

Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

CANADIAN SECONDARY WENZHOU NO. 22 SCHOOL

WENZHOU, ZHEJIANG PROVINCE

PEOPLE'S REPUBLIC OF CHINA

NOVEMBER 20 – 21, 2018

INTRODUCTION

On November 20-21, 2018 a certification inspection was completed on Canadian Secondary Wenzhou No. 22 School (CSWS) in Wenzhou, Zhejiang Province, People's Republic of China, referred to as the School in this report. The purpose of this inspection was to determine whether the requirements for the British Columbia (B.C.) education program have been met, according to the *B.C. Global Education Program – Offshore Schools Certification Agreement*. The inspection team (the Team), appointed by the Executive Director of International Education and Independent Schools, British Columbia Ministry of Education (MoE) in accordance with the *B.C. Global Education Program – Offshore Schools Certification Agreement* (the Agreement), consisted of Dr. John Churchley and Mr. Harry Moes (Chair).

The School's B.C. program has an enrolment of 110 students, in grades 10-12. The B.C. program is accommodated on a very spacious campus, housed on three floors of a five-floor building within the Wenzhou No. 22 Middle School, a thirteen-year-old Chinese public school. The entire school, which houses the B.C. program, enrolls 2500 students, grades 10-12.

During their visit to the School, the Team reviewed all standards required in the *B.C. Global Education Program – Offshore Schools Certification Agreement* and *Operating Manual* and met with the School's owner/operator, offshore school representative (OSR), B.C. principal, B.C. teachers and members of the host school's administrative team.

The owner/operator, CINEC Education Group Ltd. (CINEC), is responsible for the B.C. program, which is one of four schools that it operates in the People's Republic of China. CINEC has also been actively involved in bringing its offshore school students to B.C. for summer studies, immersion and life experience, partnering with School District #40 - New Westminster.



CINEC operates three additional schools in China:

- Shanghai Nanyang Model High School, Shanghai
- Luwan Senior High School, Shanghai
- Jiaxing Senior High School, Jiaxing, Zhejiang Province

The B.C. program's philosophy, objectives and special features include:

- Developing student potential in acquiring the knowledge, skills and attitudes necessary to contribute to a pluralistic society in a safe and comfortable learning environment;
- Facilitating opportunities for students to use their Chinese heritage as a foundation in preparation of living in an international world;
- Utilizing technology to facilitate learning in the context of providing students with an environment that encourages innovation and a sense of common purpose;
- Offering intra-mural opportunities across the grades; and
- Supporting students transitioning to post-secondary institutions in Canada or other countries of their choice.

The Team would like to thank Canadian Secondary Wenzhou No. 22 School for its hospitality, cooperation and preparedness for the inspection visit.

The owner/operator, along with the principal and the offshore school representative collaboratively and meaningfully supported the November 20-21, 2018 certification inspection.

The School has satisfactorily addressed requirements contained in the previous inspection report.

Requirement Met Requirement Not Met Not Applicable

Comment:

There were no requirements prescribed in the previous inspection report. It was noted that, under the supervision of the school administration, an earthquake drill was scheduled, and earthquake drill procedures are now included in the student handbook. The School has also developed a course overview format policy that aligns with the new curriculum.



BUSINESS PLAN

<p>The owner/operator has submitted a business plan to the B.C. Ministry of Education, confirming the sustainability of the program.</p>
<p><input checked="" type="checkbox"/> Requirement Met <input type="checkbox"/> Requirement Not Met</p>
<p>Comment:</p> <p>The School's 2018-19 business plan was submitted to the Ministry of Education. The Team reviewed (a) description of school facilities, (b) school growth plan, (c) human resources, (d) alignment with international education in B.C., and (e) school finances.</p> <p>The School is permitted by the Wenzhou Education Bureau to recruit up to 60 students into grade 10 each year. Marketing strategies includes scheduling special events, newspaper advertisements, recruitment brochures and a very active school WeChat station. The Team was informed that 86 students completed entrance examinations and oral assessments this past summer of which 49 accepted enrollment offers.</p> <p>It was observed that the School continues to maintain and prioritize its mission statement and/or philosophy statements presented in the 2018-19 Annual Report.</p>
<p>Commendation:</p> <p>The School is commended for its ongoing active recruitment initiatives which resulted in a significant student population increase – 86 students (2017); 110 students (2018).</p>

