

# **COMMUNITY-DISTRICT LITERACY PLAN**

**SCHOOL DISTRICT NO. 20  
(KOOTENAY-COLUMBIA)**

JULY, 2009



**Kootenay-Columbia  
School District No.20**

# COMMUNITY-DISTRICT LITERACY PLAN

## SCHOOL DISTRICT NO. 20 (KOOTENAY-COLUMBIA)

JULY, 2009

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### **A. Context & Literacy Partners**

School District No. 20 (Kootenay-Columbia) includes two regional districts (RDCK & RDKB) and six municipalities (Rosland, Warfield, Trail, Montrose, Fruitvale and Castlegar) for a combined population of approximately 37,000. On the 2001 census, approximately 0.8% of homes are non-English speaking and 4.9% are Aboriginal. Headcount student enrolment from K-12, including adult learners is approximately 4,300.

Our district and communities are fortunate to have support and funding from the Columbia Basin Trust (CBT). This funding has helped to support the work of the Columbia Basin Alliance Literacy (CBAL). CBAL has enabled the formation of two Community Literacy Advisory Committees (CLACs), one in the Greater Trail Area and one in the Castlegar Area. Each of these CLACs developed Community Literacy Plans with funding from Literacy Now, beginning in 2005. These existing literacy plans were integral to our community and district process in developing our December 2007 and 2008 plans, and now our July 2009 Community-District Literacy Plan.

The Greater Trail Area and Castlegar & Area CLACs have shepherded the implementation of the 2008 plan and the development of the 2009 Community-District Literacy Plan. The District Opening Doors Committee reviews the evaluation of progress and the new plan before recommending the adoption of the plan to the Board for its approval.

The Community Literacy Advisory Committees within the district, Castlegar & Area and Greater Trail, as the two working committees, represent: School District 20, Success by Six, Understanding the Early Years, Strong Start, aboriginal representatives, Children First, municipalities and regional districts, Interior Health Authority, public libraries, , youth outreach, Family and Individual Resources (FAIR), Kootenay Family Place, seniors, parents, teachers, Selkirk College, employment agencies, community schools, and the Columbia Basin Alliance for Literacy.

All sectors within our district are committed to improving literacy services and access to these services for all members of our communities.

**Appendix 1** lists membership on the two Community Literacy Advisory Committees, and on the District Opening Doors Committee.

The link to SD 20's **K-12 Literacy Innovation Plan** is at: [www.sd20.bc.ca/celp/literacy\\_grant.pdf](http://www.sd20.bc.ca/celp/literacy_grant.pdf)

## **B. July 2009 Literacy Plan Development Process**

### **Original Planning Meeting – September 20, 2007**

Fifty people attended from various sectors of our six communities and two regional districts, including business and industry, labour, and a range of education and community service organizations. The purpose of the meeting was to share the District Literacy Plan mandate, review existing community literacy programs and initiatives, identify literacy gaps within our communities and places of work, and identify literacy priorities to be addressed within our new Community-District Literacy Plan.



The meeting reached consensus on **eight priorities** for our literacy plan. In our 2008-09 plan we focused on the first three goals. For the 2009-10 plan we brought forward one other long term goal, as well as continuing to work on the first three goals. Please note that our Evaluation of “The Plan 2008 - 09” indicates that we have also taken some beginning steps on the remaining long term goals.

1. Enhance, promote, coordinate and communicate information on existing programs. Create some type of centralized service and information distribution centre providing print, digital and visual information on literacy initiatives and activities to all communities in the district.
2. Ensure accessibility to programs; remove barriers to ‘personal success’ and provide community literacy programs within each community in the district.
3. Cooperate, collaborate, coordinate, integrate and communicate among all agencies to reduce gaps and duplication in order to deliver services suited to clients literacy needs from birth to elder.
4. Coordinate funding to promote flexible use of funding and pooled resources to maximize community literacy services.
5. Promote multiple literacies, e.g. programs for all ages that develop appropriate social skills and improve emotional intelligence (ability to ‘read’ social cues).
6. Identify high risk clients, develop and coordinate an out-reach program and invite clients to get involved in personal success.
7. Ensure effective transition programs from birth to elder, secondary to post-secondary and/or world of work.
8. Create a central resource to support workplace literacy.

**Meetings to Develop the July 2009 Community-District Literacy Plan**

The Community Literacy Advisory Committees within the district, Castlegar & Area and Greater Trail Area, met both individually and collaboratively on the following dates to examine progress on the 2008 plan and to revise the plan for 2009 -2010: September 23, 2008, October 15, 2008, January 12, 2009, January 16, 2009, April 9, 2009, April 20, 2009, June 10, 2009, and June 16, 2009. The Opening Doors committee met on June 11, 2009 to review both the evaluation of the July 2008 plan and the proposed new July 2009 plan.

The Opening Doors Committee recommended that the July 2009 Community-District Literacy Plan be approved by the Board.

**Board Meeting – June 22, 2009**

At its regular open meeting on June 22, 2009, the Board approved the Community-District Literacy Plan, July 2009, for submission to the Ministry of Education.

**EVALUATION of The Plan 2008-09**

The right hand column, “Start/Completion Date,” of The Plan 2008-09 in Section C contains our evaluation comments in red print.



