

Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

CANADIAN SECONDARY WENZHOU NO. 22 SCHOOL

WENZHOU, ZHEJIANG PROVINCE

PEOPLE'S REPUBLIC OF CHINA

NOVEMBER 16-17, 2017

INTRODUCTION

On November 16-17, 2017, a certification inspection was completed on Canadian Secondary Wenzhou No. 22 School (CSWs) in Wenzhou, Zhejiang, People's Republic of China, termed the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (B.C.) education program have been met, according to the *B.C. Global Education Program – Offshore Schools Certification Agreement*. The inspection team (the Team), appointed by the Executive Director of International Education (the Executive Director), British Columbia Ministry of Education (MoE) in accordance with the *B.C. Global Education Program – Offshore Schools Certification Agreement (the Agreement)*, consisted of Mr. Paul Tigchelaar and Ms. Gloria Metzger (Chair).

The School's B.C. program has an enrolment of 86 students, in grades 10 - 12. The B.C. program is accommodated on three floors of a five-floor building within Wenzhou No. 22 Middle School, a twelve year old Chinese public school enrolling more than 2300 students in grades 10-12. The spacious campus offers classrooms, laboratories, outdoor basketball courts, playing fields, cafeteria and dormitory facilities, all of which are available to students in the B.C. program. A new gymnasium complex has recently been opened.

During their visit to the School, the Team reviewed all standards required in the *B.C. Global Education Program – Offshore Schools Certification Agreement and Operating Manual* and met with the School's owner/operator, offshore school representative (OSR), Chinese principal, B.C. principal, and B.C. teachers.

The owner/operator, CINEC Education Group Ltd. (CINEC), is responsible for the B.C. program, which is one of four that it operates in the People's Republic of China. CINEC has also been actively involved in bringing its B.C. offshore school students to B.C. for summer studies, immersion, and credit courses.



The School's declared mission and stated objectives are as follows: *As part of the CINEC Education Group, we at Canadian Wenzhou No. 22:*
Build positive relationships with the students by developing their individual potential in acquiring the knowledge skills and attitudes necessary to contribute to a pluralistic society; Provide an environment that encourages innovation and a sense of common purpose; Support the development of the skills and potential of all staff; Set clear expectations with natural consequences for choices made; Provide a safe and comfortable learning environment; Model good citizenship and leadership; Help students set and achieve attainable goals; Teaching knowledge, skills; Encourage students to develop positive attitudes and to become independent learners; Utilize technology to facilitate learning/teaching and the sharing of educational resources; Provide effective curriculum and instructional programs and services.

The School has identified the goal to *graduate students who meet or exceed B.C. Ministry of Education standards and can successfully enter post-secondary institutions in Canada or other countries of their choice* as their highest priority.

The Team would like to thank Canadian Secondary Wenzhou No. 22 School for its hospitality, cooperation and preparedness for the inspection visit.

The School has satisfactorily addressed requirements contained in the previous inspection report.

Requirement Met Requirement Not Met Not Applicable

Comment:

The School has considered and addressed the suggestions made in the previous inspection report.

- The mission statement has been included in all handbooks
- Parent meetings are occurring with all parents
- Staff have been encouraged to add an ELL support section to course overviews
- The School has initiated a one to one laptop program

There were no requirements noted in the previous inspection report.



BUSINESS PLAN

The Owner/Operator has submitted a Business Plan to the B.C. Ministry of Education, confirming the sustainability of the program.

Requirement Met Requirement Not Met

Comment:

The Team reviewed the business plan submitted to the Ministry of Education and is able to confirm the sustainability of the program. The School has some challenges with respect to growth in enrolment but is developing strategies to deal with this issue.

OWNERSHIP AND AGREEMENTS / BUILDING AND SAFETY COMPLIANCE 2.0

2.1 The owner/operator meets all requirements as set forth in the B.C. Global Education Program Offshore Schools Certification Agreement (the Agreement).

