

Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

CANADA LANGFANG SECONDARY SCHOOL

LANGFANG HEBEI PROVINCE

PEOPLE'S REPUBLIC OF CHINA

OCTOBER 29-30, 2015

INTRODUCTION

On October 29 and 30, 2015, a Certification Inspection was completed on Canada Langfang Secondary School (CLSS) in Langfang, Hebei Province, People's Republic of China, termed the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (BC) education program have been met, according to the *BC Global Education Program – Offshore Schools Certification Agreement*. The inspection team (the Team), appointed by the Director of International Education (the Director), British Columbia Ministry of Education (MoE) in accordance with the *BC Global Education Program – Offshore Schools Certification Agreement (the Agreement)*, consisted of Ms. Cathy Lowenstein, (Chairperson) and Mr. Shawn Chisholm.

The School's BC Program has an enrolment of 103 students, in Grades 10 to 12. Grade 10 has 41 students, Grade 11, 39 students and grade 12 has enrolled 23 students. The China Petroleum Pipeline Middle School (CPPMS) that houses the BC Program enrolls approximately 3500 students in Grades 7 to 12. The spacious and park-like campus contains classrooms, labs, outdoor basketball courts, playing fields and cafeteria, along with dormitory buildings. A new gymnasium and swimming pool is under construction and will be available in the coming year use by the BC Program.

During their visit to the School, the Team reviewed all standards required in the *BC Global Education Program – Offshore Schools Certification Agreement and Operating Manual* and met with the Offshore Program Consultant (OPC), BC Principal, BC Vice Principal, Chinese International Director and BC Teachers.

The Owner/Operator, Mr. Sunny Bai/Beijing Kezhi Times International Consulting Co. Ltd. (BKTICCL) is responsible for the BC Program.

BKTICCL operates 5 other programs across China, which are similar in structure. However, the



Owner/Operator also has a Post Secondary Institution Service to support students in their endeavour to gain admission, travel visas and other pertinent requirements to study abroad.

The BC Program's philosophy, objectives and special features include:

- A sincere dedication to preparing students for success in a rapidly changing world,
- A supportive and inclusive learning environment that recognizes and respects individual differences, encourages students to challenge personal limits and promotes excellence,
- The promotion of critical thinkers who can express their ideas and opinions in a thoughtful manner,
- The ability for students to earn a recognized BC Dogwood Diploma upon graduation and to have the opportunity to gain entrance to a recognized post secondary institution outside of China.

The Team would like to thank Canada Langfang Secondary School for its hospitality, cooperation and preparedness for the inspection visit.

The School has satisfactorily addressed requirements contained in the previous inspection report.

Requirement Met Requirement Not Met

Comment:

The March 2015 certification inspection report listed one requirement:

- DPA must be reported on all student report cards each term.

The inspection Team noted with appreciation the schools timely response to this requirement listed in the March 2015 report and confirms that the requirement above has been satisfactorily met.

**OWNERSHIP AND AGREEMENTS / BUILDING
AND SAFETY COMPLIANCE 2.0**

2.1 The Owner/Operator meets all other requirements as set forth in the BC Global Education Program Offshore Schools Certification Agreement (The Agreement).

Requirement Met Requirement Not Met

Comment:

The Owner/Operator meets all requirements set forth in *the Agreement* and the Team verified all items noted in section 2.1 of the Inspection Catalogue.



BKTICCL satisfies the ownership requirements as outlined in Schedule A of *The Agreement*. The Team viewed the Letter of Declaration, which grants the approval for the China Petroleum Pipeline Bureau Middle School to operate a BC educational program with the BC Ministry of Education.

The Team viewed the Letter of Permission dated February 28, 2013 between Canada National Education Centre (Mr. Sunny Bai) and the China Petroleum Pipeline Bureau School for permission to provide delivery of the BC Offshore Program at CPPBS.

The Team met with the Chinese school leadership and noted a clear understanding and strong support for the BC program.

The School has a new twinning relationship with Lowell High School - Vancouver, BC. Lowell High School is a new independent high school program in Vancouver, BC, which will provide opportunity for Kezhi students to take a semester or year of their studies in the on-shore context.

Commendations:

The Team met with the Chinese school leadership and noted a clear understanding and strong support for the BC program.

2.1 (v) The Owner/Operator has completed and filed the Business Plan section with the BC Ministry of Education, confirming the sustainability of the Program.

Requirement Met Requirement Not Met

Comment:

The Owner/Operator has filed a business plan with BC Ministry of Education including comprehensive details regarding the operations of the school and future plans and sustainability of the organization. The business plan is well laid out and contains strategies and policies to ensure the academic promise as the school progresses in its growth.

Commendations:

The School is commended for the thoroughness of the Business Plan and the details provided within.



2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the BC Program.

Requirement Met Requirement Not Met

Comment:

The Team viewed the impressive grounds and inspected the buildings, classrooms, playing fields, dormitories and cafeteria. The team noted the organization and cleanliness of the facilities. Documents relating to safety compliance (food services), and emergency protocols for earthquake and fire drill, security and evacuation were also reviewed.

