

Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

JIAXING SENIOR HIGH SCHOOL

JIAXING, ZHEJIANG PROVINCE

PEOPLE'S REPUBLIC OF CHINA

NOVEMBER 23-24, 2020

INTRODUCTION

On November 23-24, 2020, an online certification inspection was completed on Jiaxing Senior High School (JSHS) in Jiaxing, Zhejiang Province, People's Republic of China referred to as the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (BC) education program have been met, according to the *BC Global Education Program – Offshore Schools Certification Agreement*. The inspection team (the Team), appointed by the Executive Director of Independent Schools and International Education, British Columbia Ministry of Education (MoE) in accordance with the *BC Global Education Program – Offshore Schools Certification Agreement* (the Agreement), consisted of Laurie Anderson (Chair) and Wendy Hyer.

The School's BC program has an enrolment of 105 students, in grades 10-12. The entire school, which houses the BC program, enrolls 1600 students.

During their online certification inspection process of the School, the Team reviewed all standards required in the *BC Global Education Program – Offshore Schools Certification Agreement* and *Operating Manual* and met with the School's Owner/Operator, Offshore School Representative (OSR), BC Principal, BC vice-principal, BC teachers and principal of the host school.

The Owner/Operator, CINEC Education Group Ltd, (CINEC), is responsible for the BC program, one of four schools it operates in China (the others are in Wenzhou, Luwan and Shanghai). CINEC has a long-established partnership with several school districts in BC, offering offshore students summer studies programs and English language immersion courses.

The BC program's philosophy, objectives and special features include:

The major focus at Jiaxing Senior High School is on preparing their students for success in a rapidly changing world. This emphasis is achieved through providing students with a supportive learning environment, acknowledging and respecting individual differences, and encouraging



students to challenge their personal limits and aim for excellence. The School's goals are reinforced through the links with the other CINEC schools and their shared commitment to professional development that supports student learning.

The Team would like to thank Jiaying Senior High School for its hospitality, cooperation and preparedness for the inspection visit.

The School has satisfactorily addressed requirements contained in the previous inspection report.			
<input type="checkbox"/> Requirement Met	<input type="checkbox"/> Requirement Partially Met	<input type="checkbox"/> Requirement Not Met	<input checked="" type="checkbox"/> Not Applicable
<p>Comment: There were no requirements in the previous report.</p>			

BUSINESS PLAN 1.0

The Owner/Operator has submitted a business plan to the BC Ministry of Education, confirming the sustainability of the program.		
<input checked="" type="checkbox"/> Requirement Met	<input type="checkbox"/> Requirement Partially Met	<input type="checkbox"/> Requirement Not Met
<p>Comment: The School has a long-term plan to increase enrolment to 150 students (currently 110), or two classes in each of grade 10, 11 and 12. Their goal of establishing an ELL program in a nearby middle school is on hold due to the pandemic. The School has a comprehensive marketing plan, including a print and digital component, outreach to their alumni network, publishing university acceptance rates, and promotional items with the School logo.</p>		
<p>Commendation: The School is commended for expanding what was already a substantive and successful recruitment and marketing program. The School website includes profile of successful graduates who have been accepted into top Canadian universities, including UBC and University of Toronto.</p>		



INSPECTION CATALOGUE 2.0

2.02 The Owner/Operator meets all requirements as set forth in the BC Global Education Program Offshore Schools Certification Agreement (the Agreement).		
<input checked="" type="checkbox"/> Requirement Met	<input type="checkbox"/> Requirement Partially Met	<input type="checkbox"/> Requirement Not Met
<p>Comment:</p> <p>The Team confirmed that the Certification Agreement requirements are fully met. The Owner/Operator, Harvey Su, and the OSR, Tom Harris, have an established record as supportive, professional and reliable CINEC officials.</p>		
<p>Commendation:</p> <p>The Owner/Operator and the OSR are commended for their strong, professional and ongoing links with the School. There is a demonstrable sense of continuous support provided to the School from both the OSR and the Owner/Operator.</p>		

2.03 The Owner/Operator has written approval from the appropriate government entity to operate the offshore school, as outlined in section 5.03 of the Agreement.		
<input checked="" type="checkbox"/> Requirement Met	<input type="checkbox"/> Requirement Partially Met	<input type="checkbox"/> Requirement Not Met
<p>Comment:</p> <p>The Team confirmed that the School's written approval to operate from the Jiaxing Education Bureau is current and extends until the conclusion of the 2022/23 school year.</p>		

2.04-2.05 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the BC program.		
<input checked="" type="checkbox"/> Requirement Met	<input type="checkbox"/> Requirement Partially Met	<input type="checkbox"/> Requirement Not Met
<p>Comment:</p> <p>The School meets all relevant and current safety codes and regulations, in alignment with the larger Jiaxing Senior High School they are situated within. The host school has 1600 students on large campus site. The School has access to the facilities of the main school, including gymnasium, soccer fields and cafeteria.</p> <p>COVID-19 safety protocols were established and documented early in the pandemic. The closely monitored lockdown of the initial period has resulted in no virus transmission for several months as of the time of the inspection.</p>		



The School has regular fire drills and students are trained in emergency exit procedures. The School has a policy regarding provision of care for staff and students in the event of an emergency.