Requirement Met Requirement Not Met

Comment:

The owner/operator meets all requirements as outlined in the Agreement. The Team verified the Wenzhou Education Bureau's approval of the program. The owner/operator was readily available during the inspection. The Team noted his high level of interest in providing a quality educational experience for all students and his desire to commit the necessary human and material resources to ensure student success.

CINEC Education Group Ltd. operates four B.C. program offshore schools in China. CINEC's efforts to develop and implement support systems which help ensure managed growth, quality, and the long term viability of each of its schools are particularly noteworthy.

2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the B.C. program.

Requirement Met Requirement Not Met

Comment:

The B.C. program is housed within Wenzhou No.22 High School, which is responsible for the facilities of both programs. The Team reviewed numerous documents providing evidence of safety checks and municipal code requirements having been met.

The B.C. program is now located on three newly renovated floors of a five storey building. The



classrooms are clean, well lighted and appropriately furnished in a manner conducive to learning and teaching. Science labs in another building are available for use as needed.

Commendation:

The host school and CSWS are to be commended for the extensive renovations that have been undertaken to date to create a modern and aesthetically pleasing learning environment.

ADMINISTRATION 3.0

3.1 Offshore School Representative (OSR) - The owner/operator must appoint an individual to act as offshore school representative. This individual must be confirmed by the province and must meet all of the requirements set out in section 14 of the Agreement.

Requirement Met Requirement Not Met

Comment:

The owner/operator has appointed a very experienced OSR who meets all of the requirements set out in Section 14 of the Agreement. The OSR has been in this role with CINEC since 2006 and provides services to all of the CINEC schools. The OSR also serves as superintendent for the CINEC schools and programs providing oversight and input for all educational programs.

The OSR was on site during the inspection visit and was available and most helpful in responding to any questions and provided support to both teachers and administration during the inspection process.

3.2 The principal meets the requirements as outlined in section 3.2 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The principal is in his fifth year as the educational leader of the School, which has helped to ensure continuity of programs and standards. This individual holds a Master of Education in Leadership. He has worked offshore in Korea and China as a teacher and/or administrator for 11 years. The principal has a comprehensive job description and fulfills his duties in a most contentious and thoughtful manner.

The owner/operator is committed to succession planning for administration within the CINEC system and despite the relatively small size of the School has provided for a vice-principal position within the School.



3.3 The School meets the administrative support requirements as outlined in section 3.3 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The School meets the requirements for administrative support. The School is supported by a superintendent (also the OSR), and a deputy superintendent residing in China, a director of international programs responsible for the implementation of new curriculum and a vice-principal who works with the principal. A full time administrative assistant has responsibility for maintaining student records, translation services, parent communication, Ministry data transfers, in addition to general staff support.

The Chinese program director acts as a liaison between the B.C. program and the main host school, as well as playing a major role in marketing and recruitment.

A certified Chinese teacher is employed by the School to provide additional ELL assistance and gifted support for students through a 'success room' model.

Technology support is provided through the host school. Turbo Schools is the platform used for the electronic transfer of data to the Ministry.

3.4 The School meets the Student Record requirements as outlined in section 3.4 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The School maintains and securely stores individual student records for all students. All student files were observed to be stored in a locked file cabinet located in a locked or staffed office.

The Team confirms that student records were found to be complete in all required aspects as outlined in Section 3.5 of the inspection catalogue.

3.5 The School meets the teacher certification requirements as outlined in section 3.5 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that all authorized persons under *the Agreement* possess valid and



current certification under the B.C. Teacher Regulation Branch.

All teachers received their teacher education in B.C. The Team reviewed copies of local certificates for teachers of exempted courses.

Teacher files located in the principal's office are maintained by an administrative assistant and contain all required documents. Teacher evaluation reports and administrative reports were also in evidence in the files.

EDUCATIONAL PROGRAM 4.0

4.1 The School meets the requirements for curriculum implementation outlined in section 4.1 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team reviewed curriculum planning documents, which showed clear indications of a transition to the new redesigned B.C. curriculum. All teachers have posted pages in each classroom detailing the new curriculum goals, strategies and terminology.

