

RECIPROCAL TUITION CHECKLIST

Printed name of First Nation school

To: Minister of Education

With respect to our annual application for reciprocal tuition payments, we meet the conditions set out in the Reciprocal Tuition Agreement, including the following:

- school is fully First Nations Schools Association (FNSEA) certified;
- school employs only teachers with a valid Teacher Regulation Branch Certificate of Qualification, other than teachers who teach First Nations language or culture;
- teachers and staff who work with children directly, or who have, or potentially have, unsupervised access to children, have undergone a criminal record check;
- First Nation has applied for Personal Education Numbers (PENs) for all eligible students;
- permanent student records have been established for all eligible students;
- school provides an educational program sufficient to allow the transfer of eligible students without academic penalty to an equivalent grade in another school in B.C.'s system; and,
- school has established an appeals procedure for parents and eligible students.

Sincerely,

Authorized signatory for First Nation

Printed name and title of authorized signatory for First Nation

Printed name of First Nation

Date

**Please fax signed copy to
Kathy Cordner, Manager, Data Management Unit, Ministry of Education
Fax: 250-356-0277**