## **C. EVALUATION of The Plan 2008 – 2009**

Based on our Community District Literacy Plan meetings we identified three areas of focus to address the most pressing needs in our community. These priorities are ones we addressed in the past year. Other long terms goals are outlined separately.

### **1. Enhance, promote, coordinate and communicate information on existing programs.**

- Create centralized service and information centres providing print, digital and visual information on literacy initiatives and activities to all communities in the district

<b>How</b>	<b>Who</b>	<b>Resources Needed</b>	<b>Start/Completion Date</b>
1. Use the SD20 website to link with other literacy service provider & stakeholder websites.	Jean Borsa Margaret Sutherland Kelly Fryer	SD20 technical support Buy in from agencies and government	<i>Completed – will continue as an ongoing activity</i>
2. Create community bulletin boards at the Castlegar Spirit Square, Career Development Services, Selkirk College, and local schools and libraries.	Sheila Adcock Desneiges Profili Laurie Watson Alana Murdoch Arlee Venier	Lion's Club buy in to build community bulletin board Donated supplies Permission from SD20, Castlegar City Council, libraries, Selkirk College, & CDS	September 2008 – make initial contact October 2008 - begin construction December 2008 – complete Project  <i>Castlegar Public Library and Johnny's Grocery in Robson - complete and kept up to date</i>
3. Create a list of “niche” places to post & distribute information.	Jim Leitch Margaret Sutherland Kelly Fryer Gail Lavery	Literacy Advisory Committee support	September – collect information October 2008 – post & distribute information Update yearly  <i>Yet to happen</i>

4. Create Castlegar & Trail Literacy Service Directories.	Brad McVittie Brenda Balahura Alana Murdoch Kelly Fryer Desneiges Profili	Literacy Advisory Committee support Agency copying services	June/July 2008 – collect information September 2008 – produce & distribute 1 <sup>st</sup> edition Update yearly  <i>Castlegar Directory complete</i>
5. Continue to produce Community Literacy Calendars for free programs.	Alana Murdoch Kelly Fryer Desneiges Profili	Agency copying services	<i>Ongoing</i>
6. Update existing program directories – Success by Six, FAIR Services Directory, Literacy BC .	Gail Lavery Desneiges Profili Margaret Sutherland	Buy in from community program providers	<i>Ongoing</i>
7. Use the new Success by Six community mapping tool to share program information.	Julia Stockhausen Desneiges Profili	Buy in from community program providers Agency copying services	September 2008 – tool ready Update annually  <i>Still to come – fall 2009</i>

### Success Statement

The School District 20 website is linked to other community literacy provider websites. Castlegar Literacy Service Directory is distributed to service providers and families in the community. Two community bulletin boards are installed and in use. Community Literacy Calendars were distributed in the fall, winter and spring and community resource directories are current and in use.

**2. Ensure accessibility to programs.**

- Remove barriers to “personal success”
- Provide community literacy programs within each community in the district

<b>How</b>	<b>Who</b>	<b>Resources Needed</b>	<b>Start/Completion Date</b>
1. Provide plain language training for service providers so information they present is accessible.	Kelly Fryer Margaret Sutherland	CBAL Plain Language workshop materials	October 2008 <i>Planned for fall 2009</i>
2. Continue to offer community literacy programs in a variety of locations and for a variety of age/target groups.	School District 20 Columbia Basin Alliance for Literacy Selkirk College Local libraries Community Schools	Continued funding from CBAL, SD20, Selkirk College, Community Schools & Public Libraries Continued work with community partners	<i>Ongoing</i>
<b>Success Statement</b>			
Community literacy programs continue to be offered in every school, public library, and Selkirk College campus in SD20.			

### 3. Cooperate, collaborate, coordinate, integrate and communicate among all agencies.

- Reduce gaps and duplication in order to deliver services suited to client's literacy needs from birth to adult

How	Who	Resources Needed	Start/Completion Date
1. Host a service provider luncheon in Trail to encourage collaboration and cooperation in program planning. Castlegar luncheon was completed in June 2008.	Desneiges Profili Kelly Fryer	meeting rooms \$200	June 2008 – planning September 2008 – host luncheon  <i>Planned for fall 2009</i>
2. Identify and strengthen existing community links – inter-agency groups & meetings.	Kelly Fryer Margaret Sutherland Desneiges Profili Bev George	Buy in from community agencies	<i>Ongoing</i>
3. Offer professional development opportunities, on topics such as: brain-based learning, oral language development, and gender differences in learning to everyone working in early learning in SD20.	Kelly Fryer Desneiges Profili Margaret Sutherland Alana Murdoch	Support from SD20 Early Learning Grant	September 2008 – begin planning January-April – host training/s  <i>May 8 &amp; 9 – “Love Grows Brains” workshops held with Gabor Mate and Gary Anaka</i>
<b>Success Statement</b>			
Inter-agency groups cooperate and coordinate activities. A two day event for parents/caregivers and professionals called “Love Grows Brains” was held in May.			



