



SCHOOL YEAR 2024/25

This form is to be completed and submitted to the Ministry along with an Auditors' Report by all Group 1 standard schools, and any Group 2 standard school wishing to qualify (Per Student FTE operating cost is below the public school district cost) for Group 1 classification for the 2025/26 school year.

Email the completed form and auditors' report to: FAA.IS@gov.bc.ca
 Subject line of email should contain the school's name and school code - **Example: Name of Independent School 065-12345**
 Contact the Funding and Financial Accountability Branch, Financial Management Division, Ministry of Education and Child Care— Email: FAA.IS@gov.bc.ca Phone: **(250) 356-2514**

Management of the Authority is responsible for the completion of this form (not the auditor) which represents their assertion regarding compliance. This form should be prepared and signed off by the Authority (not the auditor) and submitted to the Ministry along with an Auditors' Report.

SCHOOL CODE:	SCHOOL NAME:	CITY:
AUTHORITY NO.:	AUTHORITY (SOCIETY) NAME:	
A.	Total operating costs of the school for the 2024/25 school year	\$
B.	Total operating costs expended for inclusive education students for the 2024/25 school year, who met the criteria in 2.B (a) or (b) of the Per FTE Student Cost Order. Schools that received Inclusive Education funding in 2023/24 must report costs associated with Inclusive Education programs offered	-
C.	Total operating costs for the 2024/25 school year for per-student operating cost calculation purposes, calculated in accordance with the Per FTE Student Cost Order	= \$
D.	Number of Full-Time Equivalent (FTE) students enrolled in the 2024/25 school year as reported in Section II of the 2024/25 Eligible Student Form	
E.	Number of registered home schoolers (HS) (1/16 FTE) may be included for each home schooled student reported on the January Eligible Student Funding Statement (Report 4584) for the 2024/25 school year [number of HS divided by 16]	+
F.	Total Number of FTEs ["D" + "E"]	=
G.	Total Per FTE student Cost is ["C" divided by "F"]	\$

- Our Auditor is qualified under the *Societies Act*, and has appropriate licensing (Audit category) from the Chartered Professional Accountants of BC (CPABC)
- Attached Auditors' Report (CAS 805) as provided to the Authority by the external auditor

Signature of Authorized Individual

Date

Name of Authorized Individual

Position / Title

Completion of the Statement of Per Student Operating Costs is required under Section 2(2) of the Independent School Regulation and must be received by the Ministry no later than October 15, 2025.