



Ministry of  
Transportation  
and Infrastructure

## INDUSTRY NOTICE

RPT\_110615-01\_PTR5005B

### Introduction of Commercial Vehicle Safety Compliance Declaration requirements

**Posted June 15, 2011**

Effective immediately, the Registrar has implemented a new policy requiring all general authorization licence applicants to complete the PTR5005B: Commercial Vehicle Safety Compliance Declaration.

The new requirement will improve the application process for applicants by ensuring them access to important information about vehicle safety requirements before they make decisions on the purchase, lease or short-term rental of vehicle(s) for commercial passenger use.

On occasion, at the discretion of the Registrar, special authorization applicants and existing licensees may also be required to complete the Commercial Vehicle Safety Compliance Declaration.

Applicants are advised to delay the purchase, lease, or short-term rental of vehicle(s) until after they have obtained Registrar approval of their service proposal. If, on review of a general licence application, it is established that the proposed service appears to satisfy the criteria for a General Passenger Licence, the Branch will continue to process the application:

1. Branch staff will provide applicants with the [PTR5005A: Commercial Vehicle Safety Requirements & Importation Information Sheet](#) along with the [PTR5005B: Commercial Vehicle Safety Compliance Declaration](#). Applicants are asked to review the information sheet and submit the Commercial Vehicle Safety Compliance Declaration.
2. Upon review of the Commercial Vehicle Safety Compliance Declaration, and if the Registrar is satisfied the proposed vehicle(s) appear to meet safety standards, Branch staff will ask applicants to submit vehicle documents (e.g. registration, insurance, inspection). After the submitted vehicle documents are in order, a licence will be issued.

**Note:** The Registrar may require proof that a vehicle complies with Canadian Motor Vehicle Safety Standards (e.g. digital photos; inspection) and may also require that it be weighed to determine its legal maximum seating capacity.

Thank you,  
Registrar, Passenger Transportation Branch