

# Certification Inspection Report

BRITISH COLUMBIA PROGRAM

*at*

CANADA KUNMING NO. 10 SECONDARY SCHOOL

KUNMING, YUNNAN PROVINCE

PEOPLE'S REPUBLIC OF CHINA

NOVEMBER 14-15, 2016

## INTRODUCTION

On November 14 and 15, 2016, a Certification Inspection was completed on Canada Kunming Secondary School in Kunming, Yunnan Province, termed the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (B.C.) education program have been met, according to the *B.C. Global Education Program – Offshore Schools Certification Agreement*. The inspection team (the Team), appointed by the Director of International Education (the Director), British Columbia Ministry of Education (MoE) in accordance with the *B.C. Global Education Program – Offshore Schools Certification Agreement (the Agreement)*, consisted of John Bevacqua (Chair) and Rita Smith.

The School's B.C. Program has an enrolment of 122 students in Grades 10-12, and is housed within the host Chinese school, Kunming No. 10 Middle School. The entire host school, which houses the B.C. Program, enrolls 2800 students.

During their visit to the School, the Team reviewed all standards required in the *B.C. Global Education Program – Offshore Schools Certification Agreement and Operating Manual* and met with the School's Offshore School Representative (OSR), B.C. Principal and Vice-Principal, the host school's Principal, Vice-Principal and Director of International Education, various support staff and B.C. teachers.

The Owner/Operator, Beijing Kezhi Times International Consulting Company, is responsible for the B.C. Program.

The B.C. Program's philosophy, objectives and special features as stated in the school documents include: to foster an inclusive and supportive learning environment that promotes critical thinking, prepares students for success in a rapidly changing world and celebrates diversity and respect for individual differences.



The Team would like to thank Canada Kunming Secondary School for its exemplary hospitality, cooperation and preparedness for the inspection visit.

**The School has satisfactorily addressed requirements contained in the previous inspection report.**

Requirement Met       Requirement Not Met       Not Applicable

**Comment:**

The school had two items requiring action arising from the previous report:

1. That the School ensures the staffing and lab resources are in place to provide students with optimal learning conditions in their Science courses;
2. That the School establish a written policy which clarifies the English language entrance exam procedures and admission standards, and outlines the individual learning plan procedure for students struggling to maintain a level of English language necessary to succeed in the B.C. Program.

The School has addressed the above issues as follows:

1. Priority was given to scheduling and staff development in the area of Science. The School has also been working with the host school to equip its own science lab and includes development of appropriate lab safety standards and equipment.
2. The School has developed a new English language entrance exam. The School has also adopted new policies and procedures to ensure that the English language entrance exam is appropriately administered and scored by B.C. staff. In addition, the School has established policies and procedures to assist students who require additional English language support before unconditional admission is granted.

**Commendation:**

The Team commends the School for the creation of a science lab for the specific use of the B.C. School and for the creation of a new English language entrance exam, updated admission standards and procedures for students who do not yet meet appropriate level of English proficiency.

**BUSINESS PLAN**

**The Owner/Operator has submitted a Business Plan to the B.C. Ministry of Education, confirming the sustainability of the Program.**

Requirement Met       Requirement Not Met

**Comment:**

The Team reviewed the School's Business Plan and confirms all items outlined in the plan.



**Commendation:**

The Team commends the School for establishing a system of continuous improvements as evidenced by the creation of annual goals. The Team notes that this year's goals are related to the implementation of B.C.'s redesigned curriculum, supervision of instruction, English language instruction across all curricular areas and a well-articulated teacher professional development strategy.

## **OWNERSHIP AND AGREEMENTS / BUILDING AND SAFETY COMPLIANCE 2.0**

### **2.1 The Owner/Operator meets all requirements as set forth in the B.C. Global Education Program Offshore Schools Certification Agreement (The Agreement).**

Requirement Met       Requirement Not Met

**Comment:**

The Owner/Operator meets all the requirements set forth in the B.C. Global Education Program Offshore Schools Certification Agreement. The Team reviewed the signed Certification Agreement between the Owner/Operator and the Ministry of Education.

### **2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the B.C. Program.**

Requirement Met       Requirement Not Met

**Comment:**

The School is situated on a large campus with comprehensive facilities including an athletic stadium, artificial turf field, track, gymnasiums, cafeteria, student and staff dormitories and gardens. of the students live in the dormitory and have access to an on duty nurse 24 hours a day. The School meets local building, safety, and cafeteria codes and regulations and has appropriate safety and evacuation plans in place. The Team reviewed and discussed with the Principal all the relevant documents regarding safety, earthquake and fire drills. The Team saw evidence that the school is in compliance with the local codes and regulations required to support the B.C. Program.



