

Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

CANADA KUNMING NO. 10 SECONDARY SCHOOL

KUNMING, YUNNAN PROVINCE

PEOPLE'S REPUBLIC OF CHINA

NOVEMBER 9-10, 2015

INTRODUCTION

On November 9-10, 2015, a Certification Inspection was completed on Canada Kunming No 10 in Kunming, Yunnan Province, People's Republic of China, termed the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (BC) education program have been met, according to the *BC Global Education Program – Offshore Schools Certification Agreement*. The inspection team (the Team), appointed by the Director of International Education (the Director), British Columbia Ministry of Education (MoE) in accordance with the *BC Global Education Program – Offshore Schools Certification Agreement (the Agreement)*, consisted of Dr Laurie Anderson (Chair) and Mr Ron Allen.

The School's BC Program has an enrolment of 129 students, in Grades 10, 11 and 12. The entire School, which houses the BC Program, enrolls 4,000 students.

During their visit to the School, the Team reviewed all standards required in the *BC Global Education Program – Offshore Schools Certification Agreement and Operating Manual* and met with the School's Owner/Operator, Offshore Program Consultant (OPC), BC Principal, BC Teachers, Principal of Host School, Kunming No 10 Secondary School, the Director of International Programs for the Chinese school, and the BC Program Administrative Assistants.

The Owner/Operator, Beijing Kezhi Times International Consulting Company, is responsible for the BC Program, and along with the school's OPC was present for the inspection. The owner does not offer any additional educational programs on this site in conjunction with the BC Program.

The BC Program's philosophy, objectives and special features include:

The School's philosophy is to foster an inclusive and supportive learning environment that promotes critical thinking, prepares students for success in a rapidly changing world and celebrates diversity and respect for individual differences.



The Team would like to thank Canada Kunming Secondary School No. 10 for its hospitality, cooperation and preparedness for the inspection visit.

The School has satisfactorily addressed requirements contained in the previous inspection report.

Requirement Met Requirement Not Met

Comment:

The school had four items requiring action arising from the previous report:

- 1) Develop a detailed plan for the YESFL course that demonstrates alignment and integration with English 10, including content and assessment;
- 2) Ensure Daily Physical Activity (DPA) is offered with adequate time allotted;
- 3) Formalize and implement a written school-wide plan for professional development for 2014/15;
- 4) Hire an additional teacher to maintain optimal class size.

The school has addressed the above issues as follows:

- 1) The YESFL course and the English 10 course are now integrated in their assessment practises and learning outcomes;
- 2) The DPA plan is in place and now recorded in the year end report card;
- 3) The school has initiated a comprehensive plan for staff and professional development;
- 4) An additional teacher has been hired.

Commendations:

The Team commends the new principal for strengthening the responses to the initial requirements. For example, there is now a comprehensive ESL program in place led by the newly created position of Curriculum and Instruction Coordinator. The program incorporates many BC MoE learning resources, including the Writing Snapshot Performance Standards and the English Language Learners' Rubric. The Team commends the school for expanding the professional development requirement into an ongoing, in-house staff development plan driven by the school's twin priorities of English language development and differentiated instruction and assessment *for* learning best practices.



**OWNERSHIP AND AGREEMENTS / BUILDING
AND SAFETY COMPLIANCE 2.0**

2.1 The Owner/Operator meets all other requirements as set forth in the BC Global Education Program Offshore Schools Certification Agreement (The Agreement).

Requirement Met Requirement Not Met

Comment:

The Owner/Operator meets all the requirements set forth in the BC Global Education Program Offshore Schools Certification Agreement. The Team reviewed the signed Certification Agreement between the Owner/Operator and the Ministry of Education.

2.1 (v) The Owner/Operator has completed and filed the Business Plan section with the BC Ministry of Education, confirming the sustainability of the Program.

Requirement Met Requirement Not Met

Comment:

The Team reviewed the School's Business Plan in detail.

Commendations: The School is commended for developing a comprehensive business plan, including a plan to increase enrolment, enhance the educational program and build on the strong partnership with the Chinese administration and teachers.

2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the BC Program.

Requirement Met Requirement Not Met

Comment:

The Team toured the large campus and reviewed and discussed with the principal all the relevant documents regarding earthquake and fire drills. The Team noted that the school is in compliance with the various codes and regulations required to support the BC Program.

Commendations: The Team noted the exceptional facilities, the extensive gardens and the sports stadium, track, etc.



ADMINISTRATION 3.0

3.2 Offshore Program Consultant (OPC) - The Owner/Operator may appoint an individual to act as Offshore Program Consultant. This individual must be confirmed by the Province and must meet all of the requirements set out in Section 14 of the Agreement.

