



FINANCIAL REPORT / EVALUATION FORM (FP01-SD)

School Year	2016 / 2017	School District #	79	School District's Name	Cowichan Valley
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A. FINANCIAL REPORT - DISTRICT GRANTS BASED ON STUDENT LEVEL DATA COLLECTION

Categories	Funding Balance carried over from Previous Years (A)	Current Year Federal Funding by Category (B)	Available Funding in Current Year (F) = (A)+(B)	School District's Current Year Expenditure (E)	Funding to Spending Variance (V) = (F)-(E)
Learning Assistance Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
E-Learning Technology Grant	\$ 0	\$ 11,160	\$ 11,160	\$ 30,272	\$ -19,112
Learning Resources Grant	\$ 7,292.08	\$ 18,574	\$ 25,866.08	\$ 28,096.38	\$ -2,230.3
Core French Grant	\$ 16,239.29	\$ 27,979	\$ 44,218.29	\$ 85,566.18	\$ -41,347.89
French Immersion Grant	\$ 48,923.39	\$ 89,144	\$ 138,067.39	\$ 64,256.15	\$ 73,811.24
Teacher Pro-D Grant	\$ 2,677.86	\$ 6,674	\$ 9,351.86	\$ 10,834.75	\$ -1,482.89
Cultural Activities Grant	\$ 0	\$ 1,800	\$ 1,800	\$ 11,438.17	\$ -9,638.17
TOTAL	\$ 75,132.62	\$ 155,331	\$ 230,463.62	\$ 230,463.63	

TOTAL CUMULATIVE FEDERAL FUNDING UNSPENT: \$ 0

As per our previous communication, funding must be fully spent in the year in which it was allocated. Please note that any unspent funds might result in reduced OLEP funding for your district.

B. EVALUATION FORM - FRENCH FEDERAL GRANTS' FUNDED ACTIVITIES

1. Please fill out all applicable boxes.

LEARNING ASSISTANCE: \$

Learning Assistance staff	Spending	Number of Staff
<input checked="" type="checkbox"/> Educator(s) Salaries (per funding guide)	\$0	0
<input type="checkbox"/> Assistant(s) Salaries (per funding guide)	\$	

Other Learning Assistance \$ _____ (Number of staff is optional for this line)
Please provide comments or clarification on other staffing or activities funded under the learning assistance category.

We use our .4 staffing to provide 2 blocks at the secondary school to support cohort numbers in French and .2 time to oversee the French Language programming for the district. We also hired a 1.0 Coordinator to support the implementation of the new curriculum. These labour costs were allocated 50/50 between core & French immersion.

E-LEARNING TECHNOLOGY: \$30,272 This section must be completed

E-Learning technology	Spending	List of items
<input checked="" type="checkbox"/> Hardware for FSL classrooms	\$25,272	see below
<input checked="" type="checkbox"/> French software	\$5,000	see below

Other E-Learning expenditures \$ _____
Please provide a list of items and/or comments or clarification on other expenditures or activities funded under this category.

Upgraded technology equipment to provide up to date resources for both students and teachers. This included the purchase of a number of large screen TV's plus Apple TV to go with these. We also purchased close to 100 ipads as we work towards getting technology in the hands of our students and teachers. The split between hardware and software is not exact as invoices were paid to Apple Canada and included both software and hardware, and PCard purchases of itunes for software app downloads.

LEARNING RESOURCES: \$28,096.38 This section must be completed

Learning Resources	Spending	List of items
<input checked="" type="checkbox"/> Printed resources	\$20,000	see below
<input type="checkbox"/> Electronic resources and E-books	\$	see below

Other Learning Resources \$8,096.38
Please provide a list of items and/or comments or clarification on other expenditures or activities funded under this category.

Classroom consumables and non-consumables, i.e. textbooks, workbooks, classroom reading materials, and library books. The split between printed resources and other learning resources is not exact as invoices were paid to TC Media Livres and Scholastic Canada and included printed and other learning resources.

CORE FRENCH: \$85,566.18 This section must be completed

Core French	Spending	Funded positions
<input checked="" type="checkbox"/> Salaries (per funding guide)	\$49,443.09	.45
<input checked="" type="checkbox"/> Other Core-French expenditures	\$36,123.09	

Please provide a list of items and/or comments or clarification on other expenditures or activities funded under this category.

.4 coordinator to over see French Language programming (.2 allocated to core) and 1.0 Coordinator for 1/2 year (i.e. .5 annualized) to support both core and immersion with the implementation of the BC Curriculum (.25 allocated to core).

FRENCH PROGRAMS FINANCIAL REPORT / EVALUATION FORM

FRENCH IMMERSION: \$64,256.15 This section must be completed

	Spending	Funded positions	ERROR: Itemized spending cannot be less than Grant Expenditure
<input checked="" type="checkbox"/> Salaries (per funding guide)	\$49,443.09	.45	

Other French Immersion expenditures \$14,813.06

Please provide a list of items and/or comments or clarification on other expenditures or activities funded under this category.

.4 coordinator to over see French Language programming (.2 allocated to immersion) and 1.0 Coordinator for 1/2 year (i.e. .5 annualized) to support both core and immersion with the implementation of the BC Curriculum (.25 allocated to immersion).

Program expansion

1. Please describe any significant program expansion that took place in your district during the current school year.

Bill 28 and our local language around classroom composition has caused us to reduce the number of kindergarten students we were able to accommodate within the capacity/space available.

