

# Certification Inspection Report

BRITISH COLUMBIA PROGRAM

*at*

SHANGHAI NANYANG MODEL PRIVATE HIGH SCHOOL

SHANGHAI, XUHUI DISTRICT

PEOPLE'S REPUBLIC OF CHINA

NOVEMBER 2-4, 2015

## INTRODUCTION

On November 2-4, 2015 a Certification Inspection was completed on Shanghai Nanyang Model Private High School (SNMPHS) in Shanghai, Xuhui District, China, termed the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (BC) education program have been met, according to the *BC Global Education Program – Offshore Schools Certification Agreement*. The inspection team (the Team), appointed by the Director of International Education (the Director), British Columbia Ministry of Education (MoE) in accordance with the *BC Global Education Program – Offshore Schools Certification Agreement (the Agreement)*, consisted of Ms. Mary Manton and Mr. Henry Contant who served as the Team's chair.

The School's BC Program has a current enrolment of 262 students, in Grades 10-12.

Commencing this September 2015, SNMHS moved to a new campus. The new campus now houses the BC Program and another international program called "Overseas Center" which has 65 students. The entire School, which houses the BC Program, enrolls 325 students. The new school is now a private school, but still under the school authority of Nanyang Model High School. This also explains why the School has officially changed its name from Shanghai Nanyang Model High School to that of Shanghai Nanyang Model Private High School. The School now has its own Board of Directors that is responsible for the School's finances and overall direction of the School.

During the Team's visit to the School, all standards required in the *BC Global Education Program – Offshore Schools Certification Agreement and Operating Manual* were reviewed and meetings were held with the School's Owner/Operator, Offshore School Representative (OSR), BC Principal, BC Vice-Principal, Teachers, Chinese Principal and Chinese Vice-Principal.



The Owner/Operator, CINEC Education Group Limited is responsible for the BC Program. Through cooperation and partnerships with various Ministries of Education and educational institutions, CINEC Educational Group Limited promotes educational and cultural exchanges overseas. This is accomplished through the operation of various other programs; such as the British Columbia Global Education Program (operating a total of four BC Offshore Schools), a teacher and education professionals training program, a university preparatory program and a self-developed Canadian Standard English Program.

CINEC provides students interested in studying abroad with an array of services that range from school and study visa applications to homestays and immigration. CINEC Consulting offers study-abroad and immigration services to help international students and families settle in Canada. CINEC Consulting is a team of certified and experienced immigration consultants who specialize in various aspects of the Canadian immigration law, providing professional advice on student, working and immigrant visa applications.

The BC Program's stated philosophy and objectives are self-described as *"dedicated to preparing its students for success in a rapidly changing world by providing a supportive learning environment that recognizes and respects individual differences, encourages students to challenge personal limits and promotes excellence."*

The Team would like to thank Shanghai Nanyang Model Private High School for its hospitality, cooperation and thorough preparedness for the inspection visit.

<b>The School has satisfactorily addressed requirements contained in the previous inspection report.</b>
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<input checked="" type="checkbox"/> Requirement Met <input type="checkbox"/> Requirement Not Met
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Comment:
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There were no requirements contained in the previous (December 2013) inspection report.
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## **OWNERSHIP AND AGREEMENTS / BUILDING AND SAFETY COMPLIANCE 2.0**

<b>2.1 The Owner/Operator meets all other requirements as set forth in the BC Global Education Program Offshore Schools Certification Agreement (The Agreement).</b>
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<input checked="" type="checkbox"/> Requirement Met <input type="checkbox"/> Requirement Not Met
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Comment:
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The Team confirms that the Owner/Operator meets all requirements identified in the BC Global Education Program Offshore Certification Agreement. Specifically, the Owner/Operator maintains sufficient organizational and financial capacity to effectively operate the School and
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has put in place school policies and procedures that are consistent with the terms and conditions outlined in the Certification Agreement.

**Commendation:**

The School's success is due in part to the excellent working relationship among the Owner/Operator, Offshore School Representative, Principal, Teachers and Support Staff. A spirit of mutual trust, respect and support characterizes these relationships. The accountabilities among these stakeholders are clearly defined, communicated and understood by all parties.

