



# OPENING *an* INDEPENDENT SCHOOL IN BRITISH COLUMBIA



## Before You Begin

Please be familiar with information on the [BC Ministry of Education Independent School webpage](#). Late or incomplete submissions may result in the denial of the application. Early submissions are welcome and will speed application review and processing.



### 1. Expression of Interest

Complete and submit the 'Expression of Interest' on the [Independent School B.C. Portal](#).

Submission accepted

July 1 to October 15.



### 2. Application Submission

Please see [Application Checklist](#).

By invitation only

Refer to checklist after invitation.  
Deadline for submission: November 15.  
Earlier submission welcome.



### 3. Interview

The purpose of the interview is to review application submission documents and assess readiness to operate an education program.

By invitation only

Interview to be completed no later than March 15.



### 4. Precertification Submission

Final confirmation of grade range, facility, municipal, compliance and bond (if applicable).

Must be received by June 1



### 5. Interim Certification

Recruitment, advertising, or marketing may only begin in accordance with the policy - [see policy for details](#).

Ministry Issuance

No later than June 30.



### 6. School Opening

School Opening

First week of September.



### 7. External Evaluation

A successful inspection is required prior to final certification.

Typically September-October



### 8. Certification

Certification will be issued once all issues identified in the external evaluation are resolved.

