

Reset form

OLEP FINANCIAL REPORT / EVALUATION FORM (FP01-SD)

School Year: 2023 / 2024 School District #: School District's Name:

A. FINANCIAL REPORT - DISTRICT GRANTS BASED ON STUDENT LEVEL DATA COLLECTION

Table with 6 columns: Categories, Funding Balance carried over from Previous Years (A), Current Year Federal Funding by Category (B), Available Funding in Current Year (F) = (A)+(B), School District's Current Year Expenditure (E), Funding to Spending Variance (V) = (F)-(E). Rows include Learning Assistance Grant, E-Learning Technology Grant, Learning Resources Grant, Core French Grant, French Immersion Grant, Teacher Pro-D Grant, Cultural Activities Grant, and TOTAL.

TOTAL CUMULATIVE FEDERAL FUNDING UNSPENT: \$

Official Languages in Education Programs (OLEP) funding must be fully spent in the year in which it was allocated. Please note that any unspent funding will be deducted from school districts' subsequent annual French funding contribution.

Does the school district have a French Advisory Committee (FAC)? Who is part of the FAC? select all that apply (hold Ctrl+click)

If so, how often does the committee meet it meet?

Other comments:

**B. EVALUATION FORM - FRENCH FEDERAL GRANTS' FUNDED ACTIVITIES**

1. Please fill out all applicable boxes. The sum of the amounts in the spending columns must equal the total for the grant category.

**LEARNING ASSISTANCE GRANT: \$**

Learning Assistance staff	Spending	Number of Staff
<input type="checkbox"/> Educator(s) Salaries (per funding guide)	\$	
<input type="checkbox"/> Assistant(s) Salaries (per funding guide)	\$	
<input type="checkbox"/> Other Learning Assistance	\$	(Number of staff is optional for this line)

Please provide comments or clarification on other staffing or activities funded under the learning assistance category.

**E-LEARNING TECHNOLOGY GRANT: \$**

E-Learning technology	Spending	List of items
<input type="checkbox"/> Hardware for FSL classrooms	\$	
<input type="checkbox"/> French software	\$	
<input type="checkbox"/> Other E-Learning expenditures	\$	

Please provide a list of items and/or comments or clarification on other expenditures or activities funded under this category.

**LEARNING RESOURCES GRANT: \$**

Learning Resources	Spending	List of items
<input type="checkbox"/> Printed resources	\$	
<input type="checkbox"/> Electronic resources and E-books	\$	
<input type="checkbox"/> Other Learning Resources	\$	

Please provide a list of items and/or comments or clarification on other expenditures or activities funded under this category.

**CORE FRENCH GRANT: \$**

Core French	Spending	Funded positions
<input type="checkbox"/> Salaries (per funding guide)	\$	
<input type="checkbox"/> Other Core-French expenditures	\$	

Please provide a list of items and/or comments or clarification on other expenditures or activities funded under this category.

**FRENCH IMMERSION GRANT: \$**

	Spending	Funded positions
<input type="checkbox"/> Salaries (per funding guide)	\$	

Other French Immersion expenditures \$

Please provide a list of items and/or comments or clarification on other expenditures or activities funded under this category.

**French Immersion Programs**

1. Please describe any significant changes or expansion to the French Immersion programs in your district during the current school year.

2. The Ministry will begin to collect data pertaining to French immersion teachers on an annual basis. Your district is required to report on the number of French immersion teachers within the following categories. Include enrolling classroom teachers and non-enrolling teachers in your calculations: Number of French immersion teachers working at the elementary level (K-7), Number of French immersion teachers working at the secondary level (8-12), Number of French immersion teachers teaching on call at all levels (K-12).