**2.1 (v) The Owner/Operator has completed and filed the Business Plan section with the BC Ministry of Education, confirming the sustainability of the Program.**

Requirement Met       Requirement Not Met

**Comment:**

The Team reviewed the School's Business Plan filed with the BC Ministry of Education and confirms that it accurately describes the current state of the School. The Team noted that CINEC has signed a new agreement with the Chinese authorities effective until 2018.

**Commendation:**

The Team commends the Owner/Operator for the School's successful move to its new separate campus and notes that this bodes well for the continued long term growth and sustainability of the BC Offshore program.

**2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the BC Program.**

Requirement Met       Requirement Not Met

**Comment:**

The School moved into a new building over the summer of 2015. It now operates out of a separate newly renovated, 8,000 square meter, 6 storey modern brick building. The new building houses 21 instructional classrooms, 3 computer labs, 3 science labs, one drama/music room, two gymnasiums, a library, staff and student cafeteria, ample administrative offices and meeting rooms, teacher work rooms/office space and storage rooms. The fully enclosed and secure campus grounds encompass an outdoor all weather playing field with two large basketball courts, a 200 meter track and a net covered mini soccer field. The School building and external grounds were clean, well-maintained and cognisant of student safety and security.



**Commendation:**

The School is to be commended for its visionary planning in obtaining this newly renovated separate building from the Nanyang Model High School in Shanghai. The facility is not only suitable to support the current BC program, but it also creates opportunities for further expansion of the BC program.

**ADMINISTRATION 3.0**
**3.2 Offshore Program Consultant (OPC) - The Owner/Operator may appoint an individual to act as Offshore Program Consultant. This individual must be confirmed by the Province and must meet all of the requirements set out in Section 14 of the Agreement.**

Requirement Met       Requirement Not Met

**Comment:**

The Owner/Operator has appointed an experienced Offshore School Representative who also serves as the Superintendent of all four BC Program CINEC Schools. Together with the support of the CINEC office, they provide knowledge, support, continuity and experience regarding the BC program. The Team confirms suitability of the current Offshore School Representative.

**Commendation:**

The Team commends the Offshore School Representative and the CINEC office staff for their role in recruiting and retaining suitable teaching and support staff to deliver the BC program.

**3.3 The Principal meets the requirements as outlined in Section 3.3 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The current principal is serving in his fifth year as principal and brings stability, experience and continuity to the School. Prior to being the principal at SNMPHS, he served for 21 years within two public school districts in British Columbia and 3 additional years in two other Offshore school settings.

In addition to the principal's administrative responsibilities, he is the Grade 12 Grad Transitions Coordinator. The Team noted the principal's effort in bringing representatives from a number of Canadian universities to a University Fair on campus.

The Team was pleased to note that the principal is currently in the first year of another three year contract.



**Commendation:**

The principal's leadership, experience and relational strengths is one of the contributing factors that has led to the successful development of the BC Program.

### **3.4 The School meets the Administrative Support requirements as outlined in Section 3.4 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Principal has a full time secretary who has worked at the School for the past two years to assist him with administrative duties. The BC Program vice-principal assists with several administrative duties including coordination of TESS, *Integade* Pro-Files, textbooks and textbook orders, CINEC Newsletter, Provincial exams and final exam scheduling, and assisting with the annual BC Ministry of Education inspection, building a new timetable, formal evaluation of new teachers and growth plans for returning teachers, Professional Learning Community (PLC) workshops, interviews of new staff, Grad Transitions coverage, coordination of Graduation and year End ceremony and mentoring of Curriculum Coordinators.

Chinese administration and Chinese support staff assist with the admissions process and CINEC Education Group Limited provides administrative support for securing employee work visas and housing.

**Commendation:**

The School is to be commended for the intentionality it is giving to administrative succession planning, and using the vice principal position as a training/mentorship for future principal positions within the CINEC school system.

### **3.5 The School meets the Student Record requirements as outlined in Section 3.5 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team verified that Student Records were in compliance with the requirements as outlined in the Inspection Catalogue.

The Permanent Student Record (1704) with students' PEN number is electronically maintained on the Windsor TESS program, and a hard copy filed in a separate binder. Copies of the English Language entrance assessment were appropriately filed for all students.



### 3.6 The School meets the Teacher Certification requirements as outlined in Section 3.6 of the Inspection Catalogue for Offshore Schools.

Requirement Met       Requirement Not Met

**Comment:**

**The Team confirms that all Authorized Persons under The Agreement possess valid and current certification under the BC Teacher Regulation Branch.**

**Commendation:**

The Team commends the School for its ability to recruit and retain an excellent teaching and support staff that has created a positive and caring atmosphere with their students.