The School is in compliance with the codes and regulations needed to run a BC Offshore Program.

Commendations:

The Team was impressed with the physical presentation of the campus, including the organization and cleanliness of the facilities.

ADMINISTRATION 3.0

3.2 Offshore Program Consultant (OPC) - The Owner/Operator may appoint an individual to act as Offshore Program Consultant. This individual must be confirmed by the Province and must meet all of the requirements set out in Section 14 of the Agreement.

Requirement Met Requirement Not Met

The Team examined a letter dated, April 15, 2015, from Sunny Bai to the Ministry of Offshore Schools requesting that Adrian Conradi be retained as the Offshore Program Consultant (OPC) for CLSS.

Mr. Conradi's competence and excellent track record of working well within the Kezhi school system has been beneficial to the School. The Team acknowledges the presence of the OPC during the inspection process and in supporting the school as it grows and expands its educational offerings.



3.3 The Principal meets the requirements as outlined in Section 3.3 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Principal has been duly appointed and meets the requirements as outlined in the Agreement.

The Principal's duties are outlined in her contract and in a comprehensive job description that reflects all of the requirements listed in Part III of Schedule B to *the Agreement*.

This is the Principal's 5th year in China and her first year serving as a BC Principal. However, the Principal has been teaching at the school since 2011 and assumed a Vice Principal role in 2014 before assuming her current role as Principal.

The Principal has had experience teaching in other educational institutions and has transferred her knowledge of best practices to the staff at CLSS who are new to the school this year.

A new Vice-Principal who has a time allocated in his schedule for administrative duties assists the Principal in her role.

Commendations:

The Principal is to be commended for her knowledge of best practices in education and her desire to create a professional and collaborative culture at the school.

3.4 The School meets the Administrative Support requirements as outlined in Section 3.4 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The School is well supported by a committed administrative team that provides the necessary on site administrative support to effectively run the BC Certified Program.

A full time Principal and a Vice Principal who has time scheduled for administrative duties run the school. An International Director and an Administrative Assistant who is responsible for student records and management of all data provides full time support to the program.

Furthermore, CLSS receives ongoing expertise from an Offshore Program Consultant (OPC) who is in his first year with CLSS as well as support from the Superintendent who is employed by



BKTICCL.

Commendations:

The Owner/Operator is to be commended for ensuring appropriate and committed administrative support for the BC Program.

3.5 The School meets the Student Record requirements as outlined in Section 3.5 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

Student files are securely stored in the Principal's office. They are very well organized by the administrative assistant and contain all of the required records including a registration/application form, permanent student record card and the required report cards.

The Team is satisfied that the School meets the Student Record requirements listed in Section 3.5 of the Inspection Catalogue.

3.6 The School meets the Teacher Certification requirements as outlined in Section 3.6 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team examined all teacher files. Only BC teachers plan, evaluate and provide instruction to students and only BC certified teachers provide student progress reports to students or legal guardians. All BC teachers have a COQ Certificate Number.

The School has translated certificates for locally certified teachers of exempted courses.

While the school does not yet have a written and comprehensive plan for professional development, the Team recommended that they do so.

The Team confirms that all Authorized Persons under The Agreement possess valid and current certification under the BC Teacher Regulation Branch.



EDUCATIONAL PROGRAM 4.0

4.1 The School meets the requirements for English Language Assessment and Acquisition as outlined in Section 4.1 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

All student applicants to the BC program must complete a comprehensive English proficiency test that consists of written and oral assessments of reading and listening comprehension as well as writing skills. Each year the administration reviews the test results and determines if the student applicants are accepted directly into the BC program or offered conditional enrolment.

All CLSS grade 10 students are enrolled in ESL 10 during their first semester and English 10 during the second semester. Grade 11 and 12 students are enrolled in Communications 11 and 12 in the first semester and English 11 and 12 in the second semester. All BC program students also attend evening ESL sessions to support their English acquisition.

This year the School implemented an English proficiency baseline for each student and the results are used to direct instructional interventions for at risk students.

The Kezhi group of Schools has assigned a BC teacher to coordinate English language proficiency professional development for the staff of CLSS this year.

4.2 The School meets the Course Credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in Section 4.2 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

CLSS provides its students in the BC Graduation program with sufficient core and elective course offerings to graduate from the BC program.

The School offers ESL 10 (BAA course) and students can receive exempted course credit in Chinese History 11, PE 11 and Mandarin 12. While CLSS received a Ministry exemption for PE 10, the Team confirmed this course is presently taught by a BC certified teacher.



4.3 The School meets the Course Overview requirements as outlined in Schedule B Part I (d) of the Agreement; namely, that all BC Program courses offered in the School meet or exceed the learning outcomes identified in the Educational Program Guides for each course, with a course overview for each course that includes content, teaching strategies, evaluation and assessment methods which are clearly linked to the BC learning outcomes.