OWNERSHIP AND AGREEMENTS / BUILDING AND SAFETY COMPLIANCE 2.0

<p>2.1 The owner/operator meets all requirements as set forth in the B.C. Global Education Program Offshore Schools Certification Agreement (the Agreement).</p>
<p><input checked="" type="checkbox"/> Requirement Met <input type="checkbox"/> Requirement Not Met</p>
<p>Comment:</p> <p>The owner/operator, CINEC Education Group Ltd, (CINEC), meets all the requirements as set forth in the B.C. Global Education Program – Offshore Schools Certification Agreement.</p> <p>During the inspection visit, provincial educational standards, requirements and expectations were reviewed. The principal, offshore school representative and owner, collaboratively participated and supported the November 20-21, 2018 certification inspection.</p>



Commendation:

The owner/operator and school administration are commended for providing systems/district wide professional development allowing for informed and current curricular planning.

2.2 The School meets local building, safety and cafeteria codes and regulations. The facilities are deemed to be suitable to support the B.C. program.

Requirement Met Requirement Not Met

Comment:

The School is housed within the international department building on the Canadian Secondary Wenzhou No. 22 School campus. The campus is gated and secure and the fairly recent renovations have resulted in inviting learning spaces. Twelve classrooms, two computer labs, a staff room, a library and designated offices are available for program delivery and administrative needs. The host school provides dormitory and cafeteria facilities and shares science labs, sports facilities, library, and auditoriums with CSWS

Being housed within an existing Chinese public school, allows the local building, safety and cafeteria codes and regulations to be met by the larger host school. Compliance documentation was reviewed.

The School has a written emergency plan for natural disasters (i.e., fire, earthquake) and has revised the documentation to include a protocol for unplanned temporary or permanent closure of the school. The School's emergency plans have been vetted by the offshore school representative for accuracy and functionality.

ADMINISTRATION 3.0

3.1 Offshore school representative (OSR) - The owner/operator must appoint an individual to act as offshore school representative. This individual must be confirmed by the province and must meet all of the requirements set out in section 14 of the Agreement.

Requirement Met Requirement Not Met

Comment:

The appointed offshore school representative (OSR), Mr. Tom Harris, serves as the primary liaison between the owner/operator and the Ministry of Education. Mr. Harris fulfills his responsibility of attending at least one in person meeting with the ministry and quarterly meetings via teleconference. He works with the School's administrative team and teachers to address Ministry recommendations and requirements and provides ongoing professional development.



The OSR is knowledgeable about all aspects of the School's operations and all related aspects of the owner/operator's business operations, governance, and administrative functions of the School, and his obligation to report critical information relating to changes in the operation of the School or ownership structure that could significantly impact the school(s) operation(s).

The School is commended for its ongoing relationship with a highly qualified, competent and knowledgeable OSR.

3.2 The principal meets the requirements as outlined in section 3.2 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The school principal has ten years of experience, nine in B.C. offshore schools (two in Korea and seven in China), and since September 2012 has served as principal at CSWS. In an unassuming but very competent manner, he fulfills the requirements outlined in section 3.2 of the inspection catalogue and detailed in his job description. He motivates and encourages the staff to remain professionally current, and employs a team approach, working closely together with the owner/operator, OSR, the host school, administrative staff and teachers.

3.3 The School meets the administrative support requirements as outlined in section 3.3 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The administration requirements are shared by members of the administration team. The CINEC head office staff in Vancouver supports the School with professional development (Pro-D) activities, visas and travel arrangements.

The superintendent (also the OSR) and a deputy superintendent residing in China provide administration oversight, supervision and direction. The vice-principal works very closely with the principal and the administrative assistant, and capably and effectively supports the principal, owner/operator and OSR. Support staff assigned by the host school assist with admissions, finances, facilities and accommodations.



3.4 The School meets the Student Record requirements as outlined in section 3.4 of the Inspection Catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The school principal and administrative assistant maintain and securely store individual student record files for all students with current registration forms, English language assessments (verified by the principal), the last two report cards and the B.C. Ministry of Education's personal (student and parent) information consent forms.

3.5 The School meets the teacher certification requirements as outlined in section 3.5 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that all authorized persons under the Agreement possess valid and current certification under the B.C. Teacher Regulation Branch and have been appropriately assigned. The Team verified that teacher files contain current teacher contact information and a copy of the Authorized Person's work permit or visa.

Employment contracts between teachers and the owner/operator clearly outline the terms of employment. The School has included in all employment contracts an acknowledgement that the Province of British Columbia is not party to the contract of employment between the owner/operator and the teacher and that the Province of British Columbia is not liable in any event, instance or circumstance.

