



Impound Lot Operator Application Checklist

To qualify as an Impound Lot Operator, businesses must:

- Maintain minimum business hours of 8am-5pm, Monday-Friday
- Have 24/7 dispatch and towing capacity
- Maintain a valid business licence
- Maintain a valid Garage Policy and comprehensive insurance coverage
- Maintain a valid ICBC supplier number
- Have two-way communications with all tow vehicles at all times
- Have a fax machine capable of unattended and continuous operation
- Ensure lease operators have the ILO National Safety Code number recorded on vehicle registrations
- Have capacity to dispatch a suitable tow truck and begin travel directly to the indicated location within 10 minutes of initial request from police

Tow vehicles must:

- Be properly licensed and insured to operate in BC
- Meet all Provincial and Federal mechanical, safety and licensing standards

Impound lots must have:

- Secure storage for all types of vehicles up to 45 feet in length
- An asphalt or other well graded and drained surface in good condition
- A minimum 6-foot high fence around the perimeter
- A 12-inch barbed wire overhang and locking gate of matching height, in good condition at all times
- Separation of impounded vehicles from vehicles under repair or being dismantled for parts or other similar activities
- The ability to ensure that access to impounded vehicles will be strictly controlled and at no time will vehicle owners or the public be permitted to access vehicles unaccompanied