Requirement Met Requirement Not Met

Comment:

The Evaluation Team reviewed all course overviews, unit plans and daily lesson plans during their classrooms visits. All CLSS teachers follow a similar course overview template that contains course content, learning outcomes, assessment and instructional strategies.

The Team observed evidence that long and short range plans are reviewed and edited regularly. The Team confirmed the use of both formative and summative assessments and varied learning opportunities for their students.

Commendations:

The Team commends the School for the quality of their long and short range plans.

4.4 The School meets the Instructional Time Allotments requirements as outlined in Section 4.4 of the Inspection Catalogue for Offshore Schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.

Requirement Met Requirement Not Met

Comment:

The School exceeds the instructional hour requirements for BC offshore schools with 5 hours and 40 minutes of instruction per day, 5 days a week for 187 days in session, for a total of 1060 hours. This does not include the additional evening ESL/Study support sessions provided each evening by the Chinese staff.

All grade 10 to 12 CLSS students participate in the mandatory, 30-minute, daily, mid-morning exercise with the students from the host Chinese School to meet the 150-minute DPA requirement. In addition Grade 10 and 11 CLSS students participate in PE 10 & 11 that is scheduled 5 days a week for the entire school year.



4.5 The School meets the Assessment Methods requirements as outlined in Section 4.5 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

In 2014 -2015 there was a significant discrepancy between CLSS School marks and the Provincial Exam results – especially in Communications and English 12. The School is developing an action plan to enhance the student’s achievement on Provincial Exams while improving the accuracy of the School grade.

All teaching staff have participated in a collaborative exercise where all CLSS students’ writing has been assessed using the Ministry performance standards to establish consistent application of English writing assessments.

4.6 The School meets the Learning Resources requirements as outlined in Section 4.6 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The CLSS Library is contained in an appropriate area of the School but contains few English print resources. The Team suggests the School institute a plan to expand their English print offerings.

Each classroom at CLSS has either a projector or large interactive board that teachers use to enhance instruction with teacher produced visuals and students access for class presentations.

There is a designated computer lab with 30 PC computers for student use and 30 more PCs in the Library. The Team observed many of the CLSS students bring laptop computers to their classes but there continues to be inconsistent WiFi connectivity to support the use of technology in the classroom.

The School has sufficient, up to date course textbooks and student workbooks to support the BC curriculum.



4.7 The School meets the Student Progress Report requirements as outlined in Section 4.7 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team confirmed through a review of student files that student report cards meet the requirements as outlined in the Inspection Catalogue.

CLSS issues four formal report cards each year (one mid-term and one end of term for each semester). All report cards must be returned to the school signed by the parent to ensure that they are aware of their child's academic progress.

Parent interviews are formally scheduled after the first report card in November and students, parents or teachers may initiate additional face-to-face meetings as the need arises.

POLICY DEVELOPMENT 5.0

5.1 The School meets the Parent / Student Handbook requirements as outlined in Section 5.1 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team examined the Parent/ Student handbook, which has been updated for 2015/16. The Handbook includes a policy and procedures for appeals and dispute resolutions as required under section 8.11 and 8.12 of *the Agreement* and has been communicated to all school staff, parents and guardians.

The Handbook is clearly written in both English and Chinese and gives comprehensive information that contains pertinent details for all students and their families.

5.2 The School meets the Teacher Handbook requirements as outlined in Section 5.2 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The teacher handbook has been updated for the 2015/16 school year. The Handbook contains a policy for the evaluation of teachers and the Principal as required under Section 8.12 of the



Agreement. An examination of the personnel files indicates that the policy on Teacher Evaluation is being followed. The Handbook provides a comprehensive section on orientation and working conditions at the School.

Appendix 5 The School meets the Distributed Learning requirements as outlined in Section 18 of The Agreement and Appendix 5 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team confirmed that an approved DL supplier provides DL courses. BC certified teachers provide DL support on site and monitor the students' progress. Teachers also promote a schedule for the completion of assignments. CLSS BC certified teaching staff invigilate assessments and communicate with the DL provider to record students' marks on the CLSS reporting system.

CONCLUSION

Commendations

The Inspection Team wishes to recognize the Owner/Operator, Principal and staff of Canada Langfang Secondary School for:

- The strong relationship between the BC administration and the Chinese administration that bodes well for a strong and sustainable BC program,
- The thoroughness of the Business Plan and the details provided within,
- The physical presentation of the campus including the organization and cleanliness of the facilities that support the BC program,
- The Principal's knowledge of best practices in education and her ability to create a professional and collaborative culture at the school,
- A strong system of administrative supports that is the imperative for the BC program to thrive,
- A culture of respect amongst the student population that was seen throughout the grades,
- The creation of a timetable, structured to allow the teaching staff to collaborate and connects to discuss education matters and student progress,
- The quality of the School's short and long range plans,



SUMMATIVE RECOMMENDATION

The Offshore Inspection Team recommends to the Director of International Education that the British Columbia Program offered at Canada Langfang Secondary School be recognized as a British Columbia Certified Program.

