



Complete the following information:

Form fields for personal information: LAST NAME, FIRST NAME(S), STREET ADDRESS, CITY, PROVINCE, POSTAL CODE, BC DRIVER'S LICENCE NO., ATTACHMENTS PROVIDED, SIGNATURE, APPLICATION DATE.

PLEASE INDICATE METHOD OF PAYMENT: CERTIFIED CHEQUE MONEY ORDER OTHER (SEE INSTRUCTIONS)

Instructions for applying for a Driver Improvement Program Review:

The review process is for drivers who have been given a prohibition under Section 93 of the Motor Vehicle Act. Drivers may request a review if they have received a Notice of Intent to Prohibit from Driving or a Notice of Prohibition.

To request a review, you must:

- Complete this Application for Review (MV2323) form;
Write a letter providing reasons why the prohibition should be cancelled or reduced and include any relevant documentation; and
Pay the non-refundable fee of \$100 to the Insurance Corporation of British Columbia (ICBC) in full when submitting.

Applications submitted without a fee will not be reviewed. There is no reduction or waiver of this fee due to financial hardship.

Drivers may apply for review in one of two ways:

- In person at an ICBC driver licensing office; or
Mail all required documents and payment to ICBC.

To apply in person, you may visit an ICBC driver licensing office to submit the completed application form, your written letter, and to pay the \$100 application fee.

To apply by mail, submit the completed application form, your written letter, and the \$100 application fee to the mailing address below. ICBC only accepts certified cheques or money orders.

If you have already applied for a review of a driving prohibition, and your first application did not result in a cancellation or reduction, you may submit another application and pay another \$100 fee.

If you do not agree with a review decision, you may appeal to the BC Supreme Court within 30 days of the date your prohibition started.

If you submit a request for review, the 30-day timeline to appeal does not pause while you are waiting for a decision.

Application Checklist – Your application should include the following documents:

- Completed Application for Review
Written submission
Accepted Form of Payment
Prohibition Notice

The personal information is collected under section 26 (a) and (c) of the Freedom of Information and Protection of Privacy Act for the purpose of administering the Motor Vehicle Act.

Table with contact information for Ministry of Public Safety and Solicitor General, RoadSafetyBC, and PO Box 9254 Stn Prov Gov.