### ADMINISTRATION 3.0

**3.2 Offshore School Representative (OSR) - The Owner/Operator may appoint an individual to act as Offshore School Representative. This individual must be confirmed by the Province and must meet all of the requirements set out in Section 14 of the Agreement.**

Requirement Met       Requirement Not Met

Comment:

The Team reviewed the contract of the Offshore School Representative (OSR) and confirmed that all the requirements related to the OSR in the Agreement are in compliance.

**3.3 The Principal meets the requirements as outlined in Section 3.3 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

Comment:

The Principal is serving in his second year at the School and has over twenty years of experience as a school administrator in British Columbia.

**3.4 The School meets the Administrative Support requirements as outlined in Section 3.4 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

Comment:

The School meets the requirements in Section 3.4 of the Inspection Catalogue. The full complement of administrative support, including a Vice-Principal, Curriculum and Instruction Coordinator, a Director of International Education and an Office Assistant meets all the requirements necessary.

**3.5 The School meets the Student Record requirements as outlined in Section 3.5 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

Comment:

Student Record files include a Registration form, results of the English language entrance assessment, copies of student report cards and the B.C. Ministry of Education's personal information consent form.



The Permanent Student Record (1704) is kept up to date on TESS and also stored in each student's file on site. Files are locked but are not housed in fireproof cabinets.

Requirement:

The School must have policies and procedures in place ensuring proper safeguarding or back-up of student records in case of theft, fire, or other damage to school computers or files.

### 3.6 The School meets the Teacher Certification requirements as outlined in Section 3.6 of the Inspection Catalogue for Offshore Schools.

Requirement Met       Requirement Not Met

Comment:

**The Team confirms that all Authorized Persons under The Agreement possess valid and current certification under the B.C. Teacher Regulation Branch.**

All locally certified teachers have valid certification. Staff files are appropriately maintained and contained required documents.

## EDUCATIONAL PROGRAM 4.0

### 4.1 The School meets the requirements for curriculum implementation as outlined in Section 4.1 of the Inspection Catalogue for Offshore Schools.

Requirement Met       Requirement Not Met

Comment:

The School continues to offer the 2004 Graduation Program. Planning for the implementation of the redesigned curriculum is underway. A Curriculum and Instruction Coordinator has been employed to design professional development initiatives relating to instruction and assessment practices in preparation for the new curriculum implementation. About 30% of time is allocated to Canada Kunming Secondary School. The remainder of time is shared between the other five schools in the Kezhi B.C. offshore group of schools.

### 4.2 The School meets the requirements for English Language Assessment and Acquisition as outlined in Section 4.2 of the Inspection Catalogue for Offshore Schools.

Requirement Met       Requirement Not Met

Comment:

The School requires each student's English language proficiency to be assessed prior to admission.



The assessment has five components: listening (listen and respond), grammar (in context), vocabulary (in context), reading (two samples: multiple choice and written read/respond), and written response. The assessment is administered and assessed by B.C. certified teachers.

This year the School plans to test and track students' reading and writing development every six weeks. The data will be used to determine which students require intervention.

The School supports students' English language acquisition in numerous ways including: daily 40 minute block offering oral language practice; double ELL 10 blocks; extra support from an ELL teaching specialist; development of a school library program; intensive writing sessions for Grade 12 students to prepare for provincial exams; professional development opportunities for teachers to support ELL.

Commendation:

The School is commended for its efforts to support students in the acquisition of English language proficiency.

#### **4.3 The School meets the Course Credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in Section 4.3 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

Comment:

The Team confirmed the items as outlined in Section 4.3 in the Inspection Catalogue.

Exempted courses: PE 10 and Mandarin 10, 11, 1nd 12.

The ESL 10 BAA course (YESFL 10A) has been rewritten to include Canadian content learning outcomes including Confederation and WW 1. It will be implemented with the redesigned curriculum.

#### **4.4 The School meets the course overview / course planning requirements as outlined in Schedule B Part I (d) of the Agreement; namely, that all B.C. Program courses offered in the School meet or exceed the Ministry learning outcomes / learning standards identified in the Educational Program Guides for each course.**

Requirement Met       Requirement Not Met

Comment:

The School has developed overviews for all courses. They include all required elements as well as Big Ideas (in preparation for implementing the redesigned curriculum). Teachers' day plans



include a clear rationale for each lesson.

**Commendation:**

The School is commended for the development of schoolwide templates that indicate thorough planning for all subject areas.