2. Please describe any significant program expansion that is planned in your district in the next school year.

We need to look at how we change our single track immersion schools to allow for more flexibility and capacity within our district.

Please provide the number of students on wait-list as of June 30.

Early French Immersion

25

Late French Immersion

0

TEACHERS PRO-D: \$10,834.75 This section must be completed

Conferences Workshops Postsecondary training

Mentorship programs Orientation sessions In-service training

Others as specified below: Provide details on the different activities you selected above.

Organized and facilitated a number of workshops, inservices etc for both core French & Immersion teachers. Island Networking meeting participated in. Joined Victoria, Sooke & Saanich school districts for French Pro-D activities.

CULTURAL ACTIVITIES: \$11,438.17 This section must be completed

Concerts Theatre Concours oratoire

Festivals Exchanges Films

French authors Entertainers Field trips

Others as specified below: Provide details on the different activities you selected above.

Guest entertainer presented to whole district (individual schools). Carnival - locally developed activities based on "Carnival" French culture. Concours d'art oratoire participated in.

FRENCH PROGRAMS FINANCIAL REPORT / EVALUATION FORM

2. Profile of School district

Please check off all French Programs that were offered in the current school year:

	K	1	2	3	4	5	6	7	8	9	10	11	12
Core French:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Early Immersion:	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Late Immersion:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Intensive French*:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

*Intensive French can be considered an extension of Core French. For half of the school year, students receive most of their instruction in French (except for math which is taught in English). For the second half, students receive one hour of French instruction per day, and the rest of the week is dedicated to a compacted curriculum of all other studies in English.

SUCCESSFUL INITIATIVE:

Please describe a successful initiative that took place in your district during the current school year, to be shared with other districts to provide inspiration for future activities. Successful initiatives could include such things as a **classroom project, district-wide initiative, successful partnership or, a tool developed by your district.**

The Ministry will enter all the answers provided in a database on its website, as a tool to encourage collaboration between school districts and foster promising practices.

Initiative's name: Category: Grade level:

Describe the initiative: (who, when, what, how.)

*Primary teachers worked on District's Early success screen to incorporate French.


*Primary immersion teachers were trained to work with screen in a consistent manner to better detect areas of need with students.

*Primary immersion teachers then teamed to work on providing more targeted wrap around supports.

What were the outcomes? Why would you describe it as successful?

Goal - to decrease the number of students leaving the program due to learning needs in Elementary. While we made huge gains and found success this is an area we need to continue working on. UDL/inclusive education strategies through French Language lense.

DISTRICT FRENCH CONTACT	Title	Email
Name of the person to contact for French program related inquiries Sheryl Koers	Assistant Superintendent	skoers@sd79.bc.ca

SIGNING OFFICER CERTIFICATION	Name	Title
I agree with the information outlined above and have the authority to certify that all expenditures have been made in accordance with applicable statutes and standards.	Jason Sandquist	Secretary Treasurer
	E-Signature 	Validation Code 42940 SD79 - 332

FUNDING INFORMATION

For a description of categories and funding guidelines, please refer to the most recent version of the French Funding Guide posted on the Ministry of Education website at <http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/french-federal-funding>

FORM FILLING NOTES

Form FP01-SD is to be submitted **on or before July 31** immediately following the end of the school year.

A. Financial Report

Column (A) - Funding Balance Carried over from Previous Years: For 2016-17, enter the funding allocation for planned activities in the appropriate categories as per the budget plan you've submitted so that the Column F equals your budget plan summary.

Column (B) - Current Year Federal Funding by Category: Enter funding allocations by category as identified in the annual grant allocation table which can be accessed [here](#).

Column (F) - Available funding in Current Year: This column is auto calculated by adding (A) and (B) for each category.

Column (E) - School District's Current Year Expenditure: Enter the total amount spent for each category. The amount reported should be limited to **additional costs** directly attributable to the provision of French as Second Language; and, must exclude any activity that would normally be covered under the provincial's operating grant funding.

Column (V) - Funding to Spending Variance: This column is auto calculated by subtracting (E) from (F) for each category.

Unspent Balance: In the event you have not entirely spent your budget for the school year, your OLEP funding might be reduced accordingly.

B. Evaluation Form

B.1 Check all applicable boxes for categories with spending (identified by a red text beside the title); and provide details such as position name for staffing or high level listing of items purchased. Where applicable, category's spending breakdown must equal the category's reported expenditure (an approximated amount may be used where detail breakdown amounts are not available). French Immersion expansion plan must reflect activities and projects completed in the current year, currently underway or expected to begin next school year. In all cases they should be expected to be completed by 2017-18.

B.2 Successful initiative in your district: Please share a successful initiative that your district has implemented for French students and/or educators that could be replicated or simply to help generate ideas/opportunities for other districts. Our goal is to share those best practices with school districts as a source of inspiration for future activities.

E-signature: Preferably the Secretary treasurer will E-sign the form and save it with your SD#. Example: 16-17_fp01_sd00.pdf. Once saved, Part A. Financial report will be locked, the rest will remain available for further edits and comments.

If the E-signature doesn't work, send me one **unsigned** electronic version and one scanned **signed** version of the form.

CONTACT INFO

For assistance with this form, please contact:

Luc Jermann
Finance Manager
Ministry of Education

by email: Luc.Jermann@gov.bc.ca

by Phone: + 1 (250) 888-3106