



Policy on Signing Authorities for Preliminary Subdivision Review

POLICY:

The Provincial Approving Officer is assigned authority to issue letters for preliminary subdivision approval or non-approval.

PURPOSE:

It is the goal of the ministry to ensure that decisions on applications for subdivision in the rural area are dealt with in a timely manner. In pursuit of this goal, the provincial approving officer is assigned authority to convey the decision to approve or reject an application for subdivision directly to the landowner or agent of record.

SCOPE:

This policy applies to all applications for the preliminary review of rural subdivisions submitted to the Ministry for approval under section 83(1)(d) of the Land Title Act. This does not include applications for subdivisions in the rural area where a regional district or islands trust approving officer has been appointed. In such cases, as well as for subdivisions located adjacent to Controlled Access facilities within municipal jurisdiction, the 'designated highways official' will be the District Manager, Transportation.

AUTHORIZATION:

Approved By:	Assistant Deputy Minister, Transportation Planning and Policy
Initiating Director:	Director, Highway Planning
Manager/Supervisor:	Manager, Development Approvals
Working Contact:	Development Approvals Coordinator

REFERENCES:

Land Title Act
Real Estate Act
Strata Property Act
Ministry Development Approvals Subdivision Policy & Procedure Manual