**4.5 The School meets the Instructional Time Allotments requirements as outlined in Section 4.5 of the Inspection Catalogue for Offshore Schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirmed the instructional hours per year as stated in the Inspection Catalogue. Physical Education 10 and Mandarin 10-12 are in addition to the stated hours (925/year).

The School supports teachers in adjusting pedagogy to enhance instruction for English language learners. Administration mandates that all classrooms are ELL classrooms and all teachers, regardless of subject area, are ELL teachers. Teachers meet weekly for professional development that includes an ELL component. Additional monthly professional development focuses on ELL strategies. The Curriculum and Instruction Coordinator works with teachers, both in and out of the classroom, to instruct and model new approaches. The principal and vice-principal also spend time in classrooms to observe and model.

**Commendation:**

The School is commended for the support offered to teachers to assist them in providing an optimal learning environment for students acquiring English language proficiency.

**4.6 The School meets the Assessment Methods requirements as outlined in Section 4.6 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirmed that assessment methods include both summative and formative strategies. Teachers develop rubrics and use the B.C. Performance Standards to assess student achievement. The School has allocated considerable professional development time to developing assessment strategies.

Discrepancies between course and provincial exam marks were within the acceptable limits.



**4.7 The School meets the Learning Resources requirements as outlined in Section 4.7 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirmed the learning resources as outlined in Section 4.7 of the Inspection Catalogue. Students have access to a library with recently added high interest/low vocabulary titles. A computer lab is available for student use. All classrooms have a document camera and ceiling mounted projector. *Hi-lite* technology exists to project documents onto a white board and interact using touch. The School has a portable touch screen used by all classes. The School has allocated a room as a new Science lab. Final details include ordering an emergency eye wash station and fire blanket. The two chemistry teachers are not conducting any experiments requiring these safety items until they are installed in the lab.

**Requirement:**

As the School continues to complete the Science lab it is required to ensure that all necessary lab safety standards and equipment are in place. The School is required to install an emergency eye wash station and fire blanket in the Science lab.

**4.8 The School meets the Student Progress Report requirements as outlined in Section 4.8 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirmed all items in the Inspection Catalogue as outlined in Section 4.8.

**POLICY DEVELOPMENT 5.0**

**5.1 The School meets the Parent / Student Handbook requirements as outlined in Section 5.1 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirmed all items in the Inspection Catalogue as outlined in Section 5.1.





**5.2 The School meets the Teacher Handbook requirements as outlined in Section 5.2 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirmed all items in the Inspection Catalogue as outlined in Section 5.2.

**COURSE ACCREDITED VIA DISTRIBUTED LEARNING 6.0**

**6.1 The School meets the Distributed Learning requirements as outlined in Section 18 of The Agreement and Section 6 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met       Not Applicable

**Comment:**

In Semester 1, the following Distributed Learning (DL) courses are being taken for credit through School District No. 73 Business Company: Social Studies 10, Chemistry 11, Biology 12, Physic 12, and Calculus 12. There is one student in each course. During semester 2, Chemistry 12 might be added depending on interest. A B.C. certified teacher oversees the students registered in DL courses.

## CONCLUSION

### Commendations

**The Inspection Team wishes to recognize the Owner/Operator, Principal and staff of Canada Kunming Secondary School for:**

- Its response to the previous Inspection Report requirements, in particular: the creation of a B.C. Program specific science lab and for the creation of a new English Language Entrance Exam, updated admission standards and procedures for students who do not yet meet appropriate levels of English proficiency.
- Its efforts to adopt ELL teaching strategies across all curricular areas.
- Establishing a system of continuous improvements as evidenced by the creation of annual school based goals. The Team notes that this year's goals are related to the implementation of B.C.'s redesigned curriculum, supervision of instruction, English language instruction across all curricular areas and a well-articulated teacher professional development strategy.



## Requirements

In order to meet the requirements of the *B.C. Global Education Program – Offshore Schools Certification Agreement*, the Team requires that by February 15, 2017, the Owner/Operator provide the Director of International Education, responsible for B.C. Global Education Program - Offshore Schools, with a plan and timeline for proposed implementation of the following items:

- The School is required to have a policy and procedure in place ensuring proper safeguarding or back-up of student records in case of theft, fire, or other damage to school computers or files.
- As the School continues to complete the Science lab it is required to ensure that all necessary lab safety standards and equipment are in place. The School is required to install an emergency eye wash station and fire blanket in the Science lab.

## SUMMATIVE RECOMMENDATION

The Offshore Inspection Team recommends to the Director of International Education that, contingent on responding to the above requirements to the satisfaction of the Director of International Education, the British Columbia Program offered at Canada Kunming Secondary School be recognized as a British Columbia Certified Program.

