

## APPENDIX “D”

### REACTION FERRY OPERATION

#### Lytton

#### 1. OBJECTIVE

To provide on-demand Reaction Ferry service at Lytton and to ensure the safe and efficient passage of vehicular and pedestrian traffic.

#### 2. GENERAL PERFORMANCE SPECIFICATIONS

##### 2.1 Routine Maintenance Services

All services for this Local Area Specification are Routine.

##### 2.2 Quantified Maintenance Services

Not applicable to this Local Area Specification.

#### 3. DETAILED PERFORMANCE SPECIFICATIONS

##### 3.1 Routine Maintenance Services

The Contractor:

- a) must operate the Reaction Ferry in accordance the Ferry Maintenance and Operations Manuals;
- b) must update and maintain the Ferry Maintenance and Operations Manuals with respect to contact names, numbers and other operational changes due to the transfer of duties from the Province to the Contractor and to reflect current conditions at the Site; all changes to the Manuals must be approved in writing by the Province;
- c) must consult with the Ministry where there are discrepancies between the Ferry Maintenance and Operations Manuals and the requirements of this specification. The Province, at its sole discretion, will determine which will apply;
- d) must respond to on-demand vehicle and passenger ferry service during regular operating hours, i.e., 7 days a week, during the time frames outlined in the table below:

<b>Lytton Ferry Operating Schedule</b>			
6:30am - 8:45am	9:00am - 10:30am	11:00am - 12:45am	1:00pm - 2:30pm
2:30pm - 4:30pm	4:45pm - 6:30pm	7:00pm - 8:45pm	9:00pm - 10:30pm

- e) must respond to emergency requests for vehicle and passenger ferry service outside regular operating hours; and provide assistance to emergency service providers, e.g., RCMP, ambulance attendants, as required;
- f) must not charge a fee, toll or other form of remuneration for the provision of the ferry service or other use of the Ferry facility
- g) must not use the ferry for any purpose other than to provide a ferry service, as may be warranted in an emergency or as directed by the Province;
- h) must not deny access to Highway Users except in the following circumstances;
  - i. if an individual fails to comply with the operational requirements of the ferry and providing access could result in danger to other Highway Users, the ferry operator or in damage to the infrastructure, in which case the Contractor must immediately seek approval from the District Manager of Transportation for denying access.
  - ii. if providing access to an individual could result in immediate danger to the ferry operator, other Highway Users, his/her self, or in damage to the infrastructure, in which case the Contractor may deny access but must notify the District Manager of Transportation;
- i) must only provide service for overweight vehicles with the written approval of the District Manager of Transportation;
- j) must provide access to provincial and federal authorities responsible for water surveys; such requests will be scheduled to minimize delays to the public and, whenever possible, be scheduled outside of regular operating hours;
- k) must dock the ferry at the east side terminal after normal operating hours;
- l) must operate the Reaction Ferry as long as river conditions allow the safe operation of the ferry and until it is no longer feasible to carry pedestrian traffic; the Contractor must consult with and seek approval by the Province prior to stopping the Reaction Ferry service. The Contractor must return the Reaction Ferry to service as soon as river conditions allow the safe operation and transport of pedestrian traffic;

- m) must post notices of ferry service interruptions in excess of 30 minutes and notify the Ministry of Transportation District Office of such interruptions;
- n) must notify the Provincial Highway Condition Center (PHCC), and other contacts as directed by the Province, of any ferry closure that is estimated to be longer than four hours; the Contractor must also notify these same contacts when the ferry is back in service;
- o) must change ferry operation sign tabs to indicate operational status, where applicable
- p) must install and maintain signs displaying the name of the Contractor, hours of operation and contact numbers, including contact numbers for after hour emergencies; these signs must be of same quality and size as existing;
- q) must provide, for the duration of the Contract, uniforms to employees of equivalent quantity, quality and style as existed prior to the start of the Contract and ensure that uniforms are clean and in a good state of repair;
- r) must at the Commencement Date, remove Provincial identification crests from existing uniforms and replace with crests displaying the Contractor's name and/or logo; and
- s) must complete, retain or submit required documentation listed in section 3.1.1 below and in the Ferry Maintenance and Operations Manuals.

### **3.1.1 Performance Time Frames**

The Contractor shall:

- a) during normal operating hours, provide ferry service immediately upon request of the Highway User;
- b) outside normal operating hours, provide emergency ferry service within 30 minutes of the request for service;
- c) when denying access to a Highway User, notify the District Manager of Transportation within 30 minutes of the incident and follow up within 24 hours with a written report describing the incident and the justification for denying access;
- d) submit to the Province the following reports within the timeframes indicated:

- i. monthly traffic statistics and monthly downtime reports in electronic and hard copy format no later than seven days after the end of each month;
  - ii. annual inspections of the Reaction Ferry at the start of each operational season;
  - iii. annual inspection/cleaning report for counterweight and main track ropes located at Reaction Ferry within 30 days of completion;
- e) during the operational season, complete and record the following safety drills at the frequency indicated below:
  - i) monthly Reaction ferry drills including person overboard retrieval, evacuation, and rowing drills .
- f) complete and submit other reports in accordance with the timeframes outlined in the Ferry Maintenance and Operations Manuals; and
- g) make changes to the Ferry Maintenance and Operations Manual within 30 days after the Commencement Date.

### **3.2 Quantified Maintenance Services**

Not applicable to this Local Area Specification.

#### **3.2.1 Performance Time Frames**

Not applicable to this Local Area Specification.

### **3.3 Materials**

The Contractor must supply all materials required to complete the safe operation of the Reaction Ferry and associated components including, but not limited to, safety equipment, office and cleaning supplies, crew requirements, communications systems at least equal, in quality and quantity that existed prior to the Commencement Date, personal flotation devices, tools and fuel.

## **4. WARRANTY**

Not applicable to this Local Area Specification.