The Team verified that locally certified teachers (of approved exempted courses) have valid local certification and that criminal record checks were appropriately filed.

EDUCATIONAL PROGRAM 4.0

4.1 The School meets the requirements for curriculum implementation outlined in section 4.1 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team reviewed curriculum planning documents, which showed evidence of a full transition to the new B.C. curriculum in grades 10, 11, and 12.



The First People's Principles of Learning are highlighted in planning documents, visible in each classroom, and integral in the structure of the School's house system.

CSWS teachers are taking part in an annual CINEC professional development day for their four schools which is focusing on the implementation of the new B.C. curriculum. This year the focus is on core competencies and one of the presentations is by a CSWS staff member on the School's system for documenting student learning in this area.

Teachers engage in a professional learning community (PLC) experience every other week. There are a variety of topics that are explored including inquiry-based learning, digital literacy, and scaffolding the skills that students need to undertake independent research projects.

Commendation:

The School is commended for moving forward with the optional delivery of the new curriculum for grades 11/12, and for the care and attention being taken to ensure that all aspects of the new curriculum are being addressed, including First People's Principles of Learning.

4.2 The School meets the requirements for English language assessment and acquisition as outlined in section 4.2 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that English language assessment and acquisition meets the requirements.

The principal is responsible for managing and making final decisions on student admission and assessment of English language skills.

Students are supported in their English language learning (ELL) in a number of ways.

Students take additional English language arts courses as follows:

- grade 10 students take Speaking and Listening 10, New Media 10, and Composition 10
- grade 12 students take English Studies 12 and Communications 12

In addition to these courses, students receive 60 hours of ELL support through the Chinese program. Students that require extra help attend the Success Club which happens daily. English speaking is encouraged through the School's house system.



Teachers receive professional development in strategies for ELL support. There is evidence that there is an ongoing professional conversation among staff about these strategies. They include a vocabulary component to lesson plans.

4.3 The School meets the course credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in section 4.3 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the School meets the course credit requirements for equivalency, exempted and BAA courses.

The School offers the following courses exempted from requiring B.C. certified teachers: Music 10, 11, 12; Mandarin 10, 11, 12; and PE 10, 11, 12. Letters stating exemption are on file and course outlines are available in English and were reviewed by the Team.

Currently, the School does not offer the opportunity for students to challenge courses.

4.4 The School meets the course overview/course planning requirements as outlined in Schedule B Part I, 2. (d) of the Agreement; namely, that all B.C. program courses offered in the School meet or exceed the ministry learning outcomes/learning standards identified in the educational program guides for each course.

Requirement Met Requirement Not Met

Comment:

The Team confirms that course overviews and lesson plans refer to the new curriculum frameworks for grades 10-12, with the exception of Communications 12 which is being offered for the last time in 2018-19.

Course planning documents reflect the collaborative work of teachers planning and implementing the curricula together. Planning documents also show evidence of individual teachers experimenting with different approaches which reflect their own pedagogical philosophy and practices.

The Team also confirms that in addition to the planning, there is evidence of instructional and assessment practices that align with the new curriculum frameworks. These practices include the use of technology, active learning involving group work and movement, peer and self-assessment, and project work such as the science fair.



Commendation:

The Team commends the staff for exploring individual approaches to curricular planning that reflect the philosophy and content of the new curriculum as well as incorporating their own instructional philosophies and approaches.

4.5 The School meets the instructional time allotment requirements as outlined in section 4.5 of the inspection catalogue for offshore schools, including the requirements set out in sections 1.1 to 6, with the exception of s. 4(5)(b), 4 (6), 5 (8)(a) and (d) and s. 5.3 of Ministerial Order 41/91, the Educational Standards Order, enacted under the Independent School Act.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the School meets the requirement for instructional time allotments. Student instructional time totals 1050.5 hours per year, which exceeds the minimum requirements for grade 10-12.

4.6 The School meets the assessment methods requirements as outlined in section 4.6 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that school marks and provincial exam marks are within acceptable Ministry guidelines. Teachers prioritize the on-going analysis of formative and summative assessment results and adjust their instruction and evaluation accordingly.

