliminary and Final)
- Table 4A - Calculation of School District Average Teacher Salary for 2001/02 (Final)
- Table 4B - Determination of Educator Salary Index and Educator Salary Adjustment
- Table 5 - 2001/02 Final Special Education Targeted Amounts
- Table 6 - 2001/02 Final Aboriginal Education Targeted Amounts
- Table 7 - 2001/02 Final District and School-based Administration Targeted Amounts
- Table 8 - Determination of Special Purpose Grant for the 1 percent increase in Support Staff salaries effective January 1, 2002.
 - Specific Funding Allocations for each School District: 2001/02 Final Version

Grant Adjustments identified on Table 2 will be disbursed to school districts on the following basis:

February and March 2002	35 percent each month
April, May and June 2002	10 percent each month

Targeted Funding

Tables 5, 6 and 7 outline the minimum spending amounts for Aboriginal and Special Education programs and the maximum amount of spending for District and School-based Administration as prescribed under Section 108 of the *School Act*. These amounts have been recalculated based on final enrolment data.

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2001/02 Final Operating Budget Instructions

Section 113 of the *School Act* requires a school board to adopt by bylaw, on or before February 28, 2002, its final budget for the 2001/02 fiscal year.

The Operating Budget package on the website contains the following documents:

- Supplement to the Budget Instruction Manual 2001/02
- Budget Bylaw Document
- 2001/02 Final Operating Budget Forms

Please refer to the instruction manual supplement for detailed instructions for preparation of the final 2001/02 budget.

For the 2002/03 school year, we hope to use the above website, exclusively, for distributing operating budget packages. Please advise if this does not meet your school district's needs.

The budget software program will be available in early January. Further information will be sent to all school districts as soon as the program is available.

If you have any questions about the funding allocations, please contact Hilary Brown or Marguerite Stone. If you have questions about the budget instructions, please contact either Peter Hall or Colleen Michelsen. Staff can be contacted at (250) 356-2586.

Yours sincerely,

ORIGINAL SIGNED BY

Jacque Kendall
Director

RG/PH/cm

pc: All Superintendents of Schools
Executive Committee