2.06 Offshore School Representative (OSR) - The Owner/Operator must appoint an individual to act as offshore school representative. This individual must be confirmed by the province and must meet all of the requirements set out in section 14 of the Agreement.

Requirement
Met

Requirement
Partially Met

Requirement
Not Met

Comment:

The appointed Offshore School Representative (OSR) is a former superintendent of schools in BC. The OSR brings decades of senior management expertise and experience to the role, including re-organizing a large and growing suburban school district, cultivating a strong professional learning community, and overseeing the opening of many new schools during a period of rapid expansion.

2.07 The Principal meets the requirements as outlined in section 2.07 of the inspection catalogue for offshore schools.

Requirement
Met

Requirement
Partially Met

Requirement
Not Met

Comment:

The Principal meets the requirements outlined in section 2.07 of the inspection catalogue. The Principal was assigned to the School in September of this year (2020) and brings years of experience teaching within the CINEC system and also in South Korea.

The initial success of the Principal is clearly evident in his familiarity with the School's culture, the demonstrable respect he has earned with the teaching staff and the principal of the host school, and his obvious organizational and leadership skills.

As a member of one of Canada's indigenous groups, the Principal plans to support and contribute to the School's application of the First Peoples Principles of Learning.

Commendation:

The CINEC organization is commended for promoting a capable, professional and committed Principal. In his short time at the School, the Principal has earned the respect of staff, the Principal of the host school, students and parents.



2.08 The School meets the administrative support requirements as outlined in section 2.08 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The School has an extensive support structure in place to meet the administrative requirements outlined in the inspection catalogue. Within the School this includes a very experienced, highly competent bilingual administrative assistant, an experienced VP, and a very cooperative, supportive administrative team in the host school. External but closely linked to the School, the CINEC Superintendent and Deputy Superintendent provide administrative oversight, technical advice, professional development opportunities, and teacher recruitment and retention support.

Commendation:

The School is commended for establishing a robust, positive and trusting relationship with the host school. The collaborative partnership with the large Chinese secondary school is instrumental to the BC program's longevity and growth.

2.09 The School meets the Student Record requirements as outlined in section 2.09 of the Inspection Catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The Student records were sampled and found to be consistently well organized, complete and safety secured. All required documents, including parent consent forms, the 1701 forms, student identification cards and report cards were well organized and easily accessible.

2.10-2.18 The School meets the teacher certification requirements as outlined in sections 2.10-2.18 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The Team confirms that all authorized persons under the Agreement possess valid and current certification under the Ministry of Education.

The Team confirmed that the BC teaching staff are authorized to teach and have valid work permits and visas. One of the BC-certified teachers is teaching remotely from Calgary as he waits on the Canadian government to issue a passport. The local teachers all have translated



criminal record checks on file, and the host school has MoE authorization to teach Physical Education and Information and Communications Technology. There is a demonstrably strong working relationship between local and BC teachers.

2.19 The School meets the requirements for curriculum implementation outlined in section 2.19 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The Team reviewed planning documents and discussed implementation of the new curriculum with teachers, students and the Principal. It is evident from the conversations and documentation that the BC Education Plan continues to be effectively implemented.

Evidence of this includes: a) a broad range of instructional practices in place, including sharing circles, inquiry learning, reflective journals, group projects and “real world” learning assignments; b) infusion of First Peoples Principles of Learning across the curriculum, e.g. reading books by indigenous scholars, exploring traditional dye-making in Chemistry 12, and learning the history of indigenous peoples; c) a strategic emphasis on acquiring the Core Competencies and understanding the Big Ideas (School has creative system of identifying and reinforcing student use of Core Competencies).

The Team were impressed by both the committed approach the teachers are taking with collaborative curriculum planning and implementation, and by how enthusiastic and articulate students are about learning in the BC program. The Team also noted that the CINEC network of schools has a professional development plan in place that focuses on ongoing, classroom-embedded, professional learning for teachers. Due to the pandemic, this program will be online this year.

