

TECHNICAL CIRCULAR # T-5/01
File: 195-20/TECH
Date: October 15, 2001

To: All HQ Directors, Operations, Planning and Major Projects
All Regional Directors
All District Highways Managers

SUBJECT:

Non-Standard Signs and Non-Standard Sign Applications

PURPOSE:

- streamline sign order processing
- reduce redundancies
- maintain provincial signing quality
- ensures standardization, conformity, and consistency
- minimize liabilities

POLICY:

All non-standard signs and non-standard applications of standard signs must be approved by the appropriate Regional Traffic Engineer¹ before a sign order is placed. This policy includes (but not limited to):

- replacement signs
- permitted signs
- guide signs
- warning signs
- regulatory signs

but excludes:

- 'Service and Attraction' signs, and
- informational signs which are not black on white.

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¹ For the purposes of this policy, the Regional Traffic Engineer and RTE in region 1 is the Manager of Electrical and Traffic Engineering.

S&A and most informational signs are excluded because clarity of message for these types of signs is not considered critical for safety. Black on white informational signs are not exempt because these are considered quasi-regulatory.

RTE's may delegate their authority in writing. The delegation may be partial or complete, subject to the RTE. For example, the delegation may be limited to certain corridors, sign types, projects, time period, persons, or job positions.

This policy is intended to ensure communication between districts and regions, and to ensure RTE concurrence on the content of signs. Sign Design Services Section and the Provincial Sign Shop retain authority over sign layout (deliver messaging in a standard format). No part of this policy affects current or future requirement for Sr. Traffic Engineer approval of non-standard signs, standard signs requiring STE approval (eg. high level curve warning signs), etc.

Effective Date:

Immediate

Contact:

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(original signed by)

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