

## TRAX Data Submission Guide: Course Equivalency and Challenge

Students may earn credits toward graduation in a variety of ways, including through Equivalency and Challenge. More information can be found in the *Earning Credit through Equivalency, Challenge, External Credentials, Post Secondary Credit and Independent Directed Studies* policy at the link below:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/public-schools/earning-credit-through-equivalency-challenge-external-credentials-post-secondary-credit-and-independent-directed-studies>

The [B.C. Graduation Program Handbook of Procedures](#) (Chapter 3: Options for Earning Credits) instructs schools how to report course credit granted via an Equivalency review or Challenge process to TRAX.

- If your school is on MyEducation BC, additional information on how to correctly report an Equivalency or Challenge course can be found: <https://www.myeducationbc.info/?s=equivalency>
- If your school is not on MyEducation BC, please refer to 'CRSE\_TYPE' under 7.4 of the TRAX Data Transfer Specifications, available online at the link below: [https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/exams/trax\\_data\\_transfer\\_specifications\\_july\\_1\\_2023.pdf](https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/exams/trax_data_transfer_specifications_july_1_2023.pdf)

### Why is it important for schools to correctly report a course equivalency or challenge?

Correctly reporting a course equivalency or challenge ensures student transcripts are complete and accurate.

For course credits earned through equivalency, a missing 'E' indicator can create challenges for students applying to post-secondary institutions. For example, if a student has a transcript from another jurisdiction showing courses completed, a post-secondary institution may have concerns if the same courses also appear on the student's B.C. transcript without the 'E' indicator.

The Ministry of Education and Child Care staff also review course and enrolment history as part of the [Grade 10 Literacy exemption process](#) for students transferring to B.C. from another jurisdiction. Missing 'E' indicators can also delay the successful application of an LTE10 or LTP10 exemption.

For courses completed through the challenge process, the Ministry funds enrolling boards of education the equivalent per pupil funding of a 1-credit course for each successfully completed course challenge.

### How is an Equivalency or Challenge noted on a Student Transcript?

When correctly reported, an 'E' or 'C' will appear under the EQU column on a student transcript to indicate how the credits for that course were earned.

COURSES / ASSESSMENTS	COURSE / ASMNT CODE	REQ	EQU	SESSION DATE	GR 12 SCHOOL %	GR 12 EXAM %	FINAL % / ASMNT	FINAL LETTER GRADE	CREDITS
ARTS VISUELS EN ATELIER 11	VASTF 11	17		2020/04			75	B	4
ETUDES LITT. & ART. + PROD. ECRITE 11	EFLSF 11	2		2020/04			60	C	4
FONDEMENTS MATHÉMATIQUES 11	FOMF 11	7		2021/06			60	C	4
LITERARY STUDIES 11	LTST 11		E	2020/06			60	C	4
ANATOMIE ET PHYSIOLOGIE 12	ATPHF 12	9		2021/06			50	C-	4
ARTS VISUELS EN ATELIER 12	VASTF 12	19, 11		2021/06			80	B	4
ENGLISH STUDIES 12	ENST 12	19, 17		2021/06			52	C-	4
FRANCAIS LANGUE ET CULTURE 12	FCTF 12	19, 3		2021/06			53	C-	4
MANDARIN 12	MAN 12	17	C	2021/04			50	C-	4

## Does Transfer Standing (TS) mean the same thing as Equivalency?

No. Transfer Standing (TS) is a summary of learning, recognized under the Provincial Letter Grades Order. The TS indicator appears in the Final Letter Grade column on a student transcript.

TS may be used when awarding equivalency credit or credit for an external credential, and can only be granted by the principal, vice-principal, or director of instruction in charge of a school after examining the student's records from an institution other than a school as defined by the *School Act*. Alternatively, when assigning credit for an equivalent course or for an external credential, the principal, vice-principal, or director of instruction in charge of a school may assign a letter grade and percentage after examining student records.

TS marks on a student transcript may have long-term impacts on a student's post-secondary options and can also affect the calculation of Honours status, as well as the B.C. Achievement Scholarship. TS should only be assigned when in the best interest of the student. As indicated in the Curriculum & Classroom Assessment [Reporting Policy](#), whenever possible, a proficiency scale indicator or letter grade and percentage should be assigned to the student over a TS.

## Should 'E' and 'TS' always appear together on a student transcript?

No. TS may be granted when awarding credit through the equivalency process, but schools are encouraged to assign a letter grade whenever possible.

COURSES / ASSESSMENTS	COURSE / ASMNT CODE	REQ	EQU	SESSION DATE	GR 12 SCHOOL %	GR 12 EXAM %	FINAL % / ASMNT	FINAL LETTER GRADE	CREDITS
MANDARIN 10	MAN 10			2020/06			91	A	4
PHYSICAL AND HEALTH EDUCATION 10	PHED 10	10		2020/06			90	A	4
SCIENCE 10	SC 10	8	E	2020/06			86	A	4

TS may also be granted when a student has completed a Ministry-recognized External Credential course from the B.C. Course Registry. These courses should not be marked as an Equivalency.

COURSES / ASSESSMENTS	COURSE / ASMNT CODE	REQ	EQU	SESSION DATE	GR 12 SCHOOL %	GR 12 EXAM %	FINAL % / ASMNT	FINAL LETTER GRADE	CREDITS
FOUNDATIONS OF MATHEMATICS 11	FOM 11	17		2017/06			53	C-	4
ICBC DRIVER EDUCATION COURSE 11	UDEC 11			2019/01				TS	2
PHYSICAL EDUCATION 11	PE 11	17		2017/12			60	C	4