Commendation:

The Team commends the School for implementing a weekly inquiry block, which offers increased student choice and enables students to gain credits in an area of interest. The Team further commends the staff for the collaboration and commitment to implementing the new curriculum.



2.20 The School meets the requirements for English language assessment and acquisition as outlined in section 2.20 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The School meets the requirements for English Language Assessment and Acquisition. The comprehensive entry language assessment test includes reading, listening, writing and speaking components, and is monitored and approved by the Principal.

The Team saw evidence of a well-organized English program that supports English language acquisition. In grade 10, students are provided extra grammar instruction by a local teacher, and an Educational Assistant provides support to struggling students in English and Social Studies courses. Grade 11 and 12 students are enrolled in four English credits each semester to support their English language acquisition. All students participate in supervised silent reading every morning and participate in the Speak-Up program which focuses on improving oral language proficiency.

At staff meetings, teachers share ELL and language acquisition strategies that can be used across all content areas. Teachers assess students' English language proficiency on an ongoing basis using the BC Performance Standards for Writing and an oral language rubric.

Commendation:

The School is commended for implementing a comprehensive and engaging program in support of English language acquisition.

2.21(a-e) The School meets the course credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in section 2.21 (a-e) of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The School meets the course credit requirements as per the inspection catalogue. The school currently offers three BAA courses: Chinese Culture 10 (YSSC 10A, B, C, D), 11(YSSC 11A, B, C, D) and 12 (YSSC 12A, B, C, D).

The School offers several Ministry-approved exempted courses: Mandarin 10, 11, and 12, Web Development 10 and Physical and Health Education 10.



2.21(f-g) The School meets the course overview/course planning requirements as outlined in Schedule B Part I, 2. (e) of the Agreement; namely, that all BC program courses offered in the School meet or exceed the ministry learning outcomes/learning standards identified in the educational program guides for each course.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The Team reviewed curricular documentation providing evidence that grade 10-12 course documents meet the requirements of the redesigned curricular framework. Annual plans for each course included a course synopsis, the Big Ideas, Curricular Competencies, Core Competencies, unit plans and formative and summative assessment strategies. As well, most of the plans include the evaluation structure. The School provides staff with an annual plan template that explicitly identifies the elements of the redesigned curriculum framework. Many of the plans have been developed using this common template. Submitted documentation indicated that teachers are well on their way to refining planning documents to clearly reflect the Curriculum Competencies (Know, Do, Understand) of the new curriculum. Planning for assessment was demonstrated to be consistent with the new grade 10-12 curricular frameworks.

Commendation:

The School is commended for the work it has put into transitioning course overviews to the new curricular framework and for the authentic engagement of all teachers in making the new curriculum a reality in their day-to-day teaching.

2.22 The School meets the instructional time allotment requirements as outlined in section 4.5 of the inspection catalogue for offshore schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), 4 (6), 5 (8)(a) and (d) and s. 5.3 of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

All students in the School are working toward earning both a Dogwood Diploma as well as the Chinese High School Certificate. The School provides 5.5 hours of instruction per day over a reported 196 days per year for a total of 1023 hours of instruction per school year. This exceeds the Ministry requirement of a minimum of 850 hours.



2.23 The School meets the assessment methods requirements as outlined in section 2.23 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The Team confirms that the School uses a suite of formative and summative assessments practises aligned with the BC education program. The School uses achievement results to analyze trends in student achievement and to set goals and areas of focus for student learning. The School also develops and monitors individualized learning plans for at-risk students.

Formative assessment strategies include reflection journals, classroom participation, student projects assessed using rubrics, in-class practice questions, homework, KWL charts, formative quizzes and exit slips. Summative assessment methods include presentations, lab reports, reflection journals/videos, essays, assignments, projects, quizzes and tests, providing students a variety of options to show what they know. In addition, some teachers are using rubrics to assess Curriculum Competencies and content.

Consistency in evaluation practices are discussed throughout the school year at staff meetings, using quick scales and rubrics developed by the Ministry of Education. The Principal oversees the invigilation of the Numeracy and Literacy assessments in accordance with the security and invigilation procedures for BC provincial assessments. Procedures include installing the e-assessment security controls, PEN's and passwords on computers, clearing all materials from the room and supervising students during the exam.

Commendation:

The School is commended for having a coherent, comprehensive approach to the assessment of student learning within the redesigned curriculum.