## EDUCATIONAL PROGRAM 4.0

### 4.1 The School meets the requirements for English Language Assessment and Acquisition as outlined in Section 4.1 of the Inspection Catalogue for Offshore Schools.

Requirement Met       Requirement Not Met

**Comment:**

The School receives approximately 300 applications for Grade 10 each year, of which 90 students are accepted. Students write the English Placement examination developed by the School as part of the admissions process. The exam is comprised of both reading and writing sections. Each applicant is also interviewed for ten minutes. The Team confirms that the principal directly manages the student admission process and that the English Placement exams are marked by BC teachers.

The School provides support to improve students' achievement in English language proficiency in a number of ways. In addition to English 10 and 11, students complete the BAA courses English Language Learner 10 and 11. Students in Grade 12 have the option to take both English 12 and Communications 12. At risk students are identified following the 1<sup>st</sup> term results. Teachers schedule tutorial sessions for these students during the lunch hour. A teacher assistant has been assigned to support at risk students in a specific subject area. The School has implemented athletic teams, intramurals, student union activities, STEM club and assemblies which further enhance English Language acquisition.

To help teachers adjust pedagogy to enhance instruction for English language learners, professional development sessions have been developed. During the 2015/16 orientation session, the focus was on best practices for ELL learning using the resource High Impact Instruction by Jim Knight. Curriculum Coordinators with their cohort prepare yearly goals that center around ELL instruction.



**Commendation:**

The School is commended for its judicious selection of students into the BC program.

**4.2 The School meets the Course Credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in Section 4.2 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirms that the School offers sufficient courses and credits for students to graduate. Among the courses offered by the School, six are Advanced Placement (AP) courses.

The School maintains records that demonstrate compliance for equivalency. Students receive equivalency for Mandarin 10 and 11. At this time the School has not used the challenge option.

BAA courses include English Language Learner 10 and 11. Chinese History 12 was implemented in 2014 and this is the first year of implementation for Chinese Culture 10.

Courses that have been exempted from having BC certified teachers teach the courses in English include Physical Education 10, Information Technology 10, Applied Skills 11 and Mandarin 12.

**4.3 The School meets the Course Overview requirements as outlined in Schedule B Part I (d) of the Agreement; namely, that all BC Program courses offered in the School meet or exceed the learning outcomes identified in the Educational Program Guides for each course, with a course overview for each course that includes content, teaching strategies, evaluation and assessment methods which are clearly linked to the BC learning outcomes.**

Requirement Met       Requirement Not Met

**Comment:**

The Team visited all classrooms and reviewed course overviews, unit plans, student assessment and records and student work. Evidence from this review supports that the BC courses being offered meet Ministry requirements.

The Team noted that although Drama 11/12 and AP Macroeconomics were not listed in the School Inspection Catalogue the School does offer these courses.

**Commendation:**

The School is to be commended for the strong academic program that was evident when the Team observed and reviewed course overviews, unit plans, student assessment and records and student work.



**4.4 The School meets the Instructional Time Allotments requirements as outlined in Section 4.4 of the Inspection Catalogue for Offshore Schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.**

Requirement Met       Requirement Not Met

Comment:

The Team confirms that the School meets and exceeds the minimum instructional time allotments requirements as outlined in the Inspection catalogue for Offshore Schools. Section 4.4 of the Inspection Catalogue.

**4.5 The School meets the Assessment Methods requirements as outlined in Section 4.5 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

Comment:

The Team noted that the discrepancy between School grades and Provincial Examination results for the 2014/15 school year ranged from -6% to 8%. In reviewing the School grade data for the past five years, the Team noted that no significant discrepancy between School grades and Provincial examination results exists and that generally students have been consistent in their academic success.

The School has several practices in place to ensure this success. BC curriculum standards, grading standards, and previous exam results are reviewed at the orientation meetings each year. BC Ministry expectations for curriculum delivery and assessment are reviewed and monitored by the Curriculum coordinators with their cohort teachers. SMART goals for each department focus on ensuring that there is no significant discrepancy between school grades and Provincial exam results.

Assessment/Grading practices are discussed at the Department Meetings held at the beginning of each school year. Curriculum Coordinators encourage their cohorts to use varied assessment methods. The Team confirmed that teachers use a variety of both formative and summative assessment practices. Rubrics were observed being used in all subject areas.