As well as the above three priorities, our District Literacy Plan meeting reached consensus on an additional five goals. While not identified as top priorities, work is taking place on several of the goals. These long term goals and the steps being taken to support them include:

### Long Term Goals

1. Coordinate funding to promote flexible use of funding and pooled resources to maximize community literacy services.
2. Promote multiple literacies, e.g. programs for all ages that develop appropriate social skills and improve emotional intelligence (ability to 'read' social cues).
  - Continued to increase the number of Roots of Empathy programs in SD20 schools - from 9 to 11 programs
3. Identify high risk clients, develop and coordinate an out-reach program and invite clients to get involved in personal success.
4. Ensure effective transition programs from birth to adult, secondary to post-secondary and/or world of work.
  - Supported the work of the Regional Youth Transitions Coordinator
5. Create a central resource to support workplace literacy.
  - Continued to strengthen relationships among workers, employers, employment agencies, West Kootenay-Boundary Skills Council, SD 20, Selkirk College, unions, and CBAL
  - Piloted a small program "Tools for the Trades", which offered classes in report writing and computer skills for construction union members

## **D. The Plan 2009 -2010**

Based on our initial Community District Literacy Plan meetings we identified three areas of focus to address the most pressing needs in our community. These priorities are ones we will continue to address in the coming year. We have added an additional goal for 2009–210. Other long terms goals are outlined separately.

### **1. Enhance, promote, coordinate and communicate information on existing programs.**

- Create centralized service and information centres providing print, digital and visual information on literacy initiatives and activities to all communities in the district

<b>How</b>	<b>Who</b>	<b>Resources Needed</b>	<b>Start/Completion Date</b>
1. Use the SD20 website to link with other literacy service provider & stakeholder websites.	Brian Stefani Jean Borsa Margaret Sutherland	SD20 technical support Buy in from agencies and government	Update September 2009 Ongoing
2. Create two community bulletin boards: one each in Trail and Castlegar.	Sheila Adcock Desneiges Profili Laurie Watson Alana Murdoch Arlee Venier Tracey Christianson Elaine Robinson	Support from Career development Services Donated supplies Permission from Trail & Castlegar City Councils	May 2009 – make initial contact September 2009 - begin construction December 2009 – complete project
3. Create a list of “niche” places to post & distribute information.	Alana Murdoch Gail Lavery Desneiges Profili Megan Read	Literacy Advisory Committee support	June 2009 – collect information September 2009 – post & distribute information Update yearly
4. Create Literacy Service Directories for Castlegar and Trail.	Desneiges Profili Sonia Tavares	Literacy Advisory Committee support Agency copying services	June/July 2009 – collect Trail information (Castlegar complete)

	Tracey Christianson Alana Murdoch		October 2009 – produce & distribute 1 <sup>st</sup> Trail edition Update both yearly
5. Update existing program directories – Success by Six, FAIR Services Directory, Literacy BC.	Gail Lavery Desneiges Profili Sonia Tavares Tracey Christianson Alana Murdoch	Buy in from community program providers	Fall 2009
6. Use the new Success by Six community mapping tool to share program information.	Julia Stockhausen Desneiges Profili Sonia Tavares Susan Olheiser	Buy in from community program providers Agency copying services	September 2009 – tool ready Update twice yearly
7. Promote literacy through public awareness events and/or contests.	Arlee Venier Laurie Watson Alana Murdoch Lori Reiberger Carol Corbett Desneiges Profili Sonia Tavares	Support from local media Buy in from merchants Venues for events Support for advertising, etc. Support from community partners	June-September 2009 – begin planning October-April – hold events
8. Recognize and promote global languages and resources.	Megan Read Arlee Venier Mickey Kinakin Margaret Sutherland Desneiges Profili Carol Corbett Trish Harrison Tracey Christianson	Support from community partners Information from other program providers	Fall 2009 – create ESL resource list for service providers September-April – update the multi-language collection at Castlegar Public Library

<p><b>Success Statement</b></p> <p>The School District 20 website is linked to other community literacy provider websites. Castlegar and Trail Literacy Service Directories are distributed to service providers and citizens in the community. At least two community bulletin boards are installed and in use. Community resource directories, including the Success by Six mapping tool, are current and in use. At least one contest or promotional event is held in each of Castlegar and Trail. Global languages and resources are promoted by community service providers and SD20 and Selkirk College are represented on a regional Welcoming and Inclusive Communities committee.</p>
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**2. Ensure accessibility to programs.**

- Remove barriers to “personal success”
- Provide community literacy programs within each community in the district

<b>How</b>	<b>Who</b>	<b>Resources Needed</b>	<b>Start/Completion Date</b>
1. Provide plain language training for service providers so information they present is accessible.	Christy Luke Margaret Sutherland	CBAL Plain Language workshop materials	October 2009
2. Continue to offer and/or expand community literacy programs in a variety of locations and for a variety of age/target groups, including those that develop numeracy, social skills, and emotional intelligence.	School District 20 CBAL Selkirk College Local libraries Community schools Program partners	Continued funding from CBAL, SD20, Selkirk College, Community Schools & Public Libraries Continued work with community partners	Ongoing September – expand Roots of Empathy to all SD20 schools

