

Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

JIAXING SENIOR HIGH SCHOOL

JIAXING, ZHEJIANG PROVINCE

PEOPLE'S REPUBLIC OF CHINA

NOVEMBER 22-23, 2018

INTRODUCTION

On November 22-23, 2018 a certification inspection was completed on Jiaxing Senior High School (JSHS) in Jiaxing, Zhejiang Province, People's Republic of China, referred to as the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (B.C.) education program have been met, according to the *B.C. Global Education Program – Offshore Schools Certification Agreement*. The inspection team (the Team), appointed by the Executive Director of International Education and Independent Schools, British Columbia Ministry of Education (MoE) in accordance with the *B.C. Global Education Program – Offshore Schools Certification Agreement* (the Agreement), consisted of Dr. John Churchley and Mr. Harry Moes (Chair).

The School's B.C. program has an enrolment of 119 students, in grades 10 - 12. The School is housed within its own building on the 90-acre Jiaxing Senior High School gated campus. The entire School, which houses the B.C. program, enrolls 1700 students.

During their visit to the School, the Team reviewed all standards required in the *B.C. Global Education Program – Offshore Schools Certification Agreement* and *Operating Manual* and met with the School's owner/operator, offshore school representative (OSR), B.C. principal, B.C. teachers and members of the host school's administrative team.

The owner/operator, CINEC Education Group Ltd. (CINEC), is responsible for the B.C. program, which is one of four schools that it operates in the People's Republic of China. CINEC has also been actively involved in bringing its offshore school students to B.C. for summer studies, immersion and life experience; partnering with School District 43 - Coquitlam.

CINEC operates three additional schools in China:

- Canadian Secondary Wenzhou No. 22 School, Wenzhou
- Shanghai Nanyang Model Private School, Shanghai



- Luwan Senior High School, Shanghai

The B.C. program's philosophy, objectives and special features include:

- commitment to preparing students for success in a rapidly changing world by providing a supportive learning environment that recognizes and respects individual differences, encourages students to challenge personal limits, and promotes excellence.
- dedication to creating an inclusive culturally responsive learning community, where students harness a growth-mindset to develop in a holistic manner.
- nurturing a respectful and positive environment, allowing students to become intrinsically motivated and independent thinkers, who pursue excellence in English, and can self-advocate and communicate effectively.

The School's 2018-19 goals for the year include measuring, reflecting and responding to (a) student graduation and post-secondary placement rates, (b) student and parent satisfaction, and (c) professional development teacher collaboration and engagement.

The Team would like to thank Jiaying Senior High School for its hospitality, cooperation and preparedness for the inspection visit.

The School has satisfactorily addressed requirements contained in the previous inspection report.

Requirement Met Requirement Not Met Not Applicable

Comment:

There were no requirements prescribed in the previous inspection report.

BUSINESS PLAN

The owner/operator has submitted a business plan to the B.C. Ministry of Education, confirming the sustainability of the program.

Requirement Met Requirement Not Met

Comment:

The School's 2018-19 business plan was submitted to the Ministry of Education. The Team reviewed (a) description of School facilities, (b) school growth plan, (c) human resources, (d) alignment with international education in B.C., and (e) school finances.

The School is permitted by the Jiaying Education Bureau to recruit up to 50 - 60 students into grade 10 each year. Recruitment strategies include visiting local middle schools, hosting information sessions, scheduling special events, newspaper advertisements, recruitment brochures and digital marketing. The Team was informed that approximately 30% of



students completing entrance examinations and oral assessments each year enroll as future students.

It was observed that the School continues to maintain and prioritize its mission statement and/or philosophy statements presented in the 2018-19 annual report.

Commendation:

The School is commended for its ongoing active recruitment initiatives which resulted in a significant student population increase – 85 students (2016); 119 students (2018).

OWNERSHIP AND AGREEMENTS / BUILDING AND SAFETY COMPLIANCE 2.0

2.1 The owner/operator meets all requirements as set forth in the B.C. Global Education Program Offshore Schools Certification Agreement (the Agreement).