CSWS has teachers on staff with unique First Nations connections and passions and will serve as an excellent resource as they explore new ways to offer First Peoples Principles of Learning. CSWS Teachers took part in a CINEC professional development day this year and last year, which focused on implementation of the redesigned B.C. curriculum and specifically the assessment of student learning. CINEC provides opportunities for capacity building and sharing of expertise by hosting an annual professional development day for teachers and administrators at its four schools. CINEC encourages networking and pooling of resources, and provides virtual in-service opportunities using Skype that are offered by CINEC's in-house curriculum consultant.

Teachers engage in a Professional Learning Community (PLC) experience weekly. Each teacher takes a turn planning and delivering a professional development presentation, which focuses on supporting the transition to the redesigned B.C. curriculum. The vice-principal has attended a B.C. MoE new curriculum-focused workshop.

Commendation:

The School is to be commended for facilitating the weekly engagement of staff in a PLC experience by a realigning of the B.C. program schedule. The intentional and strategic effort to implement the new redesigned B.C. curriculum is noteworthy.



4.2 The School meets the requirements for English language assessment and acquisition as outlined in section 4.2 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

Prior to admissions, the principal oversees the assessment of each student's English language proficiency. Students whose results indicate the possibility for low performance are identified for extra support. An ELL support teacher works with these students and their classroom teacher in a variety of ways. Students may be taken to the 'success' classroom during lunch, during Chinese classes with permission, or during ELL classes.

All students are engaged in an immersive English environment throughout the year. One key program, the House League, incorporates 4 intergrade student groupings, which compete and collaborate to earn points. The four areas of focus include Citizenship, Academic, English and Activities. This House League structure supports a highly interactive English experience. This continuum of English practice ensures that students are receiving exposure to the English language and are prepared to write the English provincial exams. ELL proficiency is measured throughout the year in English classes and students are offered corresponding support.

Commendation:

The Team commends the School for the development and implementation of the House League system.

4.3 The School meets the course credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in section 4.3 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that CSWS meets the course credit requirements for equivalency, exempted and BAA courses.

The School offers the following approved BAA courses:

- English Language Strategies 10 (YELDV 10)
- English Language Strategies 11 (YELDV 11)

Course outlines for these BAA courses are available and were reviewed by the Team.

The School offers the following courses exempted from requiring B.C. certified teachers:

- Music 10, 11
- Mandarin 10, 11, 12
- PE 10



Letters stating exemption are on file and course outlines are available in English and were reviewed by the Team.

Currently, the School does not offer the opportunity for students to challenge courses. Equivalency is offered for Mandarin 10 and 11.

4.4 The School meets the course overview/course planning requirements as outlined in Schedule B Part I, 2. (d) of the Agreement; namely, that all B.C. program courses offered in the School meet or exceed the ministry learning outcomes/learning standards identified in the educational program guides for each course.

Requirement Met Requirement Not Met

Comment:

The Team confirms that all B.C. program courses offered at CSWS have curriculum planning documents as outlined in the Agreement. The content, teaching and learning activities and assessment strategies indicated some initial planning towards implementing the redesigned B.C. curriculum. All course planning that takes place at CSWS is well supported by carefully planned and executed professional development.

As part of the planning process towards full implementation of the redesigned B.C. curriculum, teachers are encouraged to ensure the ongoing development of curriculum planning documents that include and reflect core aspects of the redesigned B.C. curriculum including big ideas, core competencies and assessment strategies.

4.5 The School meets the instructional time allotments requirements as outlined in section 4.5 of the Inspection Catalogue for offshore schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), 4 (6), 5 (8)(a) and (d) and s. 5.3 of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the School meets the requirement for instructional time allotments. Student instructional time totals 1104 hours per year, which exceeds the minimum requirements for grade 10-12.