<p><b>Success Statement</b></p> <p>A Plain Language workshop is offered in the fall of 2009 and community literacy programs continue to be offered in every school, public library, and Selkirk College campus in SD20. Roots of Empathy is offered in every elementary school in the district and a plan to implement Seeds of Empathy is in place.</p>
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**3. Cooperate, collaborate, coordinate, integrate and communicate among all agencies.**

- Reduce gaps and duplication in order to deliver services suited to client’s literacy needs from birth to adult

<b>How</b>	<b>Who</b>	<b>Resources Needed</b>	<b>Start/Completion Date</b>
1. Host a service provider luncheon in Trail to encourage collaboration and cooperation in program planning.	Desneiges Profili Sonia Tavares	Meeting room \$200	June 2009 – begin planning September 2009 – host luncheon
2. Identify and strengthen existing community links – inter-agency groups & meetings.	Alana Murdoch Sonia Tavares Tracey Christianson Desneiges Profili	Buy in from community agencies	Ongoing
3. Offer professional development opportunities for service providers and workshops for parents on topics including: oral language development, gender differences in learning, and settlement services for newcomers.	Desneiges Profili Tracey Christianson Alana Murdoch Laurie Watson Bill Ford Sonia Tavares Denise Flick	Support from community partners	September 2009 – begin planning January-April – host training/s

**Success Statement**

A service provider luncheon with attendance from at least eight service provider groups is held in Trail. Inter-agency groups cooperate and coordinate activities. At least one professional development event is held for service providers and one workshop is held for parents.

**4. Ensure effective transition programs from birth to adult, secondary to post-secondary and/or world of work.**

<b>How</b>	<b>Who</b>	<b>Resources Needed</b>	<b>Start/Completion Date</b>
1. Strengthen support for special needs families and children entering and leaving school.	Julia Stockhausen Megan Read Sheila Adcock Alana Murdoch Sonia Tavares Shairn Villa Kim Wiliam	Support from community agencies	June 2009 – begin planning Ongoing
2. Increase awareness and use of Essential Skills among key stakeholders so Essential Skills becomes a shared language and practice.	Carol Corbett Margaret Sutherland Desneiges Profili Christy Luke	Support from SD20, Skills Centre & Selkirk College	June 2009 – host Introduction to Essential Skills workshop June-December – continue to seek funds to support Essential Skills initiatives
<b>Success Statement</b>			
A committee to plan for and support special needs students' transition to and from school is in place. An Introduction to Essential Skills workshop attended by at least 8 service providers is held.			

As well as the above four priorities, our District Literacy Plan meeting reached consensus on an additional four goals. While not identified as top priorities, work is taking place on several of the goals. These long term goals include:

### **Long Term Goals**

1. Coordinate funding to promote flexible use of funding and pooled resources to maximize community literacy services.
2. Promote multiple literacies, e.g. programs for all ages that develop appropriate social skills and improve emotional intelligence (ability to 'read' social cues).
  - Roots of Empathy, a program that helps develop emotional intelligence, will be offered in all SD20 elementary schools in 2009-10
3. Identify high risk clients, develop and coordinate an out-reach program and invite clients to get involved in personal success.
4. Create a central resource to support workplace literacy.
  - A proposal to support Workplace and Essential Skills regionally has been submitted to the Office of Literacy and Essential Skills

**E. REFLECTIONS ON THE PLAN**

<b>Reflecting on the 2008 Plan</b>		
1. What priorities/objectives and actions from your 2008 District Literacy plan have you addressed this year?	See "Evaluation of the Plan" 2008-09	
2. What has happened as a result of the work this year? What have been the major impacts?	<p>What happened?</p> <ul style="list-style-type: none"> <li>• The District Literacy Plan (DLP) provides our Community Literacy Advisory Committees (CLACs) with a solid plan for the upcoming year</li> <li>• The community is working as a more cohesive group, making program planning easier</li> </ul> <p>Major impacts?</p> <ul style="list-style-type: none"> <li>• Current community partnerships have been strengthened and new partnerships have emerged</li> <li>• Community literacy programs were enhanced and/or expanded (see Appendix 3)</li> </ul> <p>There is an increased awareness broader definition of literacy</p>	
3. What was the most successful aspect of initiatives this year? What was challenging?	<p>Successes?</p> <ul style="list-style-type: none"> <li>• The planning process was a positive experience that helped to focus our work</li> <li>• Love Grows Brains event with Gabor Mate and Gary Anaka (about 125 people attended the Friday night session and another 125 all day Saturday)</li> <li>• Castlegar Literacy Directory</li> <li>• Consistent program offerings across SD20</li> </ul>	<p>Challenges?</p> <ul style="list-style-type: none"> <li>• Time seemed to be the most challenging part of the planning process</li> <li>• Love Grow Brains event took on a life of its own and proved to be quite a bit of work</li> <li>• Once again, the project was successful but took more time than anticipated</li> <li>• Scheduling and staffing programs was challenging</li> </ul>
4. What evaluation methods/framework and/or tools did you use to determine	<p>Evaluation?</p> <ul style="list-style-type: none"> <li>• Participant evaluations</li> <li>• Program facilitator observation and feedback</li> </ul>	