**French Immersion Waitlists**

Does your district use a lottery system to allocate seats in its French Immersion programs? Yes	No
Does your district maintain waitlists for French Immersion programs? Yes	No
If Yes, please provide number of students on waitlist as of June 30, 2024	
Early French Immersion	Late French Immersion

**TEACHERS PRO-D GRANT: \$**

- |                                                                                                                            |                                               |                                                 |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Conferences                                                                                       | <input type="checkbox"/> Workshops            | <input type="checkbox"/> Postsecondary training |
| <input type="checkbox"/> Mentorship programs                                                                               | <input type="checkbox"/> Orientation sessions | <input type="checkbox"/> In-service training    |
| <input type="checkbox"/> Others as specified below: <b>Provide details on the different activities you selected above.</b> |                                               |                                                 |

**CULTURAL ACTIVITIES GRANT: \$**

- |                                                                                                                            |                                       |                                            |
|----------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Concerts                                                                                          | <input type="checkbox"/> Theatre      | <input type="checkbox"/> Concours oratoire |
| <input type="checkbox"/> Festivals                                                                                         | <input type="checkbox"/> Exchanges    | <input type="checkbox"/> Films             |
| <input type="checkbox"/> French authors                                                                                    | <input type="checkbox"/> Entertainers | <input type="checkbox"/> Field trips       |
| <input type="checkbox"/> Others as specified below: <b>Provide details on the different activities you selected above.</b> |                                       |                                            |

**Notice**

**School Districts must spend all French federal funding during the school year in which it was allocated by the Ministry. Unspent federal funding from the 2023-2024 cannot be carried forward into the 2024-2025 school year. Districts with unspent funding will be subject to deductions from their 2024-2025 federal funding allocations**

**Thank you for your ongoing collaboration.**

Thank you in advance for contributing to the spirit of collaboration and innovation in French education in B.C.!

**DISTRICT FRENCH PROGRAM CONTACT**

Name	Title	Email
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**OFFICER CERTIFICATION**

I agree with the information outlined above and have the authority to certify that all expenditures have been made in accordance with applicable statutes and standards.

Name	Title
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E-signature:

## FRENCH PROGRAMS FINANCIAL REPORT / EVALUATION FORM

### FUNDING INFORMATION

For a description of categories and funding guidelines, please refer to the most recent version of the French Funding Guide posted on the Ministry of Education website at: [https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/french-funding/23-24/2023-2024\\_olep\\_funding\\_school\\_districts.pdf](https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/french-funding/23-24/2023-2024_olep_funding_school_districts.pdf)

### FORM FILLING NOTES

Form FP01-SD is to be submitted **on or before July 31** immediately following the end of the school year.

#### A. Financial Report

**Column (A) - Funding Balance Carried over from Previous Years:** For **2023-24**, enter the funding allocation for planned activities as per the carry over balance for each categories shown on the 2022-23 financial report.

**Column (B) - Current Year Federal Funding by Category:** Enter funding allocations by category as identified in the annual grant allocation table which can be accessed [here](#).

**Column (F) - Available funding in Current Year:** This column is auto calculated by adding (A) and (B) for each category.

**Column (E) - School District's Current Year Expenditure:** Enter the total amount spent for each category. The amount reported should be limited to **additional costs** directly attributable to the provision of French as Second Language; and, must exclude any activity that would normally be covered under the provincial's operating grant funding.

**Column (V) - Funding to Spending Variance:** This column is auto calculated by subtracting (E) from (F) for each category.

**Unspent Balance: Carry-over of funds will not be permissible in 2023-24.**

#### B. Evaluation Form

**B.1** Check all applicable boxes for categories with spending; and provide details such as position name for staffing or high level listing of items purchased. Where applicable, category's spending breakdown must equal the category's reported expenditure (an approximated amount may be used where detail breakdown amounts are not available). French Immersion expansion plan must reflect activities and projects completed in the current year, currently underway or expected to begin next school year.

**B.2** Successful initiative in your district: Please share a successful initiative that your district has implemented for French students and/or educators that could be replicated or simply to help generate ideas/opportunities for other districts. Our goal is to share those best practices with school districts as a source of inspiration for future activities.

### CONTACT INFO

For assistance with this form, please contact: Smyrna Chuttoo

[Smyrna.chuttoo@gov.bc.ca](mailto:Smyrna.chuttoo@gov.bc.ca)

French Education Branch

Ministry of Education and Child Care