



## Highway 16 Action Plan Advisory Group

Ministry of Transportation – Fraser Boardroom  
2<sup>nd</sup> Floor (Suite 213) - 1011 4<sup>th</sup> Avenue, Prince George  
Wednesday, February 24, 2016  
1:00 pm – 4:00 pm

Conference Call Information: [REDACTED] – Participant ID [REDACTED]

*These minutes are considered to be complete and correct. Please advise the writer of any error or omissions, otherwise these minutes will be considered to be an accurate record of the discussions.*

### Chair:

Deborah Bowman, Assistant Deputy Minister – Ministry of Transportation and Infrastructure

### Members:

Penny Anguish, Chief Nursing Executive & COO - Northwest Health Services – *by phone*  
Shane Brienen, Mayor - District of Houston – *by phone*  
Carol Leclerc, Mayor - City of Terrace – *sent regrets*  
Reg Mueller, Saik'uz First Nation  
Luke Strimbold, Mayor - Village of Burns Lake  
Mary Teegee, Executive Director - Carrier Sekani Family Services  
Steve Raper, Chief Communications Officer, Northern Health Authority

### Ministry of Transportation and Infrastructure (MoTI) Staff:

Carl Lutz, District Manager - Bulkley-Stikine District Office – *sent regrets*  
Scott Maxwell, Regional Director - Northern Region – *sent regrets*  
Jodi Newnham, Senior Manager - Aboriginal Relations  
Kevin Volk, Executive Director - Transit and Crown Agency Policy  
Cam Filmer, A/Executive Director – Policy and Programs  
Melanie Robbestad, Regional Management Administrator, MoTI

### Guests:

Kevin Schubert, Director – Regional Transit Systems BC Transit - *by phone*  
Chris Fudge, Senior Regional Transit Manager, BC Transit

### Absent:

Wanda Good, Deputy Chief Council - Gitanyow Band  
Richard Jock, Chief Operating Officer - First Nations Health Authority (FNHA)  
Rob MacDougall, Mayor - District of Fort St. James

**Meeting Commenced at 1:00 pm**

## **Welcome – Review Agenda/Last Meeting Minutes - Deborah Bowman**

- Distribution of updated agenda.
- Review and address action items from February 3<sup>rd</sup> meeting.
- Discussion regarding the budget announcement last week regarding an additional \$12.7 million spent for transit in the province over the next three years. Good news for this table and committee as transit funding has been extended for an additional year.
- Clarification regarding the recent correspondence from Minister Stone to the Advisory Group: the initial letter inaccurately indicated that there was \$150K for webcams and transit shelters; the correct amount is \$500K which is reflected in the second letter to Advisory Group members.

## **Report out/update on BC Transit Service and Pod Meetings/Next Steps – Kevin Volk and Mayor Luke Strimbold**

- Meetings and conversations have taken place with invitations to Chiefs, First Nations Health Authority, Mayors, Council, and Regional District Electoral Chairs
  - Engagement was positive, partnerships, funding, referendum requirements was discussed.
- Discussion regarding referendums, requirements and timelines.
- Thank you to Kevin Volk for all the work that has been accomplished on this specific file as he will be moving on to another ministry February 29, 2016.
- Silas Brownsey will be joining the committee in Kevin's place.

**ACTION 1: Committee to bring information regarding referendums, the requirements and timelines for the pods to the next meeting.**

**ACTION 2: MoTI to connect with CSCD about referendum process support – and opportunities to fast track CSCD process if required.**

## **Report out/update on Community Vehicle Program Draft Application Forms, Draft Criteria and Timelines. DISCUSSION with INAC and BC Bid process for Driver Training – Cam Filmer**

- Big thank you to Mary Teegee, Wanda Good, Reg Mueller and Bob Marcellin for all their work on the draft application form and criteria.
- Group is ahead of previous meeting's action item. Several MoTI staff will continue to support as a priority item.
- Distributed draft documents.
- Working on the clarity of the language, ambiguity, layout and flow, as well as the role the communities are to have.
- Also thank you to Mayor MacDougall for providing materials from the Seniors Helping Seniors program. These will be very helpful for web design which will take about three weeks once everything is finalized.
- Looking to the committee to assist with decisions regarding
  - Preference within the application process – will First Nations or Metis be given preference?
    - Agreed by Committee that First Nations and Metis would be given preference - would also include preference for partnerships with First Nations.
  - Cost share percentages with regards to: New vehicle and operation costs; Operations costs; Support existing services; and Partnerships
    - Looking at possibility to be flexible dependant on what is required and funding available.