4.6 The School meets the assessment methods requirements as outlined in section 4.6 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

It is confirmed by the Team that school marks and provincial exam marks are within acceptable Ministry guidelines. The School strives to ensure the difference is less than 15%. Results are always discussed with staff as they become available. Teachers reflect on the results and engage in continuous change to programs and delivery to improve outcomes, particularly in English.

While the School is working towards the redesigned B.C. curriculum, the current staff handbook clearly articulates current best practice for assessment.

The teachers use a variety of learning assessment tools including practice provincial exams, B.C. MoE six point writing rubrics and ELL learning rubrics, grade 10 performance standards rubrics and student peer and self-assessment strategies.

4.7 The School meets the learning resources requirements as outlined in section 4.7 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The School meets the expectations for learning resources as outlined in Section 4.7 of the inspection catalogue for offshore schools.

The Team observed effective and consistent use of technology and many lessons were supported seamlessly using projector and screen technology. Students have access to two computer labs with a total of 50 computers. The implementation of one to one personal computers in the classroom setting is growing along with an increase of available Wi-Fi.

CSWS has a small library housed in their student success classroom with five hundred high interest low vocabulary books that are circulated from the host school library. Many e-books are available for use with laptops and Kindles.

All subject areas are generally well supported by relevant B.C. sourced text resources.

Commendation:

The Team commends the School for ensuring the increased availability of technology to support student learning.



4.8 The School meets the student progress report requirements as outlined in section 4.8 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The School has four report cards per year, issued at the end of each term. Parents are invited to meet with teachers during that reporting time. In conversation with parents, additional support strategies are developed if needed. A student 'success program' offers additional support for students who are struggling.

POLICY DEVELOPMENT 5.0

5.1 The School meets the parent/student handbook requirements as outlined in section 5.1 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms the parent/student handbook meets the requirements as outlined in the inspection catalogue. The handbook has been translated into Mandarin for the benefit of parents and contains much useful information on post secondary options for students. It has been up-dated this year to include the School's mission, values and goals as suggested in the last inspection report.

5.2 The School meets the teacher handbook requirements as outlined in section 5.2 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The teacher handbook is updated annually and the Team was able to confirm that it contains all currently required information. The policies in the handbook are common throughout the CINEC system, but each school handbook has been customized for the particular school. The School also has an additional handbook for new teachers, which provides more detailed information regarding teaching and living in China.

Policies for the evaluation of teachers and administration are in place and have been implemented as evidenced in teacher and administrators personnel files.



COURSE ACCREDITED VIA DISTRIBUTED LEARNING 6.0

6.1 The School meets the Distributed Learning requirements as outlined in section 18 of the Agreement and Section 6 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met Not Applicable

Comment:

Distributed Learning options are used when students are unable to receive regular classroom instruction for courses due to teacher availability or insufficient students numbers. Currently students are taking Physics 12 (3), Calculus 12 (7) and Biology 12 (2) through SD No.73. The vice-principal of the School monitors and supports these students on a regular basis.

There are no plans to expand the DL offerings in the School.

CONCLUSION

Commendations

The Inspection Team wishes to recognize the owner/operator, principal and staff of Canadian Secondary Wenzhou No. 22 School for:

- working with the administration of the Chinese host school in undertaking a major renovation of all of the B.C. School facilities to support a positive learning environment for students
- ensuring an increased availability of technology to support learning and teaching
- the intentional and strategic effort to implement the new B.C. redesigned curriculum
- the on-going support of the Owner/Operator for a focused and planned professional development program to support learning and teaching
- the development and implementation of a ‘house league system’ which supports language acquisition and many of the core competencies
- the weekly engagement of teachers in a professional learning community activity
- the development of the ‘success program’ to support ELL students experiencing difficulties.



SUMMATIVE RECOMMENDATION

The Offshore Inspection Team recommends to the Executive Director of International Education the British Columbia education program offered at Canadian Secondary Wenzhou No. 22 School continue to be recognized as a British Columbia-certified school.