Commendations:

The School is commended for the academic success their students have achieved that is evident in both their School marks and Provincial Exam results.

The School is commended for the strong team approach developed by the Curriculum Coordinators. The SMART goals developed in each curriculum cohort focus on curriculum



delivery and assessment.

**4.6 The School meets the Learning Resources requirements as outlined in Section 4.6 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The School has been in their new facility for two months and is in the infancy stage of developing the new library. A part time staff member is responsible for the library, a position new to the School this academic year. Presently the library has approximately 600 volumes. The Team observed a library lacking in resources to support student learning.

The School has two fully functioning computer labs with a significant number of computers in each. Each classroom has a desktop computer and an interactive-board. Teachers also have desktop computers in their offices. Adequate computer resources are available for instruction.

The School has sufficient textbooks to support student learning. However, the Team observed that learning resources such as maps, globes, 3-D models and science lab materials were insufficient.

**4.7 The School meets the Student Progress Report requirements as outlined in Section 4.7 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirms that Student Progress Reports contain the necessary components; attendance, letter grades, percentages, work habits and comments. Provincial examination results are included where applicable.

Students receive four formal report cards and two parent/teacher/student conferences are held each year. Teachers contact parents of at risk students on a regular basis.



**POLICY DEVELOPMENT 5.0****5.1 The School meets the Parent / Student Handbook requirements as outlined in Section 5.1 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The School's Student and Parent Handbooks are complete, and have been updated for the 2015/16 school year. Both handbooks clearly articulate required policies and expectations. The Student Handbook includes the Code of Conduct outlining expectations for all students. The Parent Handbook includes information regarding assessment procedures and appealing of marks. Parents have the right to appeal decisions that have an effect on their child's education. Official student appeals must be made through their parents/guardians.

**5.2 The School meets the Teacher Handbook requirements as outlined in Section 5.2 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met

**Comment:**

The Team confirms that the Teacher (Staff) Handbook meets all requirements including sections that outline the School's mission statement and philosophy, professional responsibilities, school organization, assessment and evaluation and school routines and procedures. Specifically, the Handbook outlines the School's professional covenant, marking/grading practices, professional development, duties of teachers and policies for the supervision and evaluation of teachers.

**Appendix 5 The School meets the Distributed Learning requirements as outlined in Section 18 of The Agreement and Appendix 5 of the Inspection Catalogue for Offshore Schools.**

Requirement Met       Requirement Not Met       Not Applicable

**Comment:**

This section is not applicable, as the School does not deliver any aspect of its academic program through Distributed Learning.



## CONCLUSION

### Commendations

**The Inspection Team wishes to recognize the Owner/Operator, Principal and staff of Shanghai Nanyang Model Private High School for:**

- The excellent working relationship among the Owner/Operator, Offshore School Representative, Principal, Teachers and Support Staff. A spirit of mutual trust, respect and support characterizes these relationships.
- The School's successful move to its new separate campus and notes that this bodes well for the continued long term growth and sustainability of the BC Offshore program.
- Their new building which adds stability to the program and a long term plan for the future development of the BC Offshore program.
- The Offshore School Representative and the CINEC office staff for their role in recruiting and retaining suitable teaching and support staff to deliver the BC program.
- The principal's leadership, experience and relational strengths is one of the contributing factors that has led to the successful development of the BC Program.
- The intentionality it is giving to administrative succession planning, and using the vice principal position as a training/mentorship for future principal positions within the CINEC school system.
- Its ability to recruit and retain an excellent teaching and support staff that has created a positive and caring atmosphere with their students.
- Its judicious selection of students into the BC program.
- The strong academic program that was evident when the Team observed and reviewed course overviews, unit plans, student assessment and records and student work.
- The academic success their students have achieved that is evident by the positive provincial government exam results that show a variance of -6% to 8% between the average course mark and the average provincial exam mark.
- the strong team approach developed by the Curriculum Coordinators. The SMART goals developed in each curriculum cohort focus on curriculum delivery and assessment is to be commended.

### SUMMATIVE RECOMMENDATION

**The Offshore Inspection Team recommends to the Director of International Education that the British Columbia Program offered at Shanghai Nanyang Model Private High School be recognized as a British Columbia Certified Program.**