- MoTI will be engaging industry to facilitate partnerships. Discussion regarding Federal funding, communication, implementation and timelines. Cam Filmer has reached out to INAC BC region staff Jody Kaden and Paula Santos, and left a message with A/Regional Director General Allyson Rowe. Commitment made that INAC regional staff would meet with other federal colleagues to look at possible opportunities to partner.

**ACTION 3: Working group to update current application forms and criteria. Prepare a communication/engagement strategy for local and federal contacts. Create a one page information sheet. Research and provide information regarding vehicle costs.**

**ACTION 4: Working group to discuss and come back with how funding would be distributed in year one, two and three and whether intake would only be in the first year, or continuous.**

**ACTION 5: Mary Teegee and Cam Filmer to follow-up with INAC on possible partnership opportunities.**

**ACTION 6: Mary Teegee to follow-up with FNHA on possible additional funding opportunities.**

**ACTION 7: Jodi Newnham to begin to develop a strategy for engaging industry and business partners.**

- Distribution of first draft of the First Nations Driver Education Program by Cam Filmer.
- Discussion regarding instructor training, service providers, partnership, trucking industry and graduated licensing program.

**ACTION 8: Highway 16 Advisory Committee to provide feedback to Cam Filmer with regards to the wording by March 4, 2016.**

#### **First Nations' Representation (New Advisory Group Members) – Deborah Bowman**

- Thank you to everyone who provided recommendations for consideration by Minister Stone.
- Joseph (Joe) Bevan, Chief Kitselas First Nation has accepted this position and will join us at the next meeting
  - Nominated by Mayor Carol Leclerc.
- Chief Karen Ogen, Wet'suwet'en First Nation has been asked to join the advisory
  - Nominated by Mayor Luke Strimbold.

#### **Collaboration and Coordination of Services Northern Health Connections/BC Transit/First Nations Health Authority (Maps and Data Review) – Kevin Volk, Kevin Schubert and Steve Raper**

- Northern Health Authority and FNHA have a rich data set with lots of potential. Need to ensure that privacy is adhered to.
- After reviewing the data and criteria along the corridor, it is very clear that there are opportunities for improvement.
- Map distributed outlining ridership for Northern Health and FNHA
  - Interested in knowing average cost savings of using the Northern Health bus vs alternate modes of transportation.

- Discussion on awareness, access to main corridor, schedule, surveys and aged data.
- Forest, Lands and Natural Resource Operations (FLRNO) GeoBC was asked to support – GeoBC now has several staff supporting this work, including senior management and technical staff.
- Mary Teegee indicated she would connect with FNHA representatives.

**ACTION 9: Layered map to be created and available for next meeting.**

**ACTION 10: Working group to review and analyse data with the intention of reporting out some conclusions at the next meeting.**

#### **Evaluation Outcome and Processes of Action Plan – Penny Anguish**

- Action Plan Follow-Up template distributed and explained.
- Discussion on surveys, reporting out to communities, including community feedback.

**ACTION 11: Working groups and leads to articulate the detailed actions, process measures and outcome measures for their specific “High Level Action” item.**

**NOTE:** Process measures are simpler to note once detailed actions are entered. Outcome measure is not required for each process measure.

#### **Next Steps & Action Items – Deborah Bowman**

- Action items will be circulated separately.
- Thank you for your input and look forward to seeing you back here in Prince George.

**Meeting adjourned: 4:05 pm**

**Next Meeting: March 30, 2016 – 1:00 – 4:00 pm**

**April 20, 2016 - 1:00 – 4:00 pm**