<p>how effective your work has been? What issues/areas of concern do you have about this evaluation technique or evaluation in general?</p>	<ul style="list-style-type: none"> <li>• Community Literacy Benchmarks (measure learner progress)</li> <li>• Canadian Language Benchmarks</li> <li>• Annual performance reviews for community coordinators</li> <li>• Columbia Basin Alliance for Literacy (CBAL) final report</li> </ul> <p>Challenges?</p> <ul style="list-style-type: none"> <li>• We have a limited capacity to effectively implement the Community Literacy Benchmarks</li> <li>• It would be nice to have some kind of assessment of the planning process from our CLAC and other interested parties as there may be useful tips or things we have not considered</li> </ul>
<p>5. How has the Literacy Outreach Coordinator position enhanced literacy work in your community?</p>	<p>In our communities it is difficult to say how Literacy Outreach Coordination (LOC) has enhanced literacy work as adult literacy coordination has been in place since 1990 through Project Literacy West Kootenay and then CBAL and Family Literacy coordination has been in place since 1999 through CBAL. The work has evolved over time, however, LOC funding and the development of the DLP have helped to raise awareness of the LOC positions and their importance in the community. LOC funding has also helped stabilize and legitimize the positions and allowed for expanded and enhanced programs.</p>
<p>6. What have you learned about collaboration and the community development process?</p>	<ul style="list-style-type: none"> <li>• Be adaptable, patient and flexible</li> <li>• Community development takes time</li> <li>• In order to be successful we must be reasonable and take on only what we think we can handle</li> <li>• There is strength in working together</li> </ul>
<p>7. Where are collaborations and partnerships working well to increase literacy for vulnerable learners?</p>	<p>Working well?</p> <ul style="list-style-type: none"> <li>• Community schools</li> <li>• Public libraries</li> <li>• Family resource programs – FAIR &amp; Kootenay Family Place</li> <li>• SD20</li> <li>• Employment services – Ashland Training &amp; Trail Skill Centre</li> <li>• Kootenay Society for Community Living</li> </ul> <p>The work among CBAL, FAIR, Kootenay Family Place, School District #20, Interior Health and MCFD has really focused on targeting those families that are “at risk”. Through improved communication and collaboration we are able to refer people to the appropriate service providers although there is still work to be done.</p>
<p>8. What resources were effective in helping to achieve desired outcomes?</p>	<ul style="list-style-type: none"> <li>• LOC funding</li> <li>• RLC funding</li> <li>• School District support</li> <li>• CLACs &amp; DLP planning</li> </ul>

<b>Thinking about the 2009 Plan</b>	
1. What changes do you observe about your community since submitting the 2008 District Literacy Plan?	<ul style="list-style-type: none"> <li>• Increased support for literacy work in the community</li> <li>• More collaboration among key stakeholders</li> <li>• Increased awareness and support for community work from the school district</li> <li>• Recognition of an expanded definition of literacy</li> </ul>
2. What is the stage (or stages) of community literacy planning?	We are in our final year of implementation funding from Literacy Now. Our Community Literacy Plans were completed and rolled into our first District Literacy Plan in December 2007. This plan was updated in July 2008 and again in July 2009.
3. What new challenges or opportunities have arisen since your 2008 plan?	Two new Strong Start programs will be open in September 2009, offering families with young children daily access to early learning programs in three communities. This allows us to shift community literacy resources elsewhere. We intend to pilot Parents as Literacy Supporters (PALS) in two schools in the district. Our Love Grows Brains event allowed us to offer free quality workshops for parents and professionals, an opportunity which hadn't happened before.
4. What adjustments have you made to your plan? What new initiatives are planned? What initiative have been expanded or continued?	See "The Plan 2009-10"
5. How will Regional Literacy Coordinators and Literacy Outreach Coordinators contribute to the literacy work in your community over the next year?	Regional Literacy Coordinators and Literacy Outreach Coordinators will continue to work collaboratively and cooperatively, under the auspices of the Columbia Basin Alliance for Literacy, with Selkirk College, SD20, and our many other community partners to further literacy work within SD20.
6. Have there been any changes or additions to your thinking about evaluating the progress of your work?	We would like to develop a way to evaluate our planning process for next year.
7. What resources will you need?	Continued RLC , LOC and SD20 funding

## **E. Appendices**

- Appendix 1 - Literacy Partners & Membership
- Appendix 2 - The Community Literacy Inventory
  - Opening Doors Description of Literacy Programs
- Appendix 3 - Programs and Participation