Requirement Met Requirement Not Met

Comment:

The Team reviewed the contract of the Offshore School Consultant (OPC) and confirmed that all the requirements related to the OPC in the Agreement are in compliance.

3.3 The Principal meets the requirements as outlined in Section 3.3 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The principal, new to the school, has 20 years of administrative experience in BC schools, including principal of his previous district's DL school.

3.4 The School meets the Administrative Support requirements as outlined in Section 3.4 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The School meets or exceeds the requirements in Section 3.4 of the Inspection Catalogue. The full complement of administrative support, including the fluently bilingual Director of International Education, meets all the requirements necessary.

Commendations:

The Team commends the School for establishing a strong, healthy and mutually respectful relationship with the administrative support team.

3.5 The School meets the Student Record requirements as outlined in Section 3.5 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The School maintains complete student records in secure, locked filing cabinets. The student



files meet the requirements of the Inspection Catalogue, including results of English Language Entrance Exam, report cards, record of correspondence with parents, 1704 form, Permanent Student Record and PEN.

3.6 The School meets the Teacher Certification requirements as outlined in Section 3.6 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team noted that all teacher files are complete and in compliance with the Inspection Catalogue.

The Team confirms that all Authorized Persons under The Agreement possess valid and current certification under the BC Teacher Regulation Branch. The exception is one newly hired teacher whose TRB application is currently being processed. This teacher has been granted an eight week exemption by the Ministry of Education allowing her to teach until her TRB certification is confirmed.

EDUCATIONAL PROGRAM 4.0

4.1 The School meets the requirements for English Language Assessment and Acquisition as outlined in Section 4.1 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that Grade 10 students admitted to the school completed an English Language Assessment. This assessment consists of listening, writing, grammar and reading components. Due to the transition of principals that occurred over the summer how this assessment was administered and assessed was uncertain. When the present principal arrived in August he along with the newly appointed Curriculum and Instruction Coordinator reassessed all new Grade 10 students and determined their level of English language fluency. As a result of that assessment they divided the students into two cohorts for instruction based on their language ability and also determined that three of the students were in jeopardy of being unsuccessful in the program. The team has been assured by the present principal that in the future he will ensure that the English Language Assessment is administered and marked by himself and that decisions about student acceptance into the program will be made by him.

Commendations:

The Team commends the School for making students' English Language acquisition their first priority for success in the BC Program. All Grade 10s not only complete Grade 10 English (in the second semester), but are also enrolled in a Grade 10 ESL class in their first semester.



Students are divided into two cohorts based on their English Language ability and receive appropriate instruction and support.

The Team also commends the School for deploying the new position of Curriculum and Instruction Coordinator position to support students requiring individualised learning assistance.

The Team commends the School for instituting an “E block” period wherein students at all grade levels further develop their English language proficiency. Finally, the Team acknowledges the efforts that the School is making to insist that students use English both within the classroom and in other areas of the school.

Requirement:

The School establish a written policy that clarifies the English Language Entrance Exam procedures and admission standards, and, outlines the individual learning plan procedure for students struggling to maintain a level of English language necessary for success in the BC Program.

4.2 The School meets the Course Credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in Section 4.2 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the school meets the course credit requirements for equivalency, exemptions and BAA courses. The school is delivering the BAA ESL 10 to all Grade 10 students. The school has received an exemption for Physical Education 10 and Mandarin 10, 11, and 12 and these courses are delivered by the host school’s Chinese certified teaching staff.

4.3 The School meets the Course Overview requirements as outlined in Schedule B Part I (d) of the Agreement; namely, that all BC Program courses offered in the School meet or exceed the learning outcomes identified in the Educational Program Guides for each course, with a course overview for each course that includes content, teaching strategies, evaluation and assessment methods which are clearly linked to the BC learning outcomes.

Requirement Met Requirement Not Met

Comment:

The Team reviewed course overviews for each BC course presently offered by the school. Each course overview included content, timelines, planning for teaching strategies, assessment indicators and links to prescribed learning outcomes. The course overviews demonstrated alignment between long-term plans, short-term unit plans and daily lesson plans. In our visits to



classrooms there was confirmation of the course overviews being implemented and followed.

4.4 The School meets the Instructional Time Allotments requirements as outlined in Section 4.4 of the Inspection Catalogue for Offshore Schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the School meets all the subject, instructional time and learning outcomes requirements for the BC Graduation Program, including Daily Physical Education. The School's professional development plan is driven by the School's teaching and learning goals:

- 1) Enhance English Language development through increased engagement and development of higher level thinking skills;
- 2) Develop teachers' effective use of student assessment data and BC Performance Standards to inform teaching and learning practises (assessment *for* learning strategies)

The School will hold bi-weekly meetings led by the school's Curriculum and Instruction Coordinator (a new position at the school this year) to plan lessons and units that support School goals. The School will supplement their regular staff development sessions with Kezhi-developed webinars that also support the goals outlined above.

