



About this form

Use this form to prepare a vehicle Disposal Application under section 255(7) of the Motor Vehicle Act. All calculations will be done for you.

Instructions

- 1. Answer all the questions on this form, unless marked "optional".
2. If you have an electronic signature pad installed on your computer, you can:
a.) Sign the PDF using the free Adobe Reader. You will be prompted to save a copy for your records.
b.) Click on the "Send as Email" button to email the completed form.
3. If you do not have an electronic signature pad, you can:
a.) Save or download a copy of the PDF for your records (recommended).
b.) Print, sign and initial the printed form where indicated.
c.) Scan your signed form and attach it to an email.
4. When sending the Email, include at least one clear photo of the vehicle to rsbcimpoundment@gov.bc.ca. If the vehicle is damaged, please provide clear photos of the damage to ensure there are no delays in processing.

For more information, please visit the

1 Applicant Information

Your full name (first and last)

Impoundment lot business name

Impoundment lot street address

City

Postal code

Phone number

Fax number (optional)

Email address

Which zone does the lot operate in?

Zone 1

Zone 2

Zone 3

Zone 4

2 Vehicle Information

Year

Make

Model

Condition of the vehicle

Estimated value

Vehicle owner's name

Vehicle Identification Number (VIN) Plate number

Which statement best applies to the licence plates?

I will surrender the licence plates to the Superintendent of Motor Vehicles if this Application for Disposal is approved

I surrendered the licence plates to the Superintendent of Motor Vehicles

I am not submitting licence plates to the Superintendent of Motor Vehicles because ... (reason)

_____ (reason)

3 Towing charges

Gross Vehicle Weight (GVW)

3,000 kg or less

3,001 kg up to 6,300 kg

6,301 kg up to 9,073 kg

Over 9,073 kg

**Kilometers towed
(once loaded / hooked)**

_____ **Long-distance towing supplement: \$1.66 per km, charged only for the distance from the impound lot to the pickup location, and only when that distance exceeds 15 km.**

Was a dolly used?

Yes

No

4 Additional service charges

Standby hours

None Half hour 1 hour 1.5 hours 2 hours 2.5 hours 3 hours

Recovery hours

None Half hour 1 hour 1.5 hours 2 hours 2.5 hours 3 hours

Loading and securing hours

None Half hour 1 hour 1.5 hours 2 hours 2.5 hours 3 hours

Additional service hours

None Half hour 1 hour 1.5 hours 2 hours 2.5 hours 3 hours

Clean-up hours

None Half hour 1 hour 1.5 hours 2 hours 2.5 hours 3 hours

5 Impoundment charges

Vehicle Impoundment (VI) number

Impounded date

[dd/mm/yyyy]

Impoundment term

3 days

7 days

30 days

60 days

Has the vehicle been claimed?

Yes

No

Number of additional storage days:

Mandatory Requirements

Initial (first and last names) beside each criterion to confirm completion of the requirements.

_____ I obtained a certificate issued under the *Personal Property Security Act* showing that no security interest or lien is registered against the vehicle under that Act.

_____ I sent the owner of the vehicle notice of the intention to dispose of the vehicle to the owner of the vehicle's last known address at least 14 days before submitting this application for vehicle disposal to the Superintendent of Motor Vehicles.

Lien Breakdown

Description	Amount
Towing charge	
Long distance tow supplement	
Dolly charge	
Additional service charges:	
Standby charge	
Recovery charge	
Loading charge	
Additional service charge	
Clean-up charge	
Fuel surcharge	
Storage charge	
Administration charge	
Sub-total	
Goods and Services Tax (G.S.T.)	
Total Lien	

Confirmation

By signing this Vehicle Disposal Application on, _____ I, _____,
[dd/mm/yyyy] [name of applicant]
 honestly believe the information to be true.

 Signature of Applicant

The personal information is collected under section 26 (a) and (c) of the *Freedom of Information and Privacy Act* for the purpose of administering the *Motor Vehicle Act*. If you have any questions about the collection, use and disclosure of the information collected, contact RoadSafetyBC at PO Box 9254 Stn Prov Govt, Victoria BC, V8W 9J2, phone 250-387-7747.