**Appendix 1 – Literacy Partners & Membership**

Greater Trail Community Literacy Advisory Committee 2008 -09

<b>Name</b>	<b>Organization</b>	<b>Email</b>
Desneiges Profili	CBAL - CLC	dprofili@thehub.literacy.bc.ca
Carol Corbett	Community Skills Centre	ccorbett@communityskillscentre.com
Lori Rieberger	Trail Public Library – Children’s Librarian	lrieberger@traillibrary.com
Ian McAlpine	Selkirk College - ABE	mcalpine@selkirk.ca
Christine Marsh	SD 20 – Aboriginal Education – Elementary Counsellor – Roots of Empathy KPP	cmarsh@sd20.bc.ca
Marie Zettl	Beaver Valley Public Library - Director	bvpublic@telus.net
Sue McIntosh	CCRR - Coordinator	ccrr@trailfair.ca
Sonia Tavares	MES StrongStart Coordinator	stavares@sd20.bc.ca
Trish Harrison	Selkirk College - ABE	tharrison@selkirk.ca
Sheila Adcock	Coordinator- Career Development Services	Sheila.cdstrail@telus.net
Carolyn Catalano	SD 20 – Glenmerry Principal	ccatalano@sd20.bc.ca
Valerie Pitman	Interior Health Nurse	valerie.pitman@interiorhealth.ca
Julia Stockhausen	Infant Development Program – Kootenay Family Place	juliastockhausen.kfp@telus.net
Gail Lavery	Trail F.A.I.R. – Executive Director	gailavery@trailfair.ca
Kere MacGregor	UBC - WKTEP	kmacgregor@sd20.bc.ca
Teresa Gallo	SD20 – MES Principal	tgallo@sd20.bc.ca

## Castlegar and Area Community Literacy Advisory Committee 2008-09

Name	Work Phone	Organization	E-mail address
Bev George	365-7201	Blueberry Creek Community School	bgeorge@sd20.bc.ca
Laurie Watson	365-5970	Robson Community School	lwatson@sd20.bc.ca
Debbie McIntosh	365-6440	Castlegar City Council	debbiemcintosh@shaw.ca
Dorothy Kaytor	365-8448	Kootenay Family Place	neighbourhoodhouse.kfp@telus.net
Arlee Venier	365-6611	Castlegar Public Library	arlee.venie@shaw.ca
Margaret Sutherland	365-3336	Columbia Basin Alliance for Literacy	msutherland@thehub.literacy.bc.ca
Tracy Christianson	365-7136	West Kootenay Traumatic Brain Injury Association	tdchristianson@shaw.ca
Maurina Ferreira	365-2674	ESL Learner	
Jim Leitch	365-7292	Selkirk College - ABE	jleitch@selkirk.ca
Elaine Robinson	365-1129	Regional District of Central Kootenay-Area J	ecrobins@look.ca
Luc Lafraniere	365-6861	Castlegar Senior	franluc@telus.net
Alana Murdoch	365-6061	Columbia Basin Alliance for Literacy	amurdoch@telus.net
Brad McVittie	365-7292	Selkirk College - ABE	bmcvitea@selkirk.ca
Denise Talarico	365-4301	Interior Health Authority	Denise.Talarico@interiorhealth.ca
Kathryn Kimberley	365-6881	The Station Youth Centre	thestation@telus.net
Brenda Balahura	365-5922	SD20	bbalahura@sd20.bc.ca

**School District No. 20 (Kootenay-Columbia)**

**OPENING DOORS COMMITTEE**

**Purpose:**

This is a broadly representative committee which supports district-wide and community-wide early childhood and adult literacy programs for SD#20 to partner with community members and support district and community-wide early childhood, K-12, Aboriginal and adult literacy programs. For SD # 20 to collaborate with communities to facilitate, develop and define the Community-district Literacy Plan as mandated by the Ministry of Education.

**Terms of Reference:**

- To annually up-date early learning programs currently available in the communities of Robson, Blueberry, Castlegar, Trail, Warfield, Rossland, Montrose, and Fruitvale, in collaboration with the early childhood development community.
- To annually up-date adult and Aboriginal literacy services in all SD #20 communities.
- To continue setting up Strong Start centres within a school environment as funds allow.
- To continue to develop partnerships to coordinate the scheduling and operation of early learning, adult and Aboriginal literacy programs.
- To review the effectiveness of transition programs from schools to college and/or work sites.
- To work with schools to determine space availability and scheduling.
- To recommend sites for early learning programs.
- To make recommendations regarding early learning programs to the Board of Education.
- To review annually and discuss community school initiatives and Community LINKS funding for SD20.
- To facilitate the preparation of the Community-District Literacy Plan addressing early learning, K – 12, Aboriginal literacy, and adult literacy.

**Membership:**

Jean Borsa (Staff)  
 Bill Ford (Staff)  
 Mickey Kinakin (Trustee)  
 Mark Wilson (Trustee)  
 Denise Flick (Learning  
 Coordinator)  
 Jan Morton (Skills Centre)

Christine DeMarco (KCTU)  
 Doug Hickey (Sec. Principal)  
 Teresa Berdusco (Elem. Principal)  
 Brian Stefani (Elem. Principal)  
 Shauna Campbell (DPAC)  
 Laurie Watson (Robson)  
 Bev George (Blueberry Creek)  
 Robin Seefeldt (MCFD)

Gail Lavery (FAIR)  
 Desneiges Profil (CLN)  
 Margaret Sutherland (CBAL)  
 Kim Adamson (Children First)  
 Trish Harrison (Selkirk)  
 Tanya Whitehead (Selkirk)  
 Sherry Kelly (Interior Health)  
 Ed Pongracz (LCAFN)

**Meeting Times/Dates:**

Meetings held on third Thursdays, 3:15 - 4:30 p.m.

**Progress Report:**

Minutes of the meetings are forwarded to the Board of Education. The Chair provides a written or oral report on the work of this committee at the regular board meetings.