Commendations:

1. The School's development of a professional development plan that focuses on identified goals and their commitment to ensuring that this plan supports improved instruction and student learning.
2. The creation of the Curriculum and Instruction Coordinator position.

4.5 The School meets the Assessment Methods requirements as outlined in Section 4.5 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

Through our classroom visits, observation of student work, review of course overviews and grades, the Team is able to confirm that the CKSS staff are providing summative and formative assessment strategies to reflect individual student achievement. The use of BC Performance Standards and individually developed outcome based rubrics was observed by the Team as a part of teachers' assessment of student achievement. All students write Provincial Exams that are applicable to their grade and exams are appropriately supervised, invigilated and assessed



by BC certified staff.

The school has made significant improvement in narrowing the gap between their provincial exam mark and school course mark. The Team encourages the school to continue their efforts to eliminate this gap and to improve student achievement levels across all subjects, especially English and Social Studies.

Commendations:

The Team commends the School for reducing the gap between course and exam marks, especially in English 12.

4.6 The School meets the Learning Resources requirements as outlined in Section 4.6 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the school has adequate texts available for students' use in the BC Program. The School also has a computer lab available for teacher instructional use, however the operating system is dated and requires upgrading. Classrooms are equipped with LCD projectors, but internet access is inconsistent and severely limits the use of technology to support learning.

The School's inventory of non-fiction and fiction print resources is less than optimal to support students' English language development.

Requirement:

The School create a plan to ensure the staffing and resources are in place to provide students with optimal learning conditions in Science courses.

4.7 The School meets the Student Progress Report requirements as outlined in Section 4.7 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that CKSS meets all the requirements of the Student Progress Report requirements and found that all subject areas are reported on, including Daily Physical Activity.

Formal reports cards are sent out four times per year and include letter grades, percentages, attendance and comments in both English and Chinese.



Parent/Teacher conferences occur upon request of either the school or parent.

POLICY DEVELOPMENT 5.0

5.1 The School meets the Parent / Student Handbook requirements as outlined in Section 5.1 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team noted the comprehensive Parent/Student Handbook aligned with Section 5.1 of the Inspection Catalogue.

Commendations:

The School is commended for the thoroughness of their Parent/Student handbook. The School is also commended for their sound policy and procedures document pertaining to appeal and dispute resolution, as per Sections 8.11 and 8.12 of the agreement.

5.2 The School meets the Teacher Handbook requirements as outlined in Section 5.2 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The Team noted the School's Teacher Handbook meets the standards set out in the Inspection Catalogue, Section 5.2.

Appendix 5 The School meets the Distributed Learning requirements as outlined in Section 18 of The Agreement and Appendix 5 of the Inspection Catalogue for Offshore Schools.

Requirement Met Requirement Not Met

Comment:

The School offers one DL course, Physics 12, through the services of SD #57 (Prince George) Distributed Learning School.

Commendations:

The Team commends the principal for capitalizing on his experience as the former DL principal of SD#57 to establish a working partnership with SD#57 that can increase learning opportunities for students at Canada Kunming No 10 Secondary School.



CONCLUSION

Commendations

The Inspection Team wishes to recognize the Owner/Operator, Principal and staff of Canada Kunming No 10 Secondary School for:

- Successfully addressing the recommendations from the previous report;
- Developing specific goals to drive the teaching and learning agenda;
- Establishing the position of Curriculum and Instruction Coordinator to lead the implementation of the School's instructional goals;
- Developing a professional and staff development plan, including ongoing in-service using assessment *for* learning strategies;
- Establishing an E Block program (additional time daily) to increase students' English Language acquisition;
- Reducing the gap between course and exam marks.

Requirements

In order to meet the requirements of the *BC Global Education Program – Offshore Schools Certification Agreement*, the Team requires that by January 31, 2016, the Owner/Operator provide the Director of International Education, responsible for BC Global Education Program - Offshore Schools, with a plan and timeline for proposed implementation of the following items:

- That the School ensures the staffing and lab resources are in place to provide students with optimal learning conditions in their Science courses;
- That the School establish a written policy that clarifies the English Language Entrance Exam procedures and admission standards, and, outlines the individual learning plan procedure for students struggling to maintain a level of English language necessary to succeed in the BC Program.

SUMMATIVE RECOMMENDATION

The Offshore Inspection Team recommends to the Director of International Education that, contingent on responding to the above requirements to the satisfaction of the Director of International Education, the British Columbia Program offered at Canada Kunming No 10 Secondary School be recognized as a British Columbia Certified Program.