2.24 The School meets the learning resources requirements as outlined in section 2.24 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The School meets the learning resources requirements. It was reported that the Reading Room contains approximately 300 books and 1000 e-books. Students and staff also have access to the host school library, which has 1700 resources, including English novels and non-fiction resources. The School utilizes EBSCO – TOPIC search to assist students in finding high quality content and to help develop the skills needed to conduct research using databases. There are 11 networked computers available for student use in the Reading Room, and a lab with 40 desktop computers is available for instruction and research.



The School supports the use of technology in learning and has developed a robust “bring your own device” system. All offices and classrooms have access to wi-fi and, in an effort to enhance the availability of academic resources, grade 12 students are allowed to bring their own laptop, grade 11 students can bring their own tablet or e-reader and grade 10 students can bring e-readers.

Commendation:

The Team commends the School for forming a joint technology policy with the host school, which allows students to use e-readers, tablets and laptops in support of their learning.

2.25 The School meets the student progress report requirements as outlined in section 2.25 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The School reports to parents four times each school year with two formal reports per semester. In addition, student progress is reviewed monthly and “In progress” interim reports are issued for students who are struggling. Parent-teacher conferences are facilitated with local Chinese teachers providing translations.

Ongoing communication with students and parents is established using the online program WeChat. Parents and students can also track student progress using the Schoology program. The CINEC organization also publishes a monthly newsletter.

The “comments” section of the report cards has been updated, with more meaningful and descriptive comments in the “comments” bank, and space added for teachers to add anecdotal remarks.

Commendation:

The School is commended for its use of locally certified homeroom teachers and Schoology to keep parents informed about their child’s progress. The Team also commends the School for its communications with parents when students are “at-risk.”



2.26 The School meets the parent/student handbook requirements as outlined in section 2.26 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The Team verified that the parent/student handbook – available in English and Mandarin - has been updated for the 2020/21 school year. The handbook contains relevant information for students and their parents, including school policies and procedures, the appeal process, student admission details, assessment practises, BC Education program outline, the school timetable and calendar of events.

Commendation:

The School is commended for having the handbook translated into Mandarin to assist parents and students in understanding and following the expectations of the School.

2.27 The School meets the teacher handbook requirements as outlined in section 2.27 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Comment:

The Team reviewed the updated 2020/21 teacher handbook. The handbook contains detailed information regarding teachers' roles and responsibilities. The teacher handbook has six sections: School Philosophy, Professional Responsibilities, School Organization, Assessment and Evaluation, School Routines and Procedures, and Appendices. The handbook also has sections on emergency procedures, teacher evaluation, student conduct and dispute resolution.

2.28 The School meets the distributed learning requirements as outlined in section 18 of the Agreement and section 2.28 of the inspection catalogue for offshore schools.

Requirement Met

Requirement Partially Met

Requirement Not Met

Not Applicable

Comment:

The School does not offer distributed learning courses.



CONCLUSION

Commendations

The Inspection Team wishes to recognize the Owner/Operator, Principal, staff and Offshore School Representative of Jiaxing Senior High School for:

- establishing a robust, positive and trusting relationship with the host school. The collaborative partnership with the large Chinese secondary school is instrumental in the BC program's longevity and growth.
- the strong, professional and ongoing links between the Owner/Operator, OSR and the School. There is a demonstrable sense of continuous support provided to the School from both the OSR and the Owner/Operator.
- expanding what was already a substantive and successful recruitment and marketing program. The School website includes profile of successful graduates who have been accepted into top Canadian universities, including UBC and University of Toronto.
- promoting a capable, professional and committed Principal. In his short time at the School, the Principal has earned the respect of staff, the principal of the host school, students and parents.
- implementing a weekly inquiry block, which offers increased student choice and enables students to gain credits in an area of interest. The Team further commends the staff for the collaboration and commitment to implementing the new curriculum that they have demonstrated.
- implementing a comprehensive and engaging program in support of English language acquisition.
- the work it has put into transitioning course overviews to the new curricular framework and for the authentic engagement of all teaches in making the new curriculum a reality in their day-to-day teaching.
- growing the diversity of assessment methods in alignment with the BC new curriculum.
- forming a joint technology policy with the host school, which allows students to use e-readers, tablets and laptops in support of their learning.
- its use of locally certified homeroom teachers and Schoology to keep parents informed about their child's progress. The Team also commends the School for its efforts in keeping parents informed about their child's progress, especially those who are at-risk.
- having the handbook translated into Mandarin to assist parents and students in understanding and following the expectations of the School.
- developing a common template for curricular planning and assessment to support teacher planning in the implementation of the new curriculum.



SUMMATIVE RECOMMENDATION

The Offshore Inspection Team recommends to the Executive Director of Independent Schools and International Education that the British Columbia education program offered at Jiaxing Senior High School continues to be recognized as a British Columbia-certified school.