Recommendations are made to the Board of Education for the use of Community Link funding in support of comprehensive, sustainable programs which support early childhood education, family literacy and connections between home and school, especially for vulnerable families with pre-school children.

Recommendations are also made regarding the required Community- District Literacy Plan.

## Appendix 2 - The Community Literacy Inventory Community Literacy Resources and Services

Prenatal and Perinatal	Birth to 5 years	Kindergarten To Grade 3	Grades 4-7	Grades 8-9	Grades 10-12	Young Adults	Adults	Seniors
Beautiful Beginnings	Babbling Babies	Art Camp	Friday Youth Program	—————>	—————>	Adult Basic Education	—————>	—————>
Building Beautiful Babies	Books for Babies	Book Club	Tween Program	—————>		One to One Literacy Tutoring	—————>	—————>
Prenatal & Perinatal Classes	Baby Steps	One to One Reading Program	Girl's Night Out	The Station Youth Centre	—————>	Adult Computer Classes	—————>	Seniors Computer Classes
Success by Six	Love 2 Learn		Theatre Sports Program	Youth Centre Computer Lab	—————>	One to one Computer Tutoring	—————>	—————>
Building Beautiful Babies	Nobody's Perfect	Camp Kaleidoscope	—————>	Youth Employment Services	—————>	Employment Services	—————>	—————>
	Parent Child Mother Goose	Junior Chefs Program	Art Camps			ESL Classes	—————>	—————>
	Toddler Storytime	Summer Reading Program	—————>			ESL Conversation Club	—————>	—————>
	Preschool Storytime	Science Camps	—————>			Young Parents Group		
	Parent & Tot Drop In	Discovering Loss	Musical Theatre Camps	Mint Fridays	—————>	Stress Free Reading at Home	—————>	—————>
	Family Night Out		—————>	At Risk Youth Camp	—————>		—————>	—————>
	C.O.R.E. Child Observation and Response Education for parents	Big Kid Night	—————>			Workplace Learning Programs	—————>	

Prenatal and Perinatal	Birth to 5 years	Kindergarten To Grade 3	Grades 4-7	Grades 8-9	Grades 10-12	Young Adults	Adults	Seniors
	Moe the Mouse	Roots of Empathy	—————→		—————→	Writing Out Loud		
	Early Learning Centres	After School Programs	—————→			Parenting workshops	—————→	—————→
	Family Literacy & Parenting Centre		What to Do	—————→	Youth Transitions Coordinator	—————→		
	Community Schools							—————→
	Ready Set Learn	SD 20 District Literacy Coordinator	—————→		—————→			
	Private Preschools	Boy's Reading Camps	—————→					
	Success By Six	Endless Adventures	—————→					
	Regional Early Intervention Committee		Children's Communication Programs					
	Supported Childcare							
	Child Observation Response Education (CORE) for parents	Big Kid Night	Children's Communication Programs					

### Opening Doors : Description of Community Literacy Programs

Please click on this link to access this document: [www.sd20.bc.ca/celp/opening\\_doors.pdf](http://www.sd20.bc.ca/celp/opening_doors.pdf)



## Community Statistical Summary: Castlegar Family Literacy Programs 2008-2009

Program Name	Fall					Winter					Spring				
	# sessions	# contact hours	Children		Adults	# sessions	# contact hours	Children		Adults	# sessions	# contact hours	Children		Adults
			6<	6>				6<	6>				6<	6>	
Discovering Loss						6	12	4	5	4					
Endless Adventures KE	12	18		17		10	15		20						
*ESL Family Drop-in	13	26	9		6	10	15	9		6	11	17	6		4
*Family Fun Night CP/KFP	3	5	2	1	3	3	5	12	5	7					
Family Fun Night RCS	3	5	3	16	10	3	5	10	31	23					
Girls Night Out BBC						10	15		9						
Girls Night Out RCS	9	14		13		7	11		11						
Love 2 Learn BBC	12	12	37	4	23	10	15	45	5	28	3	5	9	2	5
Love 2 Learn CP											8	12	27	2	12
Love 2 Learn RCS	11	17	20		13	10	15	14	3	11	8	12	47	2	34
Love 2 Learn KE	11	17	15	2	12	10	15	23		14	6	9	15	1	11
Mother Goose BBC	8	8	11	1	9	8	8	7		5					
*Mother Goose CDPL	8	8	26	1	23	9	9	9		8	8	8	25	1	19
*Mother Goose KFP						8	8	17		6					
Roots of Empathy CP	9	9		24		9	9	21		4	9	9	21		4
Roots of Empathy TR	9	9		8		9	9	1	30	2	9	9	1	30	2
Roots of Empathy RCS	9	9		28		9	9	1	20	2	9	9	1	20	2
Roots of Empathy KE	9	9		31		9	9	1	30	2	9	9	1	30	2
<b>Program Totals</b>	<b>126</b>	<b>164</b>	<b>123</b>	<b>146</b>	<b>99</b>	<b>140</b>	<b>183</b>	<b>174</b>	<b>169</b>	<b>121</b>	<b>80</b>	<b>98</b>	<b>153</b>	<b>88</b>	<b>95</b>

\*Programs held at Kootenay Family Place and the Castlegar Public Library.