Requirement Met Requirement Not Met

Comment:

The owner/operator, CINEC Education Group Ltd, (CINEC), meets all the requirements as set forth in the B.C. Global Education Program – Offshore Schools Certification Agreement. During the inspection visit, provincial educational standards, requirements and expectations were reviewed. The principal, offshore school representative and owner, collaboratively participated and supported the November 22-23, 2018 certification inspection.

The approval response for the School’s B.C. offshore school program by the Jiaxing Education Bureau was reviewed. It is noteworthy that the approval, dated December 12, 2017 is valid until the 2022-23 school year.

The School is commended for prioritizing and supporting the academic needs and requirements of all students.

Commendation:

It is noteworthy, that all members of the Class of 2018 graduated and successfully transitioned to post secondary institutions.



2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the B.C. program.

Requirement Met Requirement Not Met

Comment:

Five teaching classrooms, two meeting rooms, a dance/drama room, four teacher/administrator offices, reading room, and computer room are available for instructional and administration purposes. The host school provides dormitory and cafeteria facilities and shares a gymnasium, running track, soccer fields, basketball courts and a library.

Being housed within an existing Chinese public school allows the local building, safety and cafeteria codes and regulations to be met by the larger host school. Compliance documentation was reviewed.

The School has a written emergency plan for natural disasters (i.e., fire, earthquake) and has revised the documentation to include a protocol for unplanned temporary or permanent closure of the school. The School's emergency plans have been vetted by the offshore school representative for accuracy and functionality.

ADMINISTRATION 3.0

3.1 Offshore school representative (OSR) - The owner/operator must appoint an individual to act as offshore school representative. This individual must be confirmed by the province and must meet all of the requirements set out in section 14 of the Agreement.

Requirement Met Requirement Not Met

Comment:

The appointed offshore school representative (OSR), Mr. Tom Harris, serves as the primary liaison between the owner/operator and the Ministry of Education. Mr. Harris fulfills his responsibility of attending at least one in person meeting with the ministry and quarterly meetings via teleconference. He works with the School's administrative team and teachers to address Ministry recommendations and requirements and provides ongoing professional development.

The OSR is knowledgeable about all aspects of the School's operations and all related aspects of the owner/operator's business operations, governance, and administrative functions of the School, and his obligation to report critical information relating to changes in the operation of the School or ownership structure that could significantly impact the School(s) operation(s).



The School is commended for its ongoing relationship with a highly qualified, competent and knowledgeable OSR.

3.2 The principal meets the requirements as outlined in section 3.2 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The school principal has eight years of experience (one year on Vancouver Island and seven in China in B.C. offshore schools, the last five years with CINEC). In September 2018, she took on the role of principal at JSHS. She models teaching excellence and inspires the staff as she most ably fulfills the requirements outlined in section 3.2 of the inspection catalogue and detailed in her job description.

The principal has completed a master's degree in Educational Leadership from Royal Roads University in B.C. and is currently enrolled in the British Columbia Principals and Vice-Principals Association (BCPVPA) Offshore School Leadership Development Program.

The principal believes in the power of distributed student leadership and the lasting impacts it can have on a staff and student community. Through careful scaffolding and clear expectations, students at the School are encouraged to lead in areas they are passionate about such as athletics, music club, dance club, choir, reading room leaders, or Speak Up facilitators.

The principal motivates and encourages the staff to remain professionally current, and employs a team approach, working closely together with the owner/operator, the OSR, the host school, administrative staff and teachers.

Commendation:

The principal is commended for modelling teaching and administrative excellence and motivating staff to remain current.

The School is commended for its extensive student leadership initiatives.

3.3 The School meets the administrative support requirements as outlined in section 3.3 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The administrative requirements are shared by members of the administration team.



The CINEC head office staff in Vancouver support the School with Pro-D activities, visas and travel arrangements.

The superintendent (also the OSR) and a deputy superintendent residing in China provide administration oversight, supervision and direction. The Science and Mathematics curriculum coordinator and the administrative assistant capably and effectively support the principal, owner/operator and OSR. Support staff assigned by the host school assist with admissions, finances, facilities and accommodations.

3.4 The School meets the Student Record requirements as outlined in section 3.4 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The school principal and administrative assistant maintain and securely store individual student record files for all students with current registration forms, English language assessments (verified by the principal), the last two report cards and the B.C. Ministry of Education's personal (student parent) information consent forms.

