

# Project Development Planning Process

## 1 Define Scope & Confirm Existing & Future Conditions



### GUIDING QUESTIONS

- Is the scope clearly defined?
- Has the Integrated Transportation Planning Tool been used to refine and confirm the project scope?
- Has the study area experienced significant change since any previous phases?
- How can engagement with interested parties, local communities, and First Nations inform the project?
- Have all modes of transportation been considered?

- 1 Define the Scope
- 2 Confirm & Update Background Information/Data
- 3 Confirm & Update Existing & Future Conditions
- 4 Determine the Problem Definition

## 2 Confirm Alignment with Strategic Transportation Plan & Develop Goals & Objectives



### GUIDING QUESTIONS

- Have the goals and objectives stated within the corresponding strategic transportation plan (if any) been considered?
- Are your goals and objectives specific, measurable (quantitatively, qualitatively) and attainable?
- Do the goals reflect all users and members of the community?
- Do the goals and objectives consider all modes of transportation?

- 1 Confirm Alignment with the Strategic Transportation Plan of Applicable Local Governments, First Nations and Transit Agencies
- 2 Develop Project Goals and Objectives

## 3 Develop and Screen Opportunities & Options



### GUIDING QUESTIONS

- Have a broad range of short and medium-term opportunities been identified?
- Have policy, program, operational and infrastructure solutions to address each of the goals been considered?
- Do the options align with the vision, goals, and objectives of the planning project?
- Do the options consider resiliency factors such as redundancy, robustness, rapidity, and resourcefulness?

- 1 Identify Opportunities
- 2 Develop Options
- 3 Preliminary Technical Assessment(s) & Feasibility
- 4 Perform Initial Screening of Options (Multi-Criteria Assessment)

## 4 Refine & Evaluate Options



### GUIDING QUESTIONS

- Are there elements of previously screened-out options that can be included in another remaining option?
- Are there minor changes or modifications to any options packages that could mitigate potential challenges and risks identified during the option screening phase?
- Which options are the most effective at advancing the project vision, goals, and objectives?
- Which options are the most responsive to urgent needs?

- 1 Refine Options
- 2 Additional Technical Assessment & Feasibility
- 3 Evaluate Options & Select Preferred Option
- 4 Undertake Benefit Assessment

## 5 Prioritized Recommendations & Finalize Plan



### GUIDING QUESTIONS

- Are there clear implementation phases and project horizons? Are there obvious first steps?
- Are there any actions that are time-sensitive or critical to the success of the project?
- What is the level of impact of each action on the project's vision, goals, and objectives?
- What is the scale of community impact and benefit?
- Who are the key stakeholders involved in the project, and what are their roles and responsibilities?

- 1 Prioritize Options
- 2 Recommend Solutions & Identify Action Plan/Next Steps
- 3 Finalize the Project Development Plan