193 individual adults participated in family literacy programs. Family literacy programs are based on the belief that parents are their child's first and most important teacher.

## Community Statistical Summary: Greater Trail Family Literacy Programs 2008-2009

Program Name	Fall					Winter					Spring				
	# sessions	# contact hours	Children		Adults	# sessions	# contact hours	Children		Adults	# sessions	# contact hours	Children		Adults
			6<	6>				6<	6>				6<	6>	
ESL Family Time	2	3	8	17	13	4	4	8	2	7	10	25	9	2	8
FNO-GES	2	3	12	17	14	1	2	2	8	6	1	2	1	3	3
FNO-FES	2	3	20	10	17	1	2	2	7	7	1	2	2	8	5
FNO-MES	2	3	7	9	10	1	2	3	4	4	1	2	4	2	3
FNO-WES	2	3	7	9	10	1	2		3	2					
GASC	8	12		23	2	18	27		23	2	22	33		23	2
KG	7	7	40		23	10	10	67	1	40	10	10	44		28
L2L-GES	10	15	48		28	10	15	42		26	10	15	31		16
L2L-TMS	10	15	37		25	10	15	38	1	30	10	15	31		20
L2L-WES	10	15	31		23	10	15	21		15	8	12	19		16
MG-Fruitvale StrongStart	10	10	23		19	10	10	30		20	10	10	33		23
MG-GES	10	10	14		10	9	9	18		11	7	7	8		7
MG-MacLean StrongStart	6	6	20		16	10	10	23		18	8	8	18		15
MG-TMS	8	8	5		5	7	7	10		8	9	9	11		7
MG-WES	10	10	25		15	10	10	13		7	10	10	11		6
ROE-FES Gibb	9	7	1	29	2	9	7	1	29	2	8	5	1	29	2
ROE-FES AM	9	5	23		2	9	5	23		2	9	5	23		2
ROE-FES PM	9	5	23		2	9	5	23		2	9	5	23		2
ROE-GES Defoe	9	7	1	29	2	9	7	1	29	2	8	6	1	29	2
ROE-GES Mauro	9	7	1	28	2	9	7	1	28	2	8	6	1	28	2
ROE-WES AM	9	5	19		2	7	4	19		2	6	3	19		2
ROE-WES PM	9	5	10		2	7	4	19		2	6	3	11		2
WASC	16	24		23	2	18	27		23	2	21	32		23	2
One-to-One Training (School-based)						1	3			4					
<b>Program Totals</b>	<b>178</b>	<b>185</b>	<b>375</b>	<b>194</b>	<b>246</b>	<b>190</b>	<b>204</b>	<b>364</b>	<b>158</b>	<b>223</b>	<b>192</b>	<b>222</b>	<b>301</b>	<b>147</b>	<b>175</b>

296 individual adults participated in family literacy programs. Family literacy programs are based on the belief that parents are their child's first and most important teacher.

## Community Statistical Summary: SD20 Adult Literacy Programs 2008-2009

Program Name	Fall				Winter				Spring						
	# sessions	# contact hours	Children		Adults	# sessions	# contact hours	Children		Adults	# sessions	# contact hours	Children		Adults
			6<	6>				6<	6>				6<	6>	
<b>Greater Trail</b>															
Adult Basic Computer Classes	8	12			10	8	12			12	8	12			11
ESL Conversation Club	21	32			18	19	29			9	18	27			12
ESL Parent Café						4	4	8	2	7	10	10	9	2	8
One-to-One Adult Tutoring	45	45			5	55	55			11	69	69			12
Adult Tutor Training						1	11			4					
<b>Program Totals</b>	<b>74</b>	<b>89</b>			<b>33</b>	<b>87</b>	<b>110</b>	<b>8</b>	<b>2</b>	<b>43</b>	<b>105</b>	<b>118</b>	<b>9</b>	<b>2</b>	<b>43</b>
<b>Castlegar &amp; Area</b>															
Advanced Computer Class						8	8			11					
Beginner Computer Class	8	8			21	8	8			14	8				15
Construction Workers Computer Class						9	13.5			10					
Intermediate Computer Class	8	8			10	8	8			5	6	6			7
Traumatic Brain Injury Computer	8	8				6	9			8	6	9			7
Report Writing For the Tades	6	9			3					8					
<i>*ESL Class</i>	23	46			8	20	40			6	20	40			6
<i>*ESL Conversation Club</i>											8	12			5
<i>*KSCL Reading GTroup</i>	12	24			7	8	16			6	10	20			6
<i>*One-to-One Tutoring</i>	42	67			5	31	60			6	27	60			4
<i>*Scrabble Club</i>	4	6		2	12	3	5		4	10	3	4.5		2	13
<b>Program Totals</b>	<b>111</b>	<b>176</b>		<b>2</b>	<b>66</b>	<b>101</b>	<b>167</b>		<b>4</b>	<b>84</b>	<b>88</b>	<b>152</b>		<b>2</b>	<b>63</b>

*\*held at the Castlegar & District Public Library*

66 individual adults in Greater Trail and 119 individual adults in Castlegar and area participated in adult literacy programs.

Adult literacy programs employ a learner centered approach in which learners develop goals and take responsibility for their own learning.