3.5 The School meets the teacher certification requirements as outlined in section 3.5 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that all authorized persons under the Agreement possess valid and current certification under the B.C. Teacher Regulation Branch. The Team verified that teacher files contain current teacher contact information and a copy of the Authorized Person's work permit or visa.

Employment contracts between teachers and the owner/operator clearly outline the terms of employment. Employment contracts acknowledge that the Province of British Columbia is not party to the contract of employment between the owner/operator and the teacher and that the Province of British Columbia is not liable in any event, instance or circumstance.

The school staff, along with administrators and teachers from the other three CINEC schools met in Wenzhou for two days of learning, sharing, and reflecting on how to work together to successfully implement the new curriculum.

The Team verified that locally certified teachers (of approved exempted courses) have valid local certification and that criminal record checks were appropriately filed.



EDUCATIONAL PROGRAM 4.0

4.1 The School meets the requirements for curriculum implementation outlined in section 4.1 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team reviewed curriculum planning documents, which give evidence of the School's transition journey to the new B.C. curriculum in grade 10 as well as grades 11 and 12.

Teachers are taking part in an annual professional development day for the four CINEC schools which is focusing on the implementation of the new B.C. curriculum. This year the focus is on core competencies and two of the presentations are by the School's staff members.

There is evidence of interesting and emerging approaches to address and assess core competencies, including a cross-curricular "murder mystery" project and a system to document student self-assessment in this area.

Commendation:

The School is commended for moving forward with the optional delivery of the new curriculum for grades 11/12, and for demonstrating leadership in professional development regarding the new curriculum.

4.2 The School meets the requirements for English language assessment and acquisition as outlined in section 4.2 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that English language assessment and acquisition meets the requirements. The principal is responsible for managing and making final decisions on student admission and assessment of English language skills.

Students are supported in their English language learning (ELL) in a number of ways. Grade 12 students take both English 12 and Communications 12. All students are supported by a bilingual educational assistant and by non-credit instruction in English grammar from the Chinese head teacher.

English speaking is encouraged through the School's Speak Up program. This program has helped to establish a culture of "English only" within the school day and has significant support from students and staff. The program has helped to build a safe school culture



where students are comfortable to take the social risks associated with practicing spoken language. An in-class extemporaneous debate provided evidence of this culture of both social safety and listening/speaking skill development.

Teachers are involved in ongoing professional conversations about ELL strategies through a professional learning community and with the support of teacher leaders. IELTS scores are used for benchmarks.

Reading activities are supported through a reading block each day along with student use of readtheory.org. Student leaders assist a B.C. teacher in supporting students' reading choices in the reading room.

Commendation:

The School is commended for continuing to build success for student English language development and social responsibility through the Speak Up program.

4.3 The School meets the course credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in section 4.3 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The School offers the following courses exempted from requiring B.C. certified teachers: Information Technology 10; Mandarin 10, 11, and 12; Chinese History 12; and Physical Education 10.

Letters stating exemptions are on file and course outlines are available in English and were reviewed by the Team. Currently, the School does not offer the opportunity for students to challenge courses and there are no BAA courses offered.

4.4 The School meets the course overview/course planning requirements as outlined in Schedule B Part I, 2. (d) of the Agreement; namely, that all B.C. program courses offered in the School meet or exceed the ministry learning outcomes/learning standards identified in the educational program guides for each course.

Requirement Met Requirement Not Met

Comment:

The Team confirms that course overviews and lesson plans refer to the new curriculum frameworks for grades 10-12, with the exception of Communications 12, which is being offered for the last time in 2018-19. The documents also show evidence of individual



teachers experimenting with different approaches to planning that reflect their own pedagogical philosophies.

The Team also confirms that in addition to the planning, there is evidence of instructional practices that reflect the pedagogical direction of the new curriculum. For example, students not only participate in a science fair, they are scaffolded into the fair through the use of student-designed experiments and labs in class. High engagement activities such as student-created videos and class debates were also observed.

Math classes have focused on a language-based approach, the success of which is demonstrated in the high results in the numeracy assessment. There are also high participation rates in math contests, such as those from the University of Waterloo.

