



Complete the following information:

Form fields for Surname, Given Name, Street Address, City, Province, Postal Code, BC Driver's Licence No., Attachments Provided, Signature, and Application Date.

PLEASE INDICATE METHOD OF PAYMENT: [ ] CERTIFIED CHEQUE [ ] MONEY ORDER [ ] OTHER (SEE INSTRUCTIONS)

Instructions for applying for a Driver Improvement Program Review:

The review process is available to drivers who are subject to a prohibition issued by the Superintendent of Motor Vehicles (Superintendent) under section 93 of the Motor Vehicle Act. You may request a review if you have received a Notice of Intent to Prohibit or a final Notice of Prohibition. Drivers seeking a review must make a written submission, complete this Application for Review form and pay a non-refundable fee of \$100 for each application. Please note that the \$100 review fee must be paid in full at the time of application. RoadSafetyBC is unable to respond to applications submitted without the fee. There is no provision for reduction or waiver of this fee due to financial hardship. You may submit your written submission, your completed Application for Review and your payment of the \$100 review fee in person at an ICBC Driver Licensing Office. In-person payment at ICBC may be made by cash, certified cheque, debit card or credit card. To find an office near you, visit the ICBC website at www.icbc.com or phone ICBC at 1-800-663-3051. Alternatively, you may mail your written submission, your completed Application for Review and payment of the \$100 review fee to Licensing Support Service, PO Box 3750, Victoria BC V8W 3Y5. A review fee submitted by mail must be paid by certified cheque or money order, made payable to the Ministry of Finance. Personal cheques are not an accepted method of payment and, for security reasons, it is not recommended that you mail cash. Your written submission must: • Provide reasons why the prohibition should not be imposed or should be for a shorter term; and • Include any relevant supporting documentation. One submission is permitted for each application. Therefore, you should ensure that your submission contains all the information you want to be considered. If you have previously applied for a review of a driving prohibition, the Superintendent will not change the prior decision unless you either include new evidence that shows a material change in your circumstances since your previous application, or you point to a clear and obvious error in the prior decision that impacted the outcome. Drivers who have received a final Notice of Prohibition or who have signed and dated a Notice of Intent to Prohibit are not eligible to drive. However, they may still apply for a Driver Improvement Program Review. Drivers have 30 days from the date they receive a final Notice of Prohibition to appeal the prohibition to the BC Supreme Court (see section 94(1) of the Motor Vehicle Act). Submitting an Application for Review does not suspend the running of this time limit.

Application Checklist – Does your application include the following documents?

[ ] Completed Application for Review [ ] Written submission [ ] Accepted Form of Payment [ ] Prohibition Notice (optional)

The personal information is collected under section 26 (a) and (c) of the Freedom of Information and Protection of Privacy Act for the purpose of administering the Motor Vehicle Act. If you have any questions about the collection, use and disclosure of the information collected, contact RoadSafetyBC at PO Box 9254 Stn Prov Govt, Victoria BC, V8W 9J2, phone 250-387-7747.