The teachers use a variety of learning assessment tools including practice provincial exams, the associated B.C. MoE six-point writing rubrics, ELL learning rubrics, and grade 10 performance standards rubrics. There is evidence that a variety of assessment strategies are used to inform students about their learning and to help guide instruction for teachers. Formative assessment strategies include student peer and self-assessment strategies, entry/exit tickets, multiple attempts to re-write assignments, and many other tools.

The teacher handbook has a chart that supports the alignment of formative and summative assessment strategies with the learning standards. This alignment was evident in other course planning documents. BC Provincial exams and assessments are invigilated according to Ministry of Education requirements.



4.7 The School meets the learning resources requirements as outlined in section 4.7 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The Team confirms that the School meets the expectations for learning resources as outlined in section 4.7 of the inspection catalogue for offshore schools.

The Team observed effective and consistent use of technology including several lessons which used the projected display/internet connection for activities that engaged students.

Students have access to two computer labs with a total of 50 computers. Students have their own laptops and e-readers which are supported with Wi-Fi access throughout the School. The use of e-readers was chosen due to their positive impact on ELL students, both for engagement and the lack of translation shortcuts.

CSWS has a small library with five hundred high interest/low vocabulary books. These books are from a larger collection in the host school library and are refreshed from that collection. Many e-books are available for use with student laptops and e-readers. Students are provided with an e-reader file containing a large number of copyright-free fiction books. All subject areas are generally well supported by relevant B.C. sourced text resources. The current operating practice is for the principal to approve all learning resources.

Commendation:

The School is commended for developing WIFI infrastructure that is robust enough to support a large number of devices, including personal student laptops and e-readers.

4.8 The School meets the student progress report requirements as outlined in section 4.8 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The School has four report cards per year. At each reporting period, parents are invited to meet with teachers to discuss student progress and strategies to support their student's learning. Meetings are also held for students that receive interim reports with in-progress grades for incomplete/unsatisfactory work.

Parents have 24/7 access to student grades through the Schoology mark book program. This real-time reporting has helped support students to ensure their work is complete.



POLICY DEVELOPMENT 5.0**5.1 The School meets the parent/student handbook requirements as outlined in section 5.1 of the inspection catalogue for offshore schools.**

Requirement Met Requirement Not Met

Comment:

The parent/student handbook, with designated sections dealing with the School's mission statement, staff, organizational structures, communication and emergency procedural expectations, assessment and evaluation descriptions, graduation requirements and post secondary institutions, is updated yearly, and is descriptive, informative and current.

The School has developed policies and procedures for appeals and dispute resolution which is distributed to parents and students at the start of each school year.

5.2 The School meets the teacher handbook requirements as outlined in section 5.2 of the inspection catalogue for offshore schools.

Requirement Met Requirement Not Met

Comment:

The comprehensive teacher handbook details staff professional responsibilities and conduct, social media and facility usage policies, instructional and supervision expectations, curriculum planning and assessment guidelines, and is updated yearly.

Teachers and administrators are evaluated as required under section 9.14(a) of the Agreement, and respective policies were reviewed.

COURSE ACCREDITED VIA DISTRIBUTED LEARNING 6.0**6.1 The School meets the distributed learning requirements as outlined in section 18 of the Agreement and Section 6 of the inspection catalogue for offshore schools.**

Requirement Met Requirement Not Met Not Applicable

Comment:

The School offers courses through distributed learning (DL). A B.C. certified teacher provides on-site facilitation for students enrolled with the authorized DL provider – GlobalEd (School District #73, Kamloops/Thompson).

Currently five students are enrolled in Calculus 12.



CONCLUSION

Commendations

The Inspection Team wishes to recognize the owner/operator, principal and staff of Canadian Secondary Wenzhou No. 22 School for:

- ongoing active recruitment initiatives which resulted in a significant student population increase – 86 students (2017); 110 students (2018);
- providing systems/district wide professional development allowing for informed and current curricular planning;
- moving forward with the optional delivery of the new curriculum for grades 11/12, and for the care and attention being taken to ensure that all aspects of the new curriculum are being addressed, including First People’s Principles of Learning;
- exploring individual approaches to curricular planning that reflect the philosophy and content of the new curriculum as well as incorporating their own instructional philosophies and approaches; and
- developing Wi-Fi infrastructure that is robust enough to support a large number of devices, including personal student laptops and e-readers

SUMMATIVE RECOMMENDATION

The Offshore Inspection Team recommends to the Executive Director of International Education and Independent Schools that the British Columbia education program offered at Canadian Secondary Wenzhou No. 22 School continue to be recognized as a British Columbia-certified school.