Commendation:

The School is commended for excellence in approaches that support learning in math and science.

4.5 The School meets the instructional time allotment requirements as outlined in section 4.5 of the inspection catalogue for offshore schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), 4 (6), 5 (8)(a) and (d) and s. 5.3 of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the School meets the requirement for instructional time allotments. Student instructional time totals 1110 hours per year, which exceeds the minimum requirements for grade 10-12.

4.6 The School meets the assessment methods requirements as outlined in section 4.6 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that school marks and provincial exam marks are within acceptable Ministry guidelines. School policy states that teachers are to ensure the difference is less than 15%. Teachers apply this policy through the on-going analysis of assessment results and by adjusting their instruction and evaluation accordingly.



The teachers use a variety of learning assessment tools including practice provincial exams, the associated six-point writing rubrics, and the performance standards quick scale. Collaborative marking is encouraged between teachers to ensure consistency. There is evidence that a variety of formative and summative assessment strategies are used to inform students about their learning and to help guide instruction for teachers.

BC Provincial exams and assessments are invigilated according to Ministry of Education requirements.

4.7 The School meets the learning resources requirements as outlined in section 4.7 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the School meets the expectations for learning resources as outlined in section 4.7 of the inspection catalogue.

The Team observed effective and consistent use of technology including several lessons which used the projected display/internet connection for activities that engaged students. Students have access to a computer lab with 40 computers in the B.C. program's campus, and an additional lab is available when needed. Wi-Fi access is available in all areas of the B.C. program campus.

The School has a small library (reading room) with 250+ hard copy and 1000+ eBooks. Students also have access to a larger collection in the host school library. The School collection is expanding with school purchases and donations.

All subject areas are supported by relevant B.C. sourced text resources. The operating practice is for the principal to approve all learning resources.

4.8 The School meets the student progress report requirements as outlined in section 4.8 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The School has four report cards per year and two formative interim reports. While there is one formal set of parent-teacher interviews, there are also grade level meetings twice a year with parents, and at any time parents are welcome to meet with teachers to discuss student progress. If the School has concerns about student progress, parents are invited to a specific meeting.



POLICY DEVELOPMENT 5.0**5.1 The School meets the parent/student handbook requirements as outlined in section 5.1 of the inspection catalogue for offshore schools.**

Requirement Met Requirement Not Met

Comment:

The parent/student handbook, with designated sections dealing with the School's organization, reporting and grading protocols, assessment, grad transitions, student expectations, student conduct, is updated yearly, and is descriptive, informative and current.

The School has developed policies and procedures for appeals and dispute resolution as required under sections 9.1(c) of the Agreement.

5.2 The School meets the teacher handbook requirements as outlined in section 5.2 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The comprehensive teacher handbook details the School's philosophy, staff professional responsibilities, school organization, assessment and evaluation policies, as well as school routines and procedures guidelines, and is updated yearly.

Teachers and administrators are evaluated as required under section 9.14(a) of the Agreement, and respective policies were reviewed.

COURSE ACCREDITED VIA DISTRIBUTED LEARNING 6.0**6.1 The School meets the distributed learning requirements as outlined in section 18 of the Agreement and section 6 of the inspection catalogue for offshore schools.**

Requirement Met Requirement Not Met Not Applicable

Comment:

The School does not offer courses through distributed learning (DL).



CONCLUSION

Commendations

The Inspection Team wishes to recognize the owner/operator, principal and staff of Jiaxing Senior High School for:

- active recruitment initiatives which resulted in a significant student population increase – 85 students (2016); 119 students (2018),
- prioritizing and supporting the academic needs/requirements of all students,
- a principal, who models teaching and administrative excellence and motivates staff to remain current,
- its extensive leadership initiatives,
- moving forward with the optional delivery of the new curriculum for grades 11/12, and for demonstrating leadership in professional development regarding the new curriculum,
- building success for student English language development and social responsibility through the Speak Up program, and
- excellence in approaches that support learning in math and science.

SUMMATIVE RECOMMENDATION

The Offshore Inspection Team recommends to the Executive Director of International Education and Independent Schools that the British Columbia education program offered at Jiaxing Senior High School continue to be recognized as a British Columbia-certified school.

