

Technical Circular T-04/20
December 14, 2020

To: All HQ Directors: Operations, Planning and Major Projects
All Regional Directors
All Engineering Directors
All Ministry Traffic Engineers
All District Managers Transportation
All Project Managers
All Area Managers
All MoTI Maintenance Contractors
BC Road Builders and Heavy Construction Association
WorkSafeBC

Subject: 2020 Traffic Management Manual for Work on Roadways (TMM)

Purpose:

This Technical Circular supersedes T-08/19 “2020 Traffic Management Manual for Work on Roadways (TMM)”.

This Technical Circular is being updated to address work carried out by Ministry road and bridge maintenance contractors. It clarifies Category Assessment and Traffic Management Plan (TMP) submissions for planned maintenance activities conducted by Ministry road and bridge maintenance contractors under the [2020 Traffic Management Manual for Work on Roadways \(2020 TMM\)](#).

Background:

Due to the routine nature of work completed by Ministry road and bridge maintenance contractors, *Section 1.1.2 Minimum Standards in the Manual* of the 2020 TMM states that Ministry maintenance contractors may be exempt from standards in the manual, if otherwise defined in their Highway Maintenance Agreement. More specifically, road and bridge maintenance contractors are not required to submit a separate Category Assessment or TMP each day a maintenance activity takes place (see additional explanation in the *Annual TMP Submission Requirement* section below).

Policy:

Effective January 2020, the 2020 TMM applied to all work on Ministry roadways except:

- 1) Winter maintenance – procedures and activities carried out by Ministry Maintenance Contractors are defined in their Highway Maintenance Agreement and/or other written policies.
- 2) Ministry road maintenance contracts yet to be renewed

- a. Service Area 20 (Robson) will be renewed in 2021. The 1999 Traffic Control Manual for Work on Roadways will remain in effect, unless otherwise specified, until the maintenance contract is renewed.
 - b. Service Area 11 (East Kootenay) will be renewed in 2022. The 2015 Traffic Management Manual for Work on Roadways will remain in effect, unless otherwise specified, until the maintenance contract is renewed.
- 3) Ministry electrical maintenance contracts yet to be renewed. The 1999 Traffic Control Manual for Work on Roadways will remain in effect, unless otherwise specified.

Annual TMP Submission Requirement

Traffic Management Plan (TMP) submissions from Ministry road and bridge maintenance contractors, with the exception of Service Area 20 (Robson), are required to be submitted or updated annually to their local Ministry District office where the Service Area is located, as stated in the Highway Maintenance Agreement.

These TMPs represent the planned maintenance activities that the road and bridge maintenance contractor anticipates will take place that year. The general TMP submitted (or updated) each year should encompass all planned maintenance activities taking place. These submissions must consider all work which may cause disruption due to Services being performed.

Under Section 1.1.2 of the 2020 TMM and the Highway Maintenance Agreement, the Ministry does not require a separate Category Assessment or TMP each day planned maintenance activities are taking place. Road and bridge maintenance contractors, in their day to day work, should be utilizing reference layouts from the general TMPs they submitted. When changes are necessary based on site conditions, these reference layouts should be updated to reflect the changes carried out and noted as part of their daily log.

If there is no layout for the type of work taking place that day, road and bridge maintenance contractors are required to submit either a separate TMP for the work, or an amendment to their general TMP submission, dependant on the scale and complexity of the work activity being undertaken. Separate TMPs and/or amendments to TMPs for planned work must be submitted to the local Ministry District office where the Service Area is located prior to the start of work.

Implementation

This technical circular is effective upon its publication on the Ministry's Technical Circular website, unless otherwise approved by the Ministry.

Availability of Manual:

Online pdf: Ministry's TMM website - www.gov.bc.ca/trafficmanagement
Published hard copies: Queen's Printer - <https://www.crownpub.bc.ca/>

Contact:

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For clarification and feedback of standards and policies found